

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The regular bi-monthly meeting of the Village Board, of the Village of Wrightstown, was held at Wrightstown Village Hall, 352 High St., Wrightstown, WI, on **Tuesday, June 21, 2022.**

Meeting was called to order at 6:02 p.m., after the Committee of the Whole meeting adjourned.

Roll Call: Present – Village President Dean Erickson; Trustee Sue Byers; Trustee Mark Leonard (*arrived during closed session*); Trustee Andy Lundt; Trustee Terry Schaeuble; Trustee Dan Segerstrom; Trustee Keith Wendlandt.

Also present: Brian Roebke (Wrightstown Spirit); Administrator Travis Coenen; Public Works Director Andy Vickman; Clerk/Treasurer Michelle Seidl; Fire Chief Mike Schampers; Resident Gordon T. Wilker; Adam Mueller from Mueller Development, LLC (Bay Area Granite and Marble)

PUBLIC HEARING

Motion was made by A Lundt with a second made by K Wendlandt to open the public hearing, before the Village of Wrightstown Board of Trustees, Brown & Outagamie Counties, Wisconsin, for the purpose of hearing from all persons and/or their agents on:

An Ordinance adding E. Nonuse of License to Chapter 115 Intoxicating Liquor and Fermented Malt Beverages §115-11 Regulation of Licensed Premises and Licenses

and

An ordinance creating a cooperative agreement with Kaukauna Utilities for collection of delinquent electric utility bills, using the tax collection process as per Wis. Statutes 66.0809(4), in the Village of Wrightstown

Motion carried.

Three calls were made for public input, with no response, regarding Ordinance 06212022 adding E. Nonuse of License to Chapter 115 Intoxicating Liquor and Fermented Malt Beverages §115-11 Regulation of Licensed Premises and Licenses. This update will allow the Village the ability to cancel, suspend, revoke or not renew an Alcohol Beverage License that is not being used.

A call was made for public input on Ordinance 06212022A creating a cooperative agreement with Kaukauna Utilities for collection of delinquent electric utility bills, using the tax collection process as per Wis. Statutes 66.0809(4), in the Village of Wrightstown.

Journalist Brian Roebke, 429 Park St., Kaukauna, is a Kaukauna Utilities customer. Due to the closure of Midwest Paper Group Mill in Combined Locks, in 2017, a large utility service balance went unpaid. Since then, Kaukauna Utilities has requested cooperative agreements, with serviced municipalities, to assist with the collection of delinquent utility balances.

Two additional calls for public input were made, with no response.

Motion was made by A Lundt with a second made by K Wendlandt to close the public hearing.

Motion carried.

MINUTES – Motion made by A Lundt with a second made by D Segerstrom to approve the Tuesday, June 7, 2022 Village Board Meeting Minutes as submitted. **Motion carried.**

VOUCHERS – Motion made by S Byers with a second made by D Segerstrom to approve the vouchers, totaling \$138,243.05, from June 2, 2022 through June 15, 2022. **Motion carried.**

SCHEDULED APPEARANCES: None

WALK INS: Journalist Brian Roebke shared that Ed Byrne, from the Brillion News, has been moved to Patient Pines Care Facility in Bellevue.

CORRESPONDENCE: None

ADMINISTRATOR’S REPORT:

- Details of Alliance Rail Project finalized this week with the Wisconsin Department of Transportation and in regards to TEA grant funding
- Applications and permits for short term rentals and zoning updates will be presented to the Board for action at the July 5, 2022 meeting
- Searching for grant opportunities for park and road improvements
- Summer events are here! Come and visit with your constituents!
- More commercial developments are being proposed for the industrial park along Cty DDD
- Comprehensive Outdoor Recreational Plan Committee will be meeting in July. Public information meetings will be scheduled to follow
- Brown County 20/20 network meetings will be restarting. Please let Administrator Coenen know if you are interested in attending
- Meeting with Village staff as part of the 2022 mid-year reviews, are in process
- Department 2023 Budget Worksheets should be distributed in July. Goal is to begin budget discussions in August – September. Anticipating the biggest impact to expenses will be in employee benefits due to the CPI being over 8%

COMMITTEE REPORTS

FINANCE/PERSONNEL

- **Resignation of Wastewater Operator Andy Pieper** –Motion made by K Wendlandt with a second made by D Segerstrom to accept the resignation of Wastewater Operator Andy Pieper, effective Tuesday, June 21, 2022. Andy accepted a position with the City of Manitowoc, which is closer to home for him. Good luck Andy! The open position will be printed in the Wrightstown Spirit tomorrow and has been posted with WRWA and locally with WLUK, Fox 11, linked-in etc. First review of applications is scheduled for July 9th. The Village of Wrightstown hosts plant tours through NWTC and FVTC, and offers job shadowing for high

school students, in hopes of attracting new talent. The newly created ad should also draw attention. **Motion carried.**

- **Lock Rd-CTH U Storm Sewer/Golf Course Dr. Storm Sewer and WPS Pond Project Certificate for Payment No. 1** – Motion made by S Byers with a second made by T Schaeuble to approve Certificate for Payment No. 1, from Kruczek Construction, Inc., for \$85,614.00 for work completed through May 20, 2022 on the Lock Rd-CTH U Storm Sewer/Golf Course Dr. Storm Sewer and WPS Pond Project. Call of roll: 6 yes votes. **Motion carried.**

PARKS, RECREATION AND REGIONAL PLANNING

- **Ordinance Amendment 06212022 Nonuse of License** – Motion made by T Schaeuble with a second made by D Segerstrom to approve Ordinance Amendment 06212022 adding E. Nonuse of License to Chapter 115 Intoxicating Liquor and Fermented Malt Beverages §115-11 Regulation of Licensed Premises and Licenses. **Motion carried.**
- **Ordinance Amendment 06212022A Cooperative Agreement with Kaukauna Utilities** – Motion made by T Schaeuble with a second made by S Byers to approve Ordinance Amendment 06212022A, creating a cooperative agreement with Kaukauna Utilities for collection of delinquent electric utility bills, using the tax collection process as per Wis. Statutes 66.0809(4), in the Village of Wrightstown. **Motion carried.**
- **Food Library in Village Park Right of Ways** - Motion made by T Schaeuble with a second made by D Segerstrom to approve the request, from Leigha Jacobs, to place food library(s) in the Village Park right of ways. These libraries are similar to “Little Book Libraries” and would be constructed, at no cost, by Leigha’s dad. She asked for guidance by the Board as to the number and placement of the libraries.

A concern of possible tampering was expressed. Trustee Dan Segerstrom stated that majority of the public have better values than given credit for.

Administrator Coenen expressed concern about what the Village’s liability would be since the libraries would be on Village property. He suggested that maybe a food bank could be better controlled.

A benefit of the food libraries is the anonymity they provide, however this also allows for unwanted access by vandals.

Trustee Andy Lundt is in favor of trying a “food library” in one location as long as Attorney Bob Gagan can confirm that there are no liability concerns for the Village. If it fails for any reason, creation of a food bank can then be checked into.

Administrator Coenen suggested Zirbel Park as the location since Village cameras could provide monitoring.

Motion amended by T Schaeuble, with a second made by D Segerstrom, to approve the request, from Leigha Jacobs, to place one food library in Zirbel Park, contingent on attorney review.

Motion carried.

- **Cigarette and Tobacco Products Retail License RENEWALS** - Motion made by T Schaeuble with a second made by S Byers to approve the following Cigarette and Tobacco Products Retail License Renewals:

- **Dolgencorp, LLC (Dollar General Store #20873)**, 376 High St.
- **Sai Krupa, LLC (Bridgeport Shell)**, 525 Main St.
- **Sai Krupa, LLC (Wrightstop BP)**, 233 High St.
- **Sydrow Golf, Inc. (Royal St. Patrick's Golf Links)**, 201 Royal St. Pat's Dr.

5 aye votes and 1 nay vote by Andy Lundt since he continues to find cigarette butts around the Village that are not properly disposed of. **Motion carried.**

- **Class "A"/"Class A" Alcohol Beverage License Application RENEWALS** - Motion made by T Schaeuble with a second made by S Byers to approve the following Class "A"/"Class A" Alcohol Beverage License Application Renewals:

- **Dolgencorp, LLC (Dollar General Store #20873)**, 376 High St., Aaron Dalton, agent, 1921 N. Elinor St., Appleton, WI 54914
- **Sai Krupa, LLC (Bridgeport Shell)**, 525 Main St., Mitul A. Patel, agent, 2156 Luxury Dr., Green Bay, WI 54313
- **Sai Krupa, LLC (Wrightstop BP)**, 233 High St., Mitul A. Patel, agent, 2156 Luxury Dr., Green Bay, WI 54313
- **VandenWymelenberg Enterprises, Inc. (Dick's Family Foods)**, 400 High St., John G. VandenWymelenberg, agent, 15 Corn Silk Ct., Wrightstown, WI 54180

Motion carried.

- **NEW Class "B"/"Class B" Alcohol Beverage License Applications** - Motion made by T Schaeuble with a second made by D Segerstrom to approve the following new Class "B"/"Class B" Alcohol Beverage License Applications:

- **American Legion Post 436**, 924 Main St., Gerald J. Van Rossum, agent, 1259 Washington St., Wrightstown, WI 54180
- **Julia & Sons, LLC (Lil Taco)**, 450 High St., Wrightstown, WI 54180, Alejandro Morales, agent, 729 Ida St., Menasha, WI 54952

Motion carried.

- **Class "B"/"Class B" Alcohol Beverage License Application RENEWALS** - Motion made by T Schaeuble with a second made by S Byers to approve the following Class "B"/"Class B" Alcohol Beverage License Application Renewals:

- **Brandon and Emily Luedtke, LLC (Lucky's Pub & Grill)**, 565 County Rd. U, Brandon J. Luedtke, agent, 2524 Della Marcus Dr., Kaukauna, WI 54130
- **Lost Key Tap, LLC (Lost Key Tap)**, 505 Washington St., Daniel Zapata, agent, 718 E. Circle St., Appleton, WI 54911
- **Nauti Riv, LLC (Wrightstown Nauti River Inn)**, 531 Washington St., Lisa J. Herzfeldt, agent, 1749 Mill Rd., Greenleaf, WI 54126

Motion carried.

- **Reserve Class “B”/”Class B” Alcohol Beverage License Application RENEWAL** - Motion made by T Schaeuble with a second made by D Segerstrom to approve the following Reserve Class “B”/”Class B” Alcohol Beverage License Application Renewal:
 - **Sydrow Golf, Inc. (Royal St. Patrick’s Golf Links)**, 201 Royal St. Pat’s Dr., Robert Edward Novitski, agent, 1206 Wisconsin Ct., Appleton, WI 54911

Motion carried.

- **NEW Operator License Applications** – Motion made by T Schaeuble with a second made by D Segerstrom to approve the NEW Operator License Applications for:
 - **Barta, Penny C. (Van Dyke)**, 2155 Fox Field Ct., De Pere, WI 54115, for Lucky’s Pub & Grill
 - **Battle, Calvin L.**, 4042 Lost Dauphin Rd., De Pere, WI 54115, for Wrightstown Nauti River Inn
 - **Bleser, Kealy A.**, 2373 Yolanda Circle, Green Bay, WI 54303, for Lost Key Tap
 - **Clancy, Thomas P.**, 7226 Old 57 Rd., Greenleaf, WI 54126, for American Legion Post 436
 - **Kiel, Samantha L.**, 400 Longwood Ln., Wrightstown, WI 54180, for Wrightstown Nauti River Inn
 - **Nowacki-Klemstein, Aleeshea H.**, 901 Adams St., Little Chute, WI 54140, for Royal St. Patrick’s Golf Links
 - **Sternhagen, Laurel M.**, 908 S. Daybreak Dr., Appleton, WI 54915, for American Legion Post 436
 - **Turner, Patricia L.**, 1004 Draper St., Kaukauna, WI 54130, for Dollar General
 - **Van Dinter, Kiana M.**, N1756 Emery Ln., Kaukauna, WI 54130, for The River Coffee and Cream
 - **Wengrzynowicz, Morgan A.**, W6447 Sonny Dr. Apt 3, Menasha, WI 54952, for Royal St. Patrick’s Golf Links

Motion carried.

- **Operator License Application RENEWALS** - Motion made by T Schaeuble with a second made by S Byers to approve the Operator License Renewal Applications for:
 - **Brewer, Josee M.T.**, 325 Meadow Ln., Wrightstown, WI 54180, for Dick’s Family Foods
 - **Hausen, Stephanie L.**, W2710 U.S. Highway 10, Brillion, WI 54110, for Lucky’s Pub & Grill
 - **Schmidt, Kathy M.**, 2973 Country View Cir., De Pere, WI 54115, for Lucky’s Pub & Grill
 - **Zirbel, Lynn M. (Boldt)**, 1072 Debra St., Wrightstown, WI 54180. No current place of employment

Motion carried.

PUBLIC SAFETY

Fire Department

- May 2022 was quiet. There were no calls!

Police Department

- No questions or comments

PUBLIC WORKS

- Public Works Director Andy Vickman and DPW/Wastewater Operator Jason Krueger assisted the Village of Hobart with storm clean up last Thursday so emergency personnel/vehicles could access all streets
- Intersection that was closed due to the Lock Road Storm Sewer project should be opening for this coming weekend
- If anyone knows of a good candidate for the open DPW/Wastewater position, please send them our way!

CLOSED SESSION

Motion made by A Lundt with a second made by K Wendlandt to proceed into **CLOSED SESSION**, pursuant to Wisconsin State Statute **19.85(1)(e)** deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for:

- **Economic Development – Development Negotiations**

Call of roll: 6 yes votes. **Motion carried.**

OPEN SESSION

Motion made by A Lundt with a second made by D Segerstrom to reconvene into open session.
Motion carried.

No action taken as a result of the closed session.

ADJOURN – Motion made by S Byers with a second made by D Segerstrom to adjourn the meeting at 7:30 p.m. **Motion carried.**

Michelle Seidl

Clerk/Treasurer

Posted: 07/06/2022 MS