

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The regular bi-monthly meeting of the Village Board of Trustees, of the Village of Wrightstown, was held in the Community Room at Wrightstown Village Hall, 352 High St., Wrightstown, WI, 54180, on **Wednesday, April 3, 2024**, and convened at 6:11 pm at the conclusion of the Committee of the Whole meeting.

Roll Call: Present – Village President Dean J Erickson, Trustees: Sue Byers, Mark Leonard, Andy Lundt, Terry Schaeuble, and Julie Sigmund. Absent – Trustee: Dan Segerstrom.

Also present: Administrator Travis Coenen, Public Works Director Andy Vickman, and Clerk-Treasurer Shelia Bowers. Residents: Todd Coenen, John Wollner, Dave & Barb Bloemer, Len Riehl, Ron Zahn, Keith Wendlandt, and Jason Gerend.

UTILITY COMMISSION MONTHLY MEETING

Motion made by A Lundt with a second made by J Sigmund to open the April 3, 2024 Utility Commission Monthly Meeting. **Motion carried.**

Andy Vickman provided a summary of the Water/Sewer Utility Report, outlining the following key points and updates.

WATER UTILITY

- Water gallons pumped thru March 26, 2024 — 4.451 million gallons, daily average of 171,192.
- Changed out water meter heads that were low on battery life.
- New staff members toured the Green Bay Water Filter Plant in March.
- Going to start replacing water meters again. We have roughly 100 left to change out before we are required to start over in 4 years. Getting meters is extremely difficult since Covid19.
- We continue to work on our water service line inventory, required by October of this year.
- Working to repair/replace the mixers in both of our water towers. Annual inspection found one not working and the other moving much slower than usual.
- Well #4 rehabilitation is completed and back online.
- Well #2 abandonment completed. All components have been removed from the well.
- Starting to work on the 2023 Consumer Confidence Report (CCR).
- Received the results from our lead and copper sampling. We had a 90th percentile for lead of 6.2 ug/l. We can discontinue our lead verbiage in our water utility bills from now on.
- Jason attended the WRWA Annual Conference in La Crosse March 26th—28th.

SEWER UTILITY

- Wastewater gallons treated thru March 26, 2024 — 5.580 million gallons, daily average of 214,620.
- Brent and I attended a sanitary manhole rehabilitation demo in Suamico in March.

Motion made by A Lundt with a second made by J Sigmund to close the April 3, 2024 Utility Monthly Meeting. **Motion carried.**

REGULAR SESSION

MINUTES – Motion made by S Byers with a second made by A Lundt to approve the Tuesday, March 19, 2024 Village Board Meeting Minutes, and the Tuesday, March 26, 2024 Special Village Board Meeting Minutes as submitted. **Motion carried.**

VOUCHERS – Motion made by S Byers with a second made by T Schaeuble to approve the vouchers from March 14, 2024 through March 28, 2024 totaling \$192,988.17. **Motion carried.**

SCHEDULED APPEARANCES: None

WALK INS:

John Wollner – 569 Royal St Pats Drive, Resident & Vice President of RSP’s HOA

- John Wollner Inquired about the cancellation of the Closed Session concerning the Covenants Dispute. Dean Erickson clarified that the Closed Session was canceled because we didn’t hear back from the Attorney with any valuable information.

CORRESPONDENCE:

- “Thank You” received from Mr. & Mrs. Bryan & Heather Mc Ewen. Thank you to Village of Wrightstown for the Gift.

ADMINISTRATOR’S REPORT: None

COMMITTEE REPORTS:

FINANCE/PERSONNEL

Nicolet National Bank Proposal – Motion made by S Byers with a second made by J Sigmund to approve the Nicolet National Bank proposal. Call of roll: 6 yes votes. **Motion carried.**

PARKS, RECREATION AND REGIONAL PLANNING

New Operators Licenses –

Motion made by T Schaeuble with a second made by S Byers to approve the following NEW Operator License Applications:

- Crysta M Hietpas for Royal St Pat’s Golf Course
- Brooke G Gerrits for Royal St Pat’s Golf Course
- Karen R Hansen for Dick’s Family Foods
- Amber R Klehn for Lost Key Tap
- Tracy A Dockum for Lucky’s Pub & Grill. **Motion carried.**

Motion made by T Schaeuble with a second made by S Byers to **deny** the following NEW Operator License Application:

- Bridget T Froehle for Royal St Pat’s Golf Course. **Motion carried.**

Royal St Patrick’s – Motion made by T Schaeuble with a second made by S Byers to **table** the agenda item of the revised Declaration of Conditions, Protective Covenants and Easements for the Royal St Patrick’s Residential Development, Wrightstown WI. **Motion carried.**

Wrightstown Golf Course LLC & Matriarch Ventures LLC – Motion made by T Schaeuble with a second made by S Byers to **table** the agenda item of the recorded Declarations of Subdivision Developer, one executed by Wrightstown Golf Course LLC and the other executed by Matriarch Ventures LLC. **Motion carried.**

PUBLIC SAFETY

Police Department – Reminder: Coffee with a Cop will take place on Thursday.

Fire Department –None

PUBLIC WORKS

Andy Vickman provided a summary of the Public Works Report, outlining the following key points and updates.

- For the month of February solid waste curbside tonnage totaled 74.32 and recycling tonnage collected was 17.47 tons.
- Request has been submitted to add light poles on County Road U near the entrances of the apartments. We received several complaints on this issue.
- Salt storage inspection was completed at our old facility in early March.
- Completed our 2024/2025 Municipal Agreement for salt. I was able to cut the order back 80 tons with our leftover salt from this year.
- We are required to take delivery of our remaining salt left on the contract from 2023/2024. (112 tons)
- Andy Vickman attended the Wisconsin Asphalt Paving Association (WAPA) meeting in March.
- Generator preventative maintenance is schedule for March 2024.
- Preconstruction meeting was held for Poplar St. That project is expected to start mid-April or as weather permits.
- WPS relocated some wires near Well #4 site in anticipation of the railroad spur extension across Broadway Street.
- WPS completed the two shielding requested downtown last week.
- Running low on our garbage cart inventory as we await our new order/shipment. Damage cart replacements are on hold until we receive the order.
- Jason celebrated his 9-year work anniversary on March 1st.
- Jo Starkey obtained her commercial driver's license in March—Congratulations!!
- Continue to look into salt storage solutions at our new DPW facility.
- Crews working on cleaning up parks and right of ways in addition to restoring areas from plow damage.
- Gravel roads graded in March.

ADJOURN:

Motion made by J Sigmund with a second made by T Schaeuble to adjourn the meeting at 6:30 pm. **Motion carried.**

Shelia Bowers, Clerk/Treasurer

Posted: 04/17/2024 SB