

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The regular bi-monthly meeting of the Village Board of Trustees, of the Village of Wrightstown, was held in the Community Room at Wrightstown Village Hall, 352 High St., Wrightstown, WI, 54180, on **Tuesday, March 5, 2024**, and convened at 6:09 pm at the conclusion of the Committee of the Whole meeting.

Roll Call: Present – Trustees: Sue Byers, Mark Leonard, Terry Schaeuble, Dan Segerstrom, and Julie Sigmund. Absent – Village President Dean J Erickson, and Trustee Andy Lundt.

Also present: Brian Roebke (Wrightstown Area Spirit), Administrator Travis Coenen, Public Works Director Andy Vickman, and Clerk-Treasurer Shelia Bowers. Resident Dalton Rupiper.

UTILITY COMMISSION MONTHLY MEETING

Motion made by T Schaeuble with a second made by D Segerstrom to open the March 2024 Utility Commission Monthly Meeting. **Motion carried.**

WATER UTILITY

- Water gallons pumped thru February 28, 2024 — 5.248 million gallons, daily average of 174,993.
- All follow up actions for our Notice of Non Compliance from the Lead ALE have been completed.
- We continue to work on our water service line inventory, which is required to be completed by October of this year.
- Received all required 2-year cross connections back from our industrial customers. (all compliant)
- Lead and copper testing completed at 20 residences throughout the Village. (awaiting results)
- The rehab of Well #4 began in February. According to the Well #4 inspection report, the updated total estimated services for the project are \$41,178.
- Completed quarterly water meter reading last week (2/28—3/1/24).
- Attended a wholesale technical meeting at Green Bay Water in February.
- Received a call from WPD that water was leaking out of the siding at a home on Turner Street. It was found that the home was vacated in January with the heat being shut off. An interior water pipe servicing the up-stairs froze causing the leak. All water from the leak was metered (265,000 gallons).
- Jason Krueger is scheduled to attend the Wisconsin Rural Water Technical Conference in La Crosse in March.

SEWER UTILITY

- Wastewater gallons treated thru February 28, 2024 — 5.036 million gallons, daily average of 179,857.
- We received 205,700 gallons of holding tank waste and 3,000 gallons of septic tank waste for January 2024. Bringing the year to date revenue total to \$2,594.
- Received results of our 2024 proficiency testing. (passed)

- MM Cold Storage is now in compliance with our Sewer Use Ordinance.

Motion made by D Segerstrom with a second made by J Sigmund to close the March 2024 Utility Meeting. **Motion carried.**

REGULAR SESSION

MINUTES – Motion made by T Schaeuble with a second made by D Segerstrom to approve the Tuesday, February 20, 2024 Village Board Meeting Minutes, as submitted. **Motion carried.**

VOUCHERS – Motion made by T Schaeuble with a second made by S Byers to approve the vouchers from February 16, 2024 through February 29, 2024 totaling \$152,275.66. **Motion carried.**

SCHEDULED APPEARANCES: None

WALK INS: None

CORRESPONDENCE: None

ADMINISTRATOR’S REPORT:

- The changes to the Vyper Developers agreement will be revisited and presented at the next Committee of Whole and Village Board meetings.
- We are currently working on the Railroad project, specifically focusing on securing approval for the Broadway Street crossing. Additionally, we are evaluating whether to provide an option for hazardous materials transport on that rail. Working with the developer from Inx to see if they’re going to pay for the additional rail costs.
- We will be applying for the Tourism Grant in Brown County, with potential projects focused on sports-related initiatives.

COMMITTEE REPORTS:

FINANCE/PERSONNEL

Development Incentive Payment - Epsilon Properties, LLC (Zeta) – Motion made by S Byers with a second made by T Schaeuble to approve the 2024 Development Incentive Payment (2023 tax year – 2nd half pmt) in the amount of \$11,190.47 to Epsilon Properties, LLC (Zeta) for improvements to the Village of Wrightstown Parcel 300 000402. Call of roll: 5 yes votes. **Motion carried.**

Crime Prevention Fund Raising – Motion made by S Byers with a second made by J Sigmund on establishing a new bank account with Greenleaf Bank for Crime Prevention fund raising for the Police Department, intended for donations from individuals and businesses. Call of roll: 5 yes votes. **Motion carried.**

PARKS, RECREATION AND REGIONAL PLANNING

New Operator License Applications – Motion made by T Schaeuble with a second made by S Byers to approve the New Operator License application from Elizabeth M Thompson for Royal St Patrick’s Golf Links. **Motion carried.**

PUBLIC SAFETY

Police Department – None

Fire Department – None

PUBLIC WORKS

- For the month of January solid waste curbside tonnage totaled 64.19 and recycling tonnage collected was 18.91 tons.
- We’re all moved in to our new DPW Facility. Electrical and HVAC work completed last week.
- Poplar Street Reconstruction bid was awarded to Northeast Asphalt for the amount of \$169,655. The project is scheduled to start mid-April.
- WPS to complete the shielding requests.
- Ordered 100 new garbage carts.
- New Kubota 2380 lawn tractor delivered last week. (budgeted for 2024)
- Ditch work completed on Golf Course Drive and the Frontage Rd. This project diverted water from going through the residential development to around the ditch line on Golf Course Drive.
- Jo Starkey started her classes to obtain her Commercial Driver’s License.
- Looking into salt storage ideas for our new DPW Facility. We are required to take 130 tons yet in 2024 to satisfy our contract.

ADJOURN:

Motion made by J Sigmund with a second made by D Segerstrom to adjourn the meeting at 6:28 pm. **Motion carried.**

Shelia Bowers, Clerk/Treasurer

Posted: 03/20/2024 SB