

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The regular bi-monthly meeting of the Village Board of Trustees, of the Village of Wrightstown, was held in the Community Room at Wrightstown Village Hall, 352 High St., Wrightstown, WI, 54180, on **Tuesday, January 02, 2024**, and convened at 6:03 pm at the conclusion of the Committee of the Whole meeting.

Roll Call: Present – Village President Dean J Erickson, Trustees: Sue Byers, Mark Leonard, Dan Segerstrom, and Julie Sigmund. Absent – Trustee Andy Lundt, and Terry Schaeuble.

Also present: Administrator Travis Coenen, Public Works Director Andy Vickman, Fire Chief Mike Schampers, Fire Inspector Nathan Helbing (virtual), and Clerk-Treasurer Shelia Bowers.

UTILITY COMMISSION MONTHLY MEETING

Motion made by S Byers with a second made by D Segerstrom to open the January 2024 Utility Commission Monthly Meeting. **Motion carried.**

WATER UTILITY

- Water gallons pumped thru December 27, 2023 — 4.673 million gallons, daily average of 173,074.
- Q4 meter reading was completed.
- All reporting requirements met for the lead exceedance.
- Crews working on annual water valve exercising.
- Outside meter readers installed at all new homes/businesses throughout the Village.

SEWER UTILITY

- Wastewater gallons treated thru December 27, 2023 — 5.527 million gallons, daily average of 204,700.
- We received 148,100 gallons of holding tank waste and 72,250 gallons of septic tank waste for November 2023. Bringing 2023 YTD revenue total to \$56,466.58.
- Great Lakes cleaned all our lift stations and main wet well at the WWTP in December.
- Responded to one sewer backup at a residence in December. Internal Palmer valve was the cause of the backup.
- Crews working on annual sanitary manhole inspections.

Motion made by D Segerstrom with a second made by J Sigmund to close the January 02, 2024 Utility Meeting. **Motion carried.**

REGULAR SESSION

MINUTES – Motion made by S Byers with a second made by D Segerstrom to approve the Tuesday, December 19, 2023 Village Board Meeting Minutes, as submitted. **Motion carried.**

VOUCHERS – Motion made by S Byers with a second made by D Segerstrom to approve the vouchers from December 14, 2023 through December 27, 2023 totaling \$567,146.26. **Motion carried.**

SCHEDULED APPEARANCES: None

WALK INS: None

CORRESPONDENCE:

WHS Sting Cancer – “Thank You” received from WHS Sting Cancer. Thank you to Village of Wrightstown for the generous donation. With your kindness we are able to provide gift/cheer baskets to those battling cancer.

WHS Sources of Strength – “Thank You” received from WHS Sources of Strength. Thank you to Village of Wrightstown for the generous donation. It will help us spread the message of hope, help and strength!

Tom Schreurs – “Thank You” received from Tom Schreurs. Thank you to Village of Wrightstown for the Lucky’s gift certificate.

ADMINISTRATOR’S REPORT:

- The Plum Creek Project is steadily advancing, and efforts will commence on working through the plan and easement agreements with the respective property owners.
- The final design phase has begun for the stormwater pond situated between Dick’s Family Foods, Evolve Health & Wellness, and St. John’s Lutheran.
- The League of Wisconsin Municipalities is urgently requesting your attendance at a public hearing to oppose Senate Bill 691, related to the ability for certain towns to self-designate as an “urban town.” The Senate Transportation and Local Government Committee is planning to hold a public hearing on Senate Bill 691 on January 10, 2024 in Madison.

COMMITTEE REPORTS:

FINANCE/PERSONNEL

Born Heating and Cooling Estimate – Motion made by S Byers with a second made by D Segerstrom to approve the estimate from Born Heating and Cooling in the amount of \$43,000 to complete HVAC work at the new DPW Facility. **Motion carried.**

PARKS, RECREATION AND REGIONAL PLANNING – None

PUBLIC SAFETY

Police Department – None

Fire Department –

- The Christmas Holiday was quiet for the Fire Department with no significant incidents or calls reported.
- The Fire Department received reports from County Road U apartment residents regarding CO2 alarms being triggered. Subsequent investigation revealed that the alarms were activated due to vehicle start-ups occurring in the garage.

PUBLIC WORKS – November Report submitted as follows:

- For the month of November solid waste curbside tonnage totaled 88.21 and recycling tonnage collected was 27.13 tons.
- RSP pond was hydro seeded in December following the bank stabilization project/pipe install.
- DPW Facility update.
- Working with Midwest Expansion and Robert E Lee to reroute storm water around residential development.
- Light pole and surveillance system ordered for new DPW Facility/Compost Site. Compost signage also ordered.
- WPS repaired several street lights that were not working throughout the Village.
- Brown County completed the installation of the school zone signage on HWY D in front of St. Johns School.
- Presented the checks from Fall Fest to Wrightstown High School Sources of Strength and Sting Cancer.

ADJOURN:

Motion made by S Byers with a second made by Segerstrom to adjourn the meeting at 6:30 pm.

Motion carried.

Shelia Bowers, Clerk/Treasurer

Posted: 01/17/2023 SB