

**VILLAGE OF WRIGHTSTOWN**  
**BOARD MEETING MINUTES**

The regular bi-monthly meeting of the Village Board of Trustees, of the Village of Wrightstown, was held in the Community Room at Wrightstown Village Hall, 352 High St., Wrightstown, WI, 54180, on **Tuesday, September 19, 2023**, and convened at 8:16 pm at the conclusion of the Committee of the Whole meeting.

Roll Call: Present – Village President Dean J Erickson, Trustees: Sue Byers, Mark Leonard, Andy Lundt, Terry Schaeuble, Dan Segerstrom, and Julie Sigmund

Also present: Brian Roebke (Wrightstown Area Sprit), Administrator Travis Coenen, Public Works Director Andy Vickman, Police Chief Greg Deike, Clerk/Treasurer Shelia Bowers, Deputy Clerk/Treasurer Patti Leitermann, Fire Chief Mike Schampers, Fire Inspector Nathan Helbing. Residents: Keith Wendlandt, Sandra Wendlandt, Len Riehl, Melissa Mattson, Tim Mattson, William J & Kim Williamsen, Karen Curry, Attorney Steve Frassetto (Menn Law), Adam V Schmidt, Nick Stephens, Steve Hansen, Mary Jo Thomas, and Janita Harner

**Regular Session** – Motion made by A Lundt with a second made by D Segerstrom to open Regular Session. **Motion carried.**

**Move Agenda Items** –

Motion made by D Segerstrom with a second made by A Lundt to move Parks, Recreation, Regional Planning, and Public Safety agenda items to the beginning of the meeting. **Motion carried.**

Motion made by D Segerstrom with a second made by T Schaeuble to move Second Amendment to Wrightstown Golf Course, LLC Developers Agreement & First Amendment to Matriarch Ventures, LLC Developers to the top of the agenda. **Motion carried.**

**PARKS, RECREATION AND REGIONAL PLANNING**

**Second Amendment to Wrightstown Golf Course, LLC Developers Agreement** – Motion by D Segerstrom with a second made by S Byers to table the agenda item for Second Amendment to Wrightstown Golf Course, LLC Developers Agreement dated April 16, 2020 agenda item. Call of Roll: 7 yes votes. **Motion carried.**

**First Amendment to Matriarch Ventures, LLC Developers** – Motion by D Segerstrom with a second made by S Byers to table the agenda for the First Amendment to Matriarch Ventures, LLC Developers Agreement dated April 16, 2020. Call of Roll: 7 yes votes. **Motion carried.**

**WHPC Central WI East LLC, Sign Request** – Motion by T Schaeuble with a second made by D Segerstrom to approve Sign Review Request for WHPC Central WI East LLC, 310 Clay St, Parcel VW-128. **Motion carried.**

**PUBLIC SAFETY**

**Police Department** – August 2023 Report presented as follows:

**TRAINING**

08/06-09/2023 WI Police Leadership Conference – Chief Deike

**EVENTS**

08/01/2023 St. John Lutheran School Active Killing Training

08/03/2023 Coffee w/a Cop, Topic: Human Trafficking

08/08/2023 Lights of Christmas Food Truck Rally – Brown Co. Sheriff's Office

08/15/2023 Interviews for Part-Time Police Officer Position

**WINNER**, at the August WI Police Leadership Conference, the Wrightstown Police Department won a "Tactical Two Drawer Cop Box" worth \$1,892.07 from CTech Manufacturing. This is a nice trunk organizer for our new Dodge Durango when it arrives next year.

Sometimes, people just need to be put into place. In this case, Village Trustee Sue Byers and Deputy Clerk Treasurer Patti Leiternann found themselves in the back of a Wrightstown Police Department Squad Car. Somehow, Village Trustee Julie Sigmund fled the scene.

August was packed full of events our officers made themselves available for. On August 5th we assisted with this year's Bike to the Beat event. Over 3000 bicyclists ventured through our great Village giving our community and businesses great exposure. Tunes on Tuesday on August 8th and 22nd provided our community some great exposure. Not to mention you could also watch the Waterboard Warriors from the Tunes on Tuesday locations. August 12th Officers assisted with "Kickin it with the Cows." And on August 26th the Wrightstown Police Department handed out "ices" at the Movie in the Park event.

**Fire Department** – Mike Schampers presented the July & August 2023 Reports as follows:

For the months of July-August we responded to 3 in July and 4 calls in August

- Duplex with alarms sounding, nobody home called in by neighbor. Found duplex owner had repainted interior and fumes were setting the alarms off
- Smoke Alarm in basement of burn house sounding. Found disconnected alarm with no batteries alarming. Internal capacitor must have shorted causing it to sound. Alarm was removed and destroyed
- Gas leak, neighbor complained of smell. Found kids had been in garage playing with the grill and turned on the burners allowing the LP gas to flow on full power filling the garage
- Power Lines arching on limbs in Village, WPS called to trim trees
- Water Rescue: Passerby saw an empty kayak floating in the river, had no idea if someone was in the water. Kayak retrieved, nobody found in water. Kayak at Village Hall yet unclaimed
- Burn House, passerby concerned with rubble smoke and hot coals after home was control burned
- Commercial Alarm: testing being done, confusion between Alarm Company and dispatch

Training in July was "Room and Contents" fire attack at the burn house. Also, further training conducted in entry to locked garage and roof ventilation, all at the burn house. August the house was "Control Burned" with training integration with DePere, Town of Kaukauna, and Greenleaf

Also, in August we hosted a special training session at the high school presented by Canadian National Rail Road for first arrival responders to Rail Incidents. This was attended by Lawrence, DePere, Kimberly, Little Chute, Town of Kaukauna, City of Kaukauna and Greenleaf. About 100 attendees present

The department also was present at a number of local events during the months

Fire Department Open House Sunday, September 24<sup>th</sup> was well attended

### **PUBLIC WORKS**

- MCC was awarded the Clay Street Reconstruction Project
- PW Garage, waiting for 3<sup>rd</sup> bid and hoping to award the bid by the end of this week

- Fall Festival is Saturday September 30, 2023

**MINUTES** – Motion made by D Segerstrom with a second made by S Byers to approve the Tuesday, September 05, 2023 Village Board Meeting Minutes, as submitted. **Motion carried.**

**VOUCHERS** – Motion made by S Byers with a second made by D Segerstrom to approve the vouchers from September 01, 2023 through September 14, 2023 totaling \$456,530.34. **Motion carried.**

**SCHEDULED APPEARANCES: None**

**WALK INS:** Brian Roebke, Wrightstown Area Spirit, thanked the Village Board and showed his respect for allowing the residents to speak for 2 hours and 15 minutes on the Royal St Pat's Covenants issue

**CORRESPONDENCE:** – “Thank You” received from Cathy Spears, Kickin’ It with the Cows. This year’s donation to St Jude Children’s Research Hospital was \$35,000

**ADMINISTRATOR’S REPORT:**

- Working on a budget presentation, may have to remote in for next meeting
- Will be at a conference in Texas next meeting, received a scholarship for the International City and County Managers Association conference
- Halloween/Trick or Treat hours in the Village of Wrightstown will be on October 31, 2023 from 4:00 pm to 7:00 pm

**COMMITTEE REPORTS:**

**FINANCE/PERSONNEL**

**Bond Trust Services Statement No. 82808** – Motion by S Byers with a second made by J Sigmund to approve Ehlers Bond Trust Services Statement No. 82808 for \$34,105.00, for interest payment on the Village’s \$2,705,000 General Obligation Corporate Purpose Bonds, Series 2017A. Call of Roll: 7 yes votes. **Motion carried.**

**Bond Trust Services Statement No. 82809** – Motion by S Byers with a second made by T Schaeuble to approve Ehlers Bond Trust Services Statement No. 82809 for \$25,665.63, for interest payment on the Village’s \$2,235,000 General Obligation Corporate Purpose Bonds, Series 2019B. Call of Roll: 7 yes votes. **Motion carried.**

**Bond Trust Services Statement No. 82810** – Motion by S Byers with a second made by T Schaeuble to approve Ehlers Bond Trust Services Statement No. 82810 for \$24,150.00, for interest payment on the Village’s \$2,665,000 General Obligation Corporate Purpose Bonds, Series 2021A. Call of Roll: 7 yes votes. **Motion carried.**

**Bond Trust Services Statement No. 82811** – Motion by S Byers with a second made by D Segerstrom to approve Ehlers Bond Trust Services Statement No. 82811 for \$35,445.00, for interest payment on the Village’s \$2,270,000 General Obligation Corporate Purpose Bonds, Series 2022A. Call of Roll: 7 yes votes. **Motion carried.**

**Relyco Plus, LLC Request #2** – Motion by S Byers with a second made by D Segerstrom to approve Pay Request #2 from Relyco Plus, LLC for contract #1269-23-01, Regional Pond Reconfiguration Project (Quality Court), in the amount of \$67,895.80. Call of Roll: 7 yes votes. **Motion carried.**

**Hiring Noah Manser, Part-time Police Officer** – Motion by J Sigmund with a second made by A Lundt to approve hiring Noah Manser as a part-time Police Officer for the Village of Wrightstown Police Department pending the return of his pre-employment screenings. **Motion carried.**

**Resignation of Joel Bush from the Fire Department** – Motion by J Sigmund with a second made by A Lundt on accepting the resignation of Joel Bush from the Fire Department effective 09/11/2023. **Motion carried.**

**Freight Railroad Infrastructure Improvement Program** – Acknowledgement of Village of Wrightstown's award of a loan in the amount of \$2,433,883 at 2% interest rate through the State's Freight Railroad Infrastructure Improvement Program (FRIP).

**ADJOURN:**

Motion made by S Byers with a second made by D Segerstrom to adjourn the meeting at 8:37 pm. **Motion carried.**

Shelia Bowers, Clerk/Treasurer

*Posted: 10/04/2023 SB*