

Village of Wrightstown Planning Commission Minutes

A Regular Meeting of the Planning Commission was held at the Village Hall, 352 High St. on Monday, **February 13, 2023** and was called to order at 6:00 pm by Chairman Terry Schaeuble.

Roll Call: Present: Bob Fandrey, Gary Kaster, Pat Kiel, Terry Schaeuble, Dan Segerstrom,
Julie Sigmund
Absent: Ryan Macario

Also Present: Village Administrator-Travis Coenen, Planner Ben LaCount-Clear Rock Consulting LLC, Nathan Helbing-Wrightstown Fire, Ben Vosters-Wrightstown Fire, Michael Leidig (Virtual)-Robert E Lee

MINUTES –

Motion by G Kaster, with a second by B Fandrey to approve the Planning Commission Meeting minutes from January 9, 2023. **Motion carried.**

CSM REVIEW, NORBERT VANDER LINDEN, 4207 LOST DAUPHIN ROAD, PARCEL VW-W186, VILLAGE OF WRIGHTSTOWN—

B LaCount presented his review to create a new parcel for the northerly single family residence. Current zoning is R-1 Residential. Motion by B Fandrey, with a second by P Kiel to approve this CSM Review for Norbert Vander Linden, 4207 Lost Dauphin Road, Parcel VW-W186 contingent on final changes and per staff recommendations:

- Complete corrections on Brown County Surveyors Review.
- Meet all Village of Wrightstown codes and ordinances. **Motion carried.**

EXTRATERRITORIAL PLAT REVIEW, ROBERT & DAVID VANDEVOORT, MEADOWLARK ROAD, PARCEL W-1315, TOWN OF WRIGHTSTOWN—

B LaCount presented his review for this extraterritorial plat. The waterway meandering the northern portion of the property is contained within a steep valley. The waterway meanders on and off the property. The property boundary does not follow the waterway. Subdivision will not be serviced by municipal sewer and water. Need to state if there will be any restrictive covenants for the proposed plat and provide any necessary easements. Motion by D Segerstrom, with a second by G Kaster to approve this Extraterritorial Plat Review for Robert & David VandeVoort on Meadowlark Road, Parcel W-1315 per staff recommendations:

- Pleasant Valley “Lane” be changed to “Place” or “Court”.
- All lots must meet the minimum requirements for A-R Agricultural – Residential District for the Town of Wrightstown.
- Complete corrections from Brown County and State of Wisconsin.
- Meet all Town of Wrightstown and Brown County codes and ordinances. **Motion carried.**

SIGN REVIEW, FOX VALLEY MOSQUITO & TICK, 229 HIGH STREET, PARCEL VW-142-1, VILLAGE OF WRIGHTSTOWN—

B LaCount presented his review for this wall sign. Existing zoning will remain as B-1 Business. Proposed wall sign top elevation is 18’ which meets the maximum height allowed of 20’. Meets yard requirements for the district. Proposed sign is 1.5’ x 24’ – total area of wall sign is 36 sq.ft.

which meets the maximum combined sign area of 500 sq.ft. New lighting is being proposed with the sign. The lights are directed at the wall and must be arranged in a manner not to reflect direct rays of light into the public way. Motion made by D Segerstrom, with a second by P Kiel to approve this Sign Review for Fox Valley Mosquito & Tick, 229 High Street, Parcel VW-142-1 per staff recommendations:

- Meet all other Wrightstown codes and ordinances. **Motion carried.**

T Coenen introduced Julie Sigmund, who is taking Keith Wendlandt's position on the Village Board and Planning Commission. Welcome Julie!

ADJOURN –

Motion by G Kaster, with a second by B Fandrey to adjourn the meeting. **Motion carried.**
(Adjourned at 6:12 pm)

Patti Leitermann
Deputy Clerk/Treasurer