

VILLAGE OF WRIGHTSTOWN
VILLAGE BOARD

A regular bi-monthly meeting of the Board of Trustees, of the Village of Wrightstown, was held in the Community Room at Wrightstown Village Hall, 352 High St., Wrightstown, WI, 54180, on **Tuesday, January 3, 2023**, and convened at 6:04 p.m., at the conclusion of the Committee of the Whole meeting.

Roll Call: Present – Village President Dean Erickson and Trustees Sue Byers, Mark Leonard, Andy Lundt and Dan Segerstrom. Absent – Trustee Terry Schaeuble

Also present: Administrator Travis Coenen; Public Works Director Andy Vickman; Clerk/Treasurer Michelle Seidl; Assistant Fire Chief Ben Vosters; Police Chief Greg Deike; Residents Tony Decker, Brad Sigmund, Julie Sigmund, Keith Wendlandt and Sandra Wendlandt

UTILITY COMMISSION MONTHLY MEETING

Motion made by Trustee A Lundt with a second made by Trustee S Byers to open the January 2023 Utility Commission Monthly Meeting. **Motion carried.**

WATER UTILITY

- Q4 meter reading was done from November 30 – December 2, 2022. Currently high consumption concerns are being addressed

SEWER UTILITY

- 20,000 feet of sanitary main was televised in 2022. Inspecting this volume yearly puts the Village on a rotation to have the entire system televised every 5 years, helping to prevent I/I issues
- Crews are currently completing inspections on manholes
- Working on year-end land application reports to include the PSC report that is due at the end of January
- Lab audit has been rescheduled to this month due to the auditor contacting COVID
- New radios for the lift stations are to be installed January 9th – January 11th

Motion made by Trustee A Lundt with a second made by Trustee D Segerstrom to close the January 2023 Utility Meeting. **Motion carried.**

REGULAR SESSION

MINUTES – Motion made by Trustee D Segerstrom with a second made by Trustee S Byers to approve the Tuesday, December 20, 2022 Village Board Meeting Minutes. **Motion carried.**

VOUCHERS – Motion made by Trustee S Byers with a second made by Trustee D Segerstrom to approve the vouchers, totaling \$75,604.21, from December 15, 2022 through December 28, 2022. **Motion carried.**

SCHEDULED APPEARANCES: None

WALK INS: None

CORRESPONDENCE: Thank you card received, from Tom Schreurs, for the \$25.00 Christmas Gift Card to Lost Key Tap

ADMINISTRATOR’S REPORT:

- Finalizing 2023 capital project costs for April-May borrowing. A resolution will be passed to allow Ehlers to move forward when the market rates are most beneficial
- Village leaders will be working with the Town of Wrightstown Council to provide information to property owners regarding the Incorporation Agreement and how it may affect each entity
- Working with Carla Buboltz from Wrightstown School District, to schedule a meeting with the school board, to discuss community initiatives and how individual budgets may affect them

CLERK TREASURER’S REPORT:

- 2022 interim audit, with Clifton, Larson, Allen, LLP (CLA), is scheduled for tomorrow, January 4th
- Wisconsin Election Commission sent out the 2022 Q4 “movers” postcards on Friday, December 30th. Follow up on 17 village residents, that are showing as having relocated, will be in process over the next 30 days
- 5 Outagamie County municipalities will be attending Badger Book Training at Wrightstown Village Hall on Tuesday, January 10th
- Declaration of Candidacy, Nomination Papers and Campaign Finance Statements have been received for all Village incumbents running in the 2023 Spring Election. No new candidates submitted paperwork

COMMITTEE REPORTS

FINANCE/PERSONNEL

- **Presentation of Service Award** – Trustee Keith Wendlandt was presented with a plaque, thanking him for this 6+ years of service to the Village of Wrightstown, as a Board Trustee
- **Trustee Appointment** – No action taken as Village President Dean Erickson is collecting nominations and will be holding interviews to make an appointment in February
- **Fire Department Member Applications** – Motion made by Trustee S Byers with a second made by Trustee A Lundt to approve the applications from Devyn Christensen and Cash Vosters to join the Wrightstown Fire Department, effective January 3, 2023. Both Devyn and Cash have been active with the Fire Department during the past year! **Motion carried.**
- **McMahon Engineers/Architects Invoice No. 929334** – Motion made by Trustee S Byers with a second made by Trustee D Segerstrom to approve Invoice No. 929334 from McMahon Engineers/Architects, for \$18,009.20, for professional services from October 30, 2022 to December 3, 2022 on the Area 3 Storm Sewer & Pond Project. December 3rd was the substantial completion date so only final closing documents from McMahon are yet expected. Engineering costs for this project stayed in budget. Call of roll: 5 yes votes. **Motion carried.**

PARKS, RECREATION AND REGIONAL PLANNING

- **Tinedale Farms Fertilizer Production Plant Expansion Letter of Support** – Motion made by Trustee D Segerstrom with a second made by Trustee M Leonard to approve the letter of support for the Tinedale Farms fertilizer production expansion, for review by the Wisconsin Department of Revenue. **Motion carried.**

PUBLIC SAFETY

- **Fire Department**
 - Interviewing two individuals, besides Devyn Christensen and Cash Vosters, to join the Wrightstown Fire Department. This will bring the active member count to 25
 - Setting up joint active threat training with fire departments from the southern end of Brown County and neighboring Outagamie County agencies
 - Approximately 53 fire calls were responded to in 2022, with 10-11 being for mutual aid outside of the Village
- **Police Department**
 - Deadline to receive applications for the NEW full time officer position was on December 31st. Those received are now being reviewed, so interviews can be scheduled
 - Assistance call received, on Christmas Day, for a gentleman walking on the bridge with an AK-15 assault rifle. Due to open carry laws, Village Officers could not act. This may have been a “baiting attempt” to get an officer to violate the gun owner’s rights

PUBLIC WORKS & UTILITIES

- Light poles installed on the frontage road near Emerald Isle Ct. and on Kerrigan Dr., at resident’s request
- Discussed 2023 needs with Village trapper
- Hydrants cleared after snow storm last week
- Curb lines are being cleaned, in anticipation of the warm weather thaw, to prevent flooding
- Ice rink is now a huge swimming pool for anyone wanting to do laps ☺ However, there was a lot of rink use when it was still frozen

Cross Corrosion Treatment Stop Study, for lead and copper, submitted at the end of December. Sequential sampling was done at 4 residences to detect where high lead content was coming from. It was found that in all 4 situations, high readings were due to aged fixtures, rather than in Village mains

ADJOURN – Motion made by Trustee S Byers with a second made by Trustee D Segerstrom to adjourn the meeting at 6:28 p.m. **Motion carried.**

Michelle Seidl

Clerk/Treasurer

Posted: 01/18/2022 MS