

VILLAGE OF WRIGHTSTOWN
BOARD MEETING MINUTES

The regular bi-monthly meeting of the Village Board of Trustees, of the Village of Wrightstown, was held in the Community Room at Wrightstown Village Hall, 352 High St., Wrightstown, WI, 54180, on **Tuesday, July 02, 2024**, and convened at 6:04 pm at the conclusion of the Committee of the Whole meeting.

Roll Call: Present – Village President Dean J Erickson, Trustees: Sue Byers, Mark Leonard, Andy Lundt, Terry Schaeuble, and Julie Sigmund (virtual). Absent – Trustee: Ryan Roebke.

Also present: Brian Roebke (Wrightstown Area Spirit), Administrator Travis Coenen, Public Works Director Andy Vickman, Assistant Fire Chief Ben Vosters, Fire Inspector Nathan Helbing (virtual), and Clerk-Treasurer Shelia Bowers. Residents: Dalton Rupiper.

UTILITY COMMISSION MONTHLY MEETING

Motion made by A Lundt with a second made by M Leonard to open the July 02, 2024 Utility Commission Monthly Meeting. **Motion carried.**

WATER UTILITY

- Water gallons pumped thru June 26, 2024 — 5.297 million gallons, daily average of 203,731.
- The water service line inventory is nearly completed.
- The valve work on HWY 96 has been completed ahead of paving.
- Working with Dorner Valve Inc. to complete our 10-year preventive maintenance on the metering station valves.

SEWER UTILITY

- Wastewater gallons treated thru June 26, 2024 — 8.331 million gallons, daily average of 320,420.
- The January— May septage gallons received is 1,229,100 gallons, bringing the year-to-date total of \$20,189.74.
- Sludge hauling is scheduled for the end of July.
- The scum pump at the Wastewater Treatment Plant is scheduled for replacement.

Motion made by M Leonard with a second made by S Byers to close the July 02, 2024 Utility Meeting. **Motion carried.**

REGULAR SESSION

MINUTES – Motion made by A Lundt with a second made by S Byers to approve the Tuesday, June 18, 2024 Village Board Meeting Minutes, as submitted. **Motion carried.**

VOUCHERS – Motion made by S Byers with a second made by T Schaeuble to approve the vouchers from June 13, 2024 through June 26, 2024 totaling \$43,935.93. **Motion carried.**

SCHEDULED APPEARANCES: None

WALK INS: None

CORRESPONDENCE: None

Administrator Travis Coenen's Comments

- Working on various developments.
- Wrapping up a few things with the Vyper Industrial Project.
- Staff is currently working on budgets and we already have insurance numbers.
- Preparing an RFP to bring to the Village Board regarding garbage and recycling.
- The rail project on Drexel is anticipated to begin soon; we are awaiting a hearing date from OCR on our crossing but have received approval from CN.
- Gnarly Cedar Brewery is currently working through engineering and state approval on plans.

COMMITTEE REPORTS:

FINANCE/PERSONNEL

L & M Trucking Incorporated Invoice# 1105 – Motion made by S Byers with a second made by T Schaeuble on approving L & M Trucking Incorporated Invoice# 1105 in the amount of \$33,050 for the New DPW Facility, Salt Shed Pad and Driveway. Call of roll: 6 yes votes. **Motion carried.**

2011 Trackless MT6 Municipal Tractor – Motion made by S Byers with a second made by T Schaeuble on approving the purchase of a 2011 Trackless MT6 Municipal Tractor from MacQueen Equipment in the amount of \$67,000. Call of roll: 6 yes votes. **Motion carried.**

PARKS, RECREATION AND REGIONAL PLANNING

Village Board Meeting Rescheduling – Motion made by T Schaeuble with a second made by S Byers to Reschedule the Village Board Meeting from Tuesday, August 6th to Wednesday, August 7th, 2024, to Accommodate Participation in the Police Department's National Night Out Event. **Motion carried.**

New Operators License Applications – Motion made by T Schaeuble with a second made by M Leonard on approving the **NEW** Operator License Application for the following:

- Nevea L Forster, Royal St Patrick's Golf Links
- Jennifer L Baumgart, no establishment listed at this time
- Sophia D Fischer, Royal St Patrick's Golf Links
- Dereck P Brewer, Dick's Family Foods. **Motion carried.**

Renewal Operator License Applications – Motion made by T Schaeuble with a second made by S Byers on approving **RENEWAL** Operator License Applications for the following:

- Shawn M Rench, Bridgeport Shell
- Patricia L Turner, Dollar General
- Isley R Schuh, Royal St Patrick's Golf Links. **Motion carried.**

PUBLIC SAFETY

Police Department – No comments.

Fire Department – Assistant Fire Chief Ben Vosters' Comments

- The Fire Department responded to four fire calls:
 - Burning wires: Someone attempted to strip the coating off the wires.
 - Wire down on Pine Street.
 - Structure Fire in the Town of Lawrence.
 - Fire alarm at the school.
- Both engines were Pump tested and both passed.
- We're on schedule to receive the new fire truck in November 2025.

PUBLIC WORKS

Andy Vickman provided a summary of the Public Works Report, outlining the following key points and updates.

- For the month of May solid waste curbside tonnage totaled 89.40 and recycling tonnage collected was 30.60 tons.
- The Poplar Street Construction project is completed.
- Ditching and grading at the new DPW facility is finished.
- Aiming to complete all work at the DPW facility by the end of July.
- Assisted WPD with installing cameras in our parks.
- Cut several properties in June that violated the noxious weed ordinance.
- All DPW staff were recertified in CPR.
- Began work on the 2025 General Budget.
- Receiving quotes to remove several dead or dying ash trees on School Street.
- Awarded the TAP grant of \$263,987.20 for County Road D multi-use trail.
- Obtaining quotes to extend Sue Lane for access to a new residential property.
- Collaborating with Ideal Communications on fiber installation down Longwood Lane and Fair Street.
- Ordered replacement pole banners for the bridge and roundabouts.

CLOSED SESSION:

Motion made by S Byers with a second made by T Schaeuble to proceed into **CLOSED SESSION**, pursuant to Wisconsin State Statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for:

- **Economic Development – Development Negotiations**

Call of roll: 6 yes votes. **Motion carried.**

OPEN SESSION:

Motion made by S Byers with a second made by T Schaeuble to move into open session. Call of roll: 6 yes votes. **Motion carried.**

ADJOURN:

Motion made by S Byers with a second made by T Schaeuble to adjourn the meeting at 6:55 pm.

Motion carried.

Shelia Bowers, Clerk/Treasurer

Posted: July 17, 2024 SB