

**VILLAGE OF WRIGHTSTOWN**  
**352 High St.**  
**Wrightstown, WI 54180**

NOTICE OF MEETING

**ATTENTION: ALL INTERESTED CITIZENS, TAXPAYERS AND NEWS MEDIA**

Date of Meeting: **Wednesday, November 06, 2024**

Time of Meeting: **6:00 pm**

Place of Meeting: **Village Hall, 352 High St. Wrightstown**

**VIRTUAL - Link to meeting: [Join the meeting now](#) Sign in as guest and enter passcode: 793F3a  
Meeting ID: 267 957 743 449**

**COMMITTEE OF THE WHOLE**

For the purpose of considering and/or taking action on the following:

- **Discussion/Action** on Committee of the Whole Meeting Minutes from Tuesday, October 15, 2024 (*attach 1*)
- **Discussion** on Outagamie County Urban County Trunk Highway Improvement Projects Local Cost Sharing Policy (*attach 2-2a*)
- **Discussion** on 2025 Budget (*attach 3*)

Any other business brought before the Committee relating to the affairs and government of the Village of Wrightstown, of an EMERGENCY need, requiring immediate action.

Adjourn

**VILLAGE BOARD**

*(To convene upon completion of the Committee of the Whole meeting)*

**UTILITY COMMISSION MONTHLY MEETING**

**Director of Public Works and Utilities –**

- October 2024 Utility Reports: (*attach 4*) (*attach 5*)

**REGULAR SESSION**

**Discussion/Action:** Village Board Meeting Minutes from Tuesday, October 15, 2024 (*attach 6*);  
Vouchers: October 10, 2024 through October 30, 2024 totaling \$488,846.22 (*attach 7*)

**Scheduled Appearances:** None

**Walk Ins:** (open period of 10 minutes)

**Correspondence:**

- “Thank you” from Jennifer Schmidt from the Brown County Library for leading the Book ‘Em Community Conversation at the Wrightstown Library last month (*attach 8*)

**Administrative Report:** November, 2024 (*attach 9*)

## **COMMITTEE REPORTS**

### **FINANCE / PERSONNEL:**

- **Discussion/Action** on Pay Request #1 from PTS Contractors, Inc. for Contract 1269-24-04, 2024 Utility Construction – Golf Course Drive Utility Extension in the amount of \$181,547.41 (*attach 10*)
- **Discussion/Action** on Pay Request #3 from Relyco Plus LLC for Contract # 1269-23-01, Regional Pond Reconfiguration in the amount of \$14,796.13 (*attach 11*)
- **Discussion/Action** on Pay Request #4 from Donald Hietpas & Sons Inc, for Contract # 1269-24-03 2024 CTH DD Street Reconstruction in the amount of \$237,700.62 (*attach 12*)
- **Discussion/Action** on replacement for Terry Schaeuble for an advisory seat on the Appleton, Fox Cities Metropolitan Planning Organization (MPO) Policy Board (*attach 13-13a*)
- **Discussion/Action** on approval of Development Agreement for Seven-Two-Five LLC (*attach 14*)

### **PARKS, RECREATION & REGIONAL PLANNING:**

- **Discussion/Action** on approving the **NEW** Operator License Application for the following:
  - Shane E Petitjean, Wrightstop BP & Bridgeport Shell
- **Discussion** on Board of Appeals decision regarding Variance Request from INX Internation Ink Co, 737 CTH DDD, Parcel VW-177, to allow for the facility to operate within the well head protection exclusion zone (*attach 15*)

### **PUBLIC SAFETY/MUNCIPAL COURT:**

#### **POLICE DEPARTMENT**

Comments

#### **FIRE DEPARTMENT**

Comments

### **DEPARTMENT OF PUBLIC WORKS**

- October 2024 Report (*attach 16*)

**CLOSED SESSION**

(Roll call vote) Proceed into **CLOSED SESSION** pursuant to Wisconsin State Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – **Economic Development Negotiations**

**OPEN SESSION**

(Roll call vote) Reconvene into **OPEN SESSION** to discuss and/or take action on any issues that occurred during the closed session, if necessary.

**ADJOURN:**

DATE OF POSTING: 11/01/2024

Signed: Shelia Bowers – Clerk/Treasurer

Any person wishing to attend, who because of disability requires special accommodations, should contact the Village Clerk/Treasurer, 352 High St., Wrightstown, WI, 54180 at (920) 532-5567 x 10, by 2:00 pm the business day prior to the meeting so that arrangements can be made.