

**VILLAGE OF WRIGHTSTOWN**  
**COMMITTEE OF THE WHOLE**  
**MEETING MINUTES**

The regular bi-monthly meeting of the Committee of the Whole, of the Village of Wrightstown, was held at Wrightstown Village Hall, 352 High Street, Wrightstown, WI, on **Tuesday, February 20, 2024**, and was called to order at 6:00 pm.

The Pledge of Allegiance was recited.

Roll Call: Present – Village President Dean J Erickson, Trustees: Sue Byers, Mark Leonard, Andy Lundt, Terry Schaeuble, Dan Segerstrom (*arrived at 6:02 pm*), and Julie Sigmund.

Also present: Brian Roebke (Wrightstown Area Spirit), Administrator Travis Coenen, Public Works Director Andy Vickman, Police Chief Greg Deike, Fire Chief Mike Scampers (*arrived at 6:17 pm*), Fire Inspector Nathan Helbing (virtual), Clerk-Treasurer Shelia Bowers. Residents: Dalton Rupiper, and John Wollner.

**Open Meeting** – Motion made by A Lundt with a second made by J Sigmund to open the Tuesday, February 20, 2024, Committee of the Whole Meeting. **Motion carried.**

**Minutes** – Motion made by A Lundt with a second made by J Sigmund to approve the Committee of the Whole Meeting Minutes from Tuesday, February 06, 2024 as submitted. **Motion carried.**

**CoolAx Solution** - Discussion on proposal from CoolAx Solutions for a Residents Handbook and Economic Development/Tourism Guide as well as Social Media Support.

- Economic Development/Tourism Guide & Resident Handbook Cost = \$8,750.00
  - Data Collection
  - Creative Services
  - Photography
- Social Media Monthly Fee: \$500.00
  - Posting three times a week on Facebook and Instagram
  - Creative design
  - Generating original content

**Note:** Photography, design, and finished product will be owned by the Village of Wrightstown.

**TEA Grant Release** – A discussion took place regarding the draft of a letter requesting the release of the TEA (Transportation Economic Assistance) Grant for the Green Bay Structural Steel (Spirit Fabs) Rail Spur project. The Village seeks release from the Agreement having materially met and exceeded the covenants and requirements set forth in the Agreement.

**Gnarly Cedar Developers Agreement** – A discussion took place regarding the Gnarly Cedar Developers Agreement and Warranty Deed, both of which were presented to the Village Board for review by T Coenen.

**Vyper Industrial Developers Agreement** – A discussion took place regarding the Vyper Industrial Developers Agreement and Site Work, for the property located at 496 East Frontage Road, Parcel No. 300 015800 in Outagamie County.

**RSP Subdivision** – A discussion was held regarding the letter dated February 16, 2024, concerning the Royal St. Patrick’s subdivision. The letter was authored by the developers' legal staff, Godfrey & Kahn, S.C., various aspects of the letter were deliberated upon by the Village Board members.

**2024 Event Schedule** – At the meeting, the Village Board was presented with the 2024 Event Schedule. It was noted that the theme for the Christmas Parade was changed to 'American Christmas.'

**Close Meeting** – Motion made by A Lundt with a second made by D Segerstrom to close the Committee of the Whole Meeting at 6:22 pm. **Motion carried.**

Shelia Bowers, Clerk/Treasurer

*Posted: 03/06/2024 SB*