VILLAGE OF WRIGHTSTOWN
BOARD MEETING MINUTES

The regular bi-monthly meeting of the Village Board of Trustees, of the Village of Wrightstown, was held at Wrightstown Village Hall, 352 High St., Wrightstown, WI, on **Tuesday, January 17, 2023,** following the Committee of the Whole meeting.

Roll Call: Present – Village President Dean Erickson; Trustees Sue Byers, Mark Leonard, Andy Lundt *(arrived at 6:46 p.m.)*, Terry Schaeuble, Dan Segerstrom

Also present: Administrator Travis Coenen; Public Works Director Andy Vickman; Clerk/Treasurer Michelle Seidl; Fire Chief Mike Schampers; Fire Inspector Nathan Helbing; Police Chief Greg Deike; Cindy Leclair from Sign Source Wisconsin *(for SD Wheel)*; Residents Brad & Julie Sigmund

MINUTES – Motion made by Trustee T Schaeuble with a second made by Trustee D Segerstrom to approve the Tuesday, January 3, 2023 Village Board Meeting Minutes, as submitted. **Motion carried.**

VOUCHERS – Motion made by Trustee S Byers with a second made by Trustee D Segerstrom to approve the vouchers from December 29, 2022 through January 11, 2023 totaling $2,208,211.55. **Motion carried.**

SCHEDULED APPEARANCES: None

WALK INS: None

CORRESPONDENCE: Thank you card received from Bonnie VandenWymelenberg for the Christmas gift card to Lost Key Tap

ADMINISTRATOR'S REPORT:

- Events Committee met on Tuesday, January 10th and the 2023 Event Schedule has been drafted. Highlights include:

    - Two Bingo Bashes are to be held. One in May and one in October
    - Tunes on Tuesday is scheduled to be held in the River District on the second and fourth Tuesday's in June, July and August
    - Waterboard Warriors Ski Shows are scheduled for every Tuesday and Thursday, from June through August
    - Kickin' it with the Cows is on the calendar for Saturday, August 12th
    - Fall Festival (in the River District) and the 3rd Annual Tim Ade Car Show (in Mueller Park) will be on Saturday, September 30th
    - Tree Lighting Ceremony will be held on Friday, December 1st with the Christmas Parade scheduled for Saturday, December 2nd. The parade route will travel on Fair St. to Hwy 96, which is the original route

  The Committee is currently looking for food vendors for some of these dates.

  To cut down on rental/purchase costs, the River Coffee and Cream will be ordering banners to advertise community events, Public Works & Utilities will be constructing a portable stage and

WABCA (Wrightstown Area Business Community Alliance) has offered to buy a commercial grade bounce house.

Hoping to have the event schedule finalized in time to present to the Village Board on Tuesday, February 7th.

COMMITTEE REPORTS

FINANCE/PERSONNEL

- **Board of Commissioners of Public Lands Invoice No. 0000020245 -** Motion made by Trustee S Byers with a second made by Trustee T Schaeuble to approve the Board of Commissioners of Public Lands Invoice No. 0000020245, for $152,205.58, for principal and interest payments on the Village's 2016 $565,000 and 2017 $824,000 State Trust Fund Loans. Call of roll: 5 yes votes. **Motion carried.**
- **Custody Agreement for Institutions and Resolution 01172023 –** Motion made by Trustee S Byers with a second made by Trustee T Schaeuble to approve the Custody Agreement for Institutions, and Resolution 01172023, authorizing Clerk/Treasurer Michelle Seidl to enter into a custody agreement between the Village of Wrightstown and Associated Trust Company N.A., for the purpose of quarterly room tax collection. **Motion carried.** Letters are being mailed to Village property owners that are currently leasing out homes through Airbnb, VRBO, etc. for room tax collections to begin effective January 1, 2023. Granicus Software has been purchased to track these short term rentals.

PARKS, RECREATION AND REGIONAL PLANNING

- **2023 Village Park and Boat Launch Use Agreement with Waterboard Warriors –** Motion made by Trustee T Schaeuble with a second made by Trustee S Byers to approve the 2023 Village Park and Boat Launch Use Agreement with Waterboard Warriors. Lease agreement gives non-exclusive access to the Village Park and Boat Launch for 2023 for practice on Mondays and Wednesdays and ski shows on Tuesdays and Thursdays, from May 1 through September 22. **Motion carried.**
- **SD Wheel Sign Application –** Motion made by Trustee T Schaeuble with a second made by Trustee D Segerstrom to approve the sign application for SD Wheel, 401 Cty U, Village of Wrightstown, parcel 300010400. **Motion carried.**
- **MM Cold Storage Sign Application** – Motion made by Trustee T Schaeuble with a second made by Trustee D Segerstrom to approve the sign application for MM Cold Storage, 701 Cty DDD, Village of Wrightstown parcel VW-W181-2 **Motion carried.**

PUBLIC SAFETY

- **Fire Department**
  - Administrator Coenen is working on AFG (Assistance to Firefighters Grant) funding to help with the replacement of Fire Department radios

- **Police Department**
  - Wrightstown Police Officers had the opportunity to shop with 5 kids from the Village as

part of the 2022 Shop with a Cop program
- 15 applications were received for the open full time officer position. Interviews begin on Thursday, January 26th
- Several Village businesses, along CTH U, were on lockdown earlier today as a result of a standoff
- As of today, over 100 calls have been received for the month of January, which sets the Department on track for a record high number

PUBLIC WORKS & UTILITIES

- Q4 2022 measured a 10% water loss. A leak in an older fire hydrant was found to be the culprit
- On Friday, January 13th, communication with the lift/meter stations was lost due to a failed main antennae at the Water Treatment Facility. A temporary antennae was put up at the Well #2 site until repairs could be made on Monday, January 16th.

CLOSED SESSION

Motion made by Trustee S Byers with a second made by Trustee T Schaeuble to proceed into **CLOSED SESSION,** pursuant to Wisconsin State Statute **19.85(1)(e)** deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for:

- **Economic Development – Development Negotiations**

Call of roll: 6 yes votes. **Motion carried.**

OPEN SESSION
Motion made by Trustee S Byers with a second made by Trustee T Schaeuble to reconvene into open session. Call of roll: 5 yes votes. **Motion carried.**

NO ACTION TAKEN AS A RESULT OF THE CLOSED SESSION

ADJOURN – Motion made by Trustee S Byers with a second made by Trustee D Segerstrom to adjourn the meeting at 7:10 p.m. **Motion carried.**

Michelle Seidl Clerk/Treasurer

Posted: 02/08/2023 MS