



POLICE OFFICER **PART-TIME**

The Village of Wrightstown is a thriving community located on the Fox River halfway between Green Bay and Appleton. Wrightstown is a growing, and prosperous community (population 3,250) in Brown and Outagamie Counties that retains the small town appeal of a safe and friendly environment to live and work in. The Village of Wrightstown Police Department is seeking a competent team member who is excited to invest in our community and partner with a knowledgeable, compassionate, experienced and fun team.

Job Summary:

This position is responsible for patrolling the Village, performing building checks, watching for suspicious situations, enforcing violations, and acting as a deterrent to criminal/unlawful activity. Observe traffic and enforce violations. Perform investigations of crimes and accidents including burglary, theft, vandalism, traffic accidents, etc. and takes appropriate action. Prepares all necessary reports. Respond to public and domestic complaints taking appropriate action including acting as a mediator, subduing/apprehending suspect, issuing citations, etc. Respond to complaints and take appropriate action. Testify in court. Seize and submit evidence. Respond to medical calls. Participate in mandatory training. Performs related duties as assigned.

Essential Functions/Qualifications (Include but not limited to):

- US Citizen; Minimum age—21; Valid Wisconsin Drivers License
- High School Diploma
- 60 College Credits - Associates Degree with prior police experience preferred
- Ability to possess a firearm
- No Felony Convictions
- No Domestic Abuse Convictions
- Good verbal and written communication skills
- Ability to react quickly and effectively to stressful situations
- Ability to work evenings, weekends, and Holidays
- Ability to use all standard law enforcement equipment
- Be of excellent character
- For more detailed list of responsibilities, please visit:

www.wrightstown.us/police-job-opportunities

Salary: \$25.00/Hour

Applications Due: JUNE 9, 2023

Please submit a cover letter, resume, application and release of information form to:
Wrightstown Police Department, Attn: Leona Hermsen, 352 High Street, Wrightstown,
WI 54180 OR by email to: wpdclerk@wrightstown.us

**Application and Release forms can be picked up in person or at:

www.wrightstown.us/police-job-opportunities

