

VILLAGE OF WRIGHTSTOWN COMMITTEE OF THE WHOLE MEETING MINUTES

The regular bi-monthly meeting of the Committee of the Whole, of the Village of Wrightstown, was held at Wrightstown Village Hall, 352 High St., Wrightstown, WI, on **Tuesday, July 19, 2022**, and was called to order at 6:00 pm by Village President Dean Erickson.

The Pledge of Allegiance was recited.

Roll Call: Present – Village President Dean Erickson, Trustee Sue Byers, Trustee Mark Leonard, Trustee Andy Lundt (virtual) and Trustee Keith Wendlandt. Absent – Trustee Dan Segerstrom, Trustee Terry Schaeuble.

Also present: Brian Roebke (Wrightstown Area Spirit), Administrator Travis Coenen, Public Works Director Andy Vickman, Police Chief Greg Deike, Fire Chief Mike Schampers; Deputy Clerk/Treasurer Shelia Bowers, Steve Zeitler (American Survey's LLC) and Resident Julie Sigmund (virtual).

Motion made by K Wendlandt with a second made by S Byers to open the Committee of the Whole Meeting. **Motion carried.**

MINUTES – Motion made by S Byers with a second made by K Wendlandt to approve the Tuesday, July 5, 2022 Committee of the Whole Meeting Minutes as submitted. **Motion carried.**

Country Visions Incentive Payment – Discussion by the board on whether or not to approve an incentive payment to Country Visions for their most recent \$2 million expansion. Country Visions was asking for \$40,000 towards the \$80,000 of added improvements required by the Planning Commission to put into their bulk storage facility. T Coenen said the cost for this incentive payment would come out of TID No. 3 funds.

2022 Street Improvement Project – After reviewing the bids, A Vickman recommended awarding Contract# 1269-22-01, MCC, Inc. At this time he is recommending going with Part A-Laura Court - \$47,000 & Part B-Justina Court - \$56,700 for a total of \$103,700. Per A Vickman there is \$80,000 budgeted in the Street Maintenance budget for this year. Also, we have a remaining balance of \$37,472.88 which is a carryover from the borrowing we did last year, for a total of \$117,472.88 to be used for this project.

- Part A – Laura Court \$47,000
- Part B – Justina Court \$56,700
- Part C – Longwood Lane \$52,050
- \$155,750

Budget Amendment for Staff Training – T Coenen presented a resolution to host Leadership Accountability Training for all staff, volunteers and elected officials. We will be partnering with the School District for the training to cut back on costs. A budget amendment will need to be done moving an amount not to exceed \$6,000 from 2022 General Fund – Economic Development/Marketing Expenses to individual training budgets. To keep the training productive we would like to keep participation under 30 people.

Tower Point Closing Paperwork Based on the Approved June 7, 2022 Letter of Intent – Per T Coenen, Bob Gagnan is working on an easement agreement that will be in the best interest of the Village. Per T Coenen, this agreement would ensure \$30,000/year for the next 25 years. There was discussion by the board on what would be the best route to go for the Village.

Short Term Rental Properties – S Byers had questions regarding room rental tax and how we're going to determine where the tax is going for the two different counties. Also, the property owner needs to obtain a license from the State before operating a short term rental. The question is who's responsible for enforcing that the property owner gets that license? T Coenen felt that the Village would need to turn that over to the State.

ADJOURN - - Motion made by S Byers with a second made by K Wendlandt to adjourn the meeting at 6:24 pm. **Motion carried.**

Shelia Bowers

Deputy Clerk/Treasurer