

**VILLAGE OF WRIGHTSTOWN**  
**BOARD MEETING MINUTES**

The regular bi-monthly meeting of the Village Board of Trustees, of the Village of Wrightstown, was held in the Community Room at Wrightstown Village Hall, 352 High St., Wrightstown, WI, 54180, on **Tuesday, November 21, 2023**, and convened at 6:54 pm at the conclusion of the Committee of the Whole meeting.

**Roll Call:** Present – Village President Dean J Erickson, Trustees: Sue Byers, Mark Leonard (virtual), Andy Lundt, Terry Schaeuble, and Julie Sigmund. Absent – Trustee Dan Segerstrom.

**Also present:** Brian Roebke (Wrightstown Area Spirit), Administrator Travis Coenen, Public Works Director Andy Vickman (virtual), Police Chief Greg Deike, Fire Chief Mike Schampers, Fire Inspector Nathan Helbing, and Clerk-Treasurer Shelia Bowers, Mary Gawryleski (virtual - Department of Revenue), Valeah Foy (virtual - Department of Revenue), and Resident Kathryn Lich.

**REGULAR SESSION**

**PUBLIC HEARING**

**OPEN PUBLIC HEARING** – Motion made by A Lundt with a second made by J Sigmund to open the Public Hearing. **Motion carried.**

- **Repeal** in its entirety Chapter 139-22.1 **Synthetic cannabinoid** And **Recreate** Chapter 139-22.1 – **Restrictions On Sale And Possession Of Hemp-Derived Cannabinoids And Synthetic Cannabinoid Prohibited.**

D Erickson made three calls for public input with no response.

**CLOSE PUBLIC HEARING** – Motion made by A Lundt with a second made by S Byers to close the Public Hearing. **Motion carried.**

**MINUTES** – Motion made by A Lundt with a second made by J Sigmund to approve the Tuesday, November 7, 2023 Village Board Meeting Minutes, as submitted. **Motion carried.**

**VOUCHERS** – Motion made by S Byers with a second made by T Schaeuble to approve the vouchers from November 2, 2023 through November 16, 2023 totaling \$151,348.23. **Motion carried.**

**SCHEDULED APPEARANCES:** None

**WALK INS:** None

- A Lundt inquired if anyone had information regarding the anticipated marking of the crosswalks near the New St. John's School. Per A Vickman this should be done by the end of the year.

- Brian Roebke expressed his admiration for the remarkable support shown by the Community towards the Wrightstown High School football team during their recent journey to State.

**CORRESPONDENCE: None**

**ADMINISTRATOR’S REPORT:**

- Alliance Rail Construction Project 75% complete
- Plum Creek Restoration Project is moving forward with some construction this fall in the ravine next to Village Hall
- Christmas Parade Invites have gone out, the theme is 12 Days of Christmas
- Tree Lighting Ceremony is Dec 1<sup>st</sup>
- Christmas Parade will be Dec 2<sup>nd</sup>, going back to the old route
- Working on Developments for River District and TIDs
- RSP and Development moving along in phases 3,4, and 5
- Working with DOR to agree on a solution for the inaccurate 2023 TID value numbers

**Celebration of Longevity**

- Amanda Alberts-7months, Brent Bouchonville-7.21years, Shelia Bowers-15.58years, Erica Buechel-5.59years, Travis Coenen-15.99years, Gregory Deike-7.29years, Gary DeWinter-9.83years, Leona Hermsen-1year, Jason Krueger-8.84years, Patricia Leitermann-9.26years, Heather Martin-10.68years, Heather Rezek-3months, Johanna Starkey-7months, Keith Verbeten-7months, Andrew Vickman-12.35years, Zachary Schultz-8months.

**COMMITTEE REPORTS:**

**FINANCE/PERSONNEL**

**2024 Budget Impact** – 2024 Budget Final Approval on Monday, November 27<sup>th</sup>

**Certificate of Direction** – Motion made by S Byers with a second made by T Schaeuble on Certificate and Direction, dated November 21, 2023, requesting that the Associated Trust Escrow Agent disburse \$350,709.98, from the Village’s Escrow Account, to the Town of Kaukauna, on Tuesday, November 27, 2023, for payments required under Section IV of the Intergovernmental Agreement between the Village of Wrightstown and the Town of Kaukauna withdrawing Restriction on Annexation, dated December 12, 2013. Call of roll: 6 yes votes. **Motion carried.**

**PARKS, RECREATION AND REGIONAL PLANNING**

**A NEW AN AT-GRADE CROSSING** – Motion made by T Schaeuble with a second made by S Byers to approve Resolution #11212023 Petition For The Establishment Of A NEW AN AT-GRADE CROSSING - Broadway Street, Village of Wrightstown. **Motion carried.**

**Extra-Territorial CSM Review, Meadowlark Dairy LLC** – Motion made by T Schaeuble with a second made by A Lundt to approve Extra-Territorial CSM Review, Meadowlark Dairy LLC, 1073 Meadowlark Road, Parcel W-227, Town of Wrightstown. **Motion carried.**

**Extra-Territorial Final Subdivision Plat Review, First Addition to Majestic Meadows Plat** – Motion made by T Schaeuble with a second made by S Byers to approve Extra-Territorial Final Subdivision Plat Review, First Addition to Majestic Meadows Plat, Meadowlark Road, Parcel W-1315, Town of Wrightstown. **Motion carried.**

**The Links Fitness Center** – Motion made by T Schaeuble with a second made by S Byers to approve the Site Plan Review, Wrightstown Golf Course Apartments LLC, The Links Fitness Center, 869 County Road U, Parcel 300000104, Village of Wrightstown. **Motion carried.**

**Site Plan Review, American Tower** – Motion made by T Schaeuble with a second made by J Sigmund to approve Site Plan Review, American Tower, 600 High Street Tower, Parcel VW-W26, Village of Wrightstown. **Motion carried.**

**Ordinance No. 11212023** – Motion made by T Schaeuble with a second made by S Byers to approve Ordinance No. 11212023 **Repeal** in its entirety Chapter 139-22.1 Synthetic Cannabinoid And **Recreate** Chapter 139-22.1 – Restrictions On Sale And Possession Of Hemp-Derived Cannabinoids And Synthetic Cannabinoid Prohibited. **Motion carried.**

## **PUBLIC SAFETY**

**Police Department** – October 2023 Report submitted as follows:

### **TRAINING**

10/14/2023 New High Risk Stop State Protocols – Martin, DeWinter, Alberts, Schultz, Young

10/24-25/2023 Badger TraCs Virtual Conference – Deike, Hermsen

10/30-11/1/2023 Sexual Assault Response Team Summit - Martin

### **EVENTS**

10/05/2023 Coffee w/a Cop – Topic: Training

10/28/2023 Drug Enforcement Administration Drug Take Back Event

- Drug Take Back Event on Oct. 28 the Wrightstown Police held its bi-annual drug take back event. According to the DOJ, Wisconsin ranked #1 in the nation during the fall take back day. Wisconsin collected 53,122 lbs of unwanted medication this fall
- Part-time Police Officer Noah Manser was sworn in on Oct. 3rd at the Village Board Meeting

**Fire Department** – October 2023 Report submitted as follows:

For the month of Sept the FD responded to 8 calls.

- Compost Facility Fire
- Accident in the Village
- Round-a-bout possible fuel spill
- Multiple False Alarms at various businesses from contractor work going on
- October training focused on SCBA, PPE and RIT Pak usage. In addition, during October a number of PR visits were done at schools for Fire Safety Awareness and Fire Drills. The department was also out on Halloween giving out Glow necklaces and candy
- The department worked on prep for November Booyah sale
- The department also was presented an AED Device from Lucky's Bar and Bay Area Granite from a fund raiser during the summer that allowed the department to be involved in a charitable golf outing. As well the department also had a successful "Meat Raffle" earlier in 2023 at Lucky's Pub which will allow the department to purchase a 2nd AED Unit

T Schaeuble, representing the Wrightstown High School Football Team, conveyed appreciation to the Police & Fire Department for their escort, warm reception, and assistance during the team's journey to the State competition.

## **PUBLIC WORKS**

- Began Phase #1 construction for the new DPW facility and initiated the process of obtaining quotes for Phase #2

- Reported positive progress on the new Compost Site

**ADJOURN:**

Motion made by S Byers with a second made by J Sigmund to adjourn the meeting at 7:16 pm.

**Motion carried.**

Shelia Bowers, Clerk/Treasurer

*Posted: 12/06/2023 SB*