

VILLAGE OF WRIGHTSTOWN VILLAGE BOARD

A regular bi-monthly meeting of the Board of Trustees, of the Village of Wrightstown, was held in the Community Room, at Wrightstown Village Hall, 352 High St., Wrightstown, WI, 54180, on **Tuesday, July 5, 2022**, and convened at 6:19 p.m., after the conclusion of the Committee of the Whole meeting.

Roll Call: Present – President Dean J. Erickson; Trustee Sue Byers; Trustee Mark Leonard; Trustee Andy Lundt; Trustee Terry Schaeuble; Trustee Keith Wendlandt. Absent –Trustee Dan Segerstrom

Also present: Brian Roebke (Wrightstown Spirit); Administrator Travis Coenen; Public Works Director Andy Vickman; Clerk/Treasurer Michelle Seidl; Fire Chief Mike Schampers; Resident Gordon T. Wilker, Jr.

UTILITY COMMISSION MONTHLY MEETING

Motion made by K Wendlandt with a second made by A Lundt to open the July 2022 Utility Commission Monthly Meeting. **Motion carried.**

WATER UTILITY

- Average of 226,393 gallons of water purchased daily in the month of June. This is a bit higher than normal due to the dry conditions. Country Visions is using approximately 20,000 gallons per day for their land application and Northeast Asphalt is buying water, wholesale, to be used as part of the Hwy 57 and CTY ZZ projects
- 2022 2nd quarter meter reading was completed in June
- The Village issued three private well permits. One additional well, that was part of the distribution system in 2021, has since been abandoned.
- Water meter supply chain issues remain a concern. (120) ¾” IPERL’s were ordered in January and still have not been shipped. We have just enough available to keep up with new business construction
- Lead sampling will begin in July. Sequential sampling is being done in three areas that have historically had the highest lead concentrations.

SEWER UTILITY

- Waste water treatment plant continues to run great!
- Higher I/I flows have been coming in due to the recent heavy rain events... an issue was traced back to the new subdivision development along CTY U and was corrected.
- The DNR is implementing new E-Coli sampling 6 hour hold times. Testing is only done once per week, from May through October, during disinfection season.
- Sludge analysis was completed in June in preparation for a late August haul to wheat fields. Looking to certify additional fields.
- DNR audit response from the sanitary survey was due on July 1st and has now been completed.
- 2021 CMAR submitted.

Motion made by K Wendlandt with a second made by S Byers to close the July 2022 Utility Commission monthly meeting. **Motion carried.**

MINUTES – Motion made by A Lundt with a second made by S Byers to approve the Tuesday, June 21, 2022 Village Board Meeting Minutes. **Motion carried.**

VOUCHERS - Motion made by S Byers with a second made by T Schaeuble to approve the vouchers from June 16, 2022 through June 29, 2022, totaling \$182,674.09. **Motion carried.**

SCHEDULED APPEARANCES – None

WALK-INS – Resident Gordon T. Wilker Jr., 410 Prairie Way, addressed the Board of Trustees and shared that he feels that the Village is alienating the community by imposing too many regulations on property owners, under the guise of safety.

CORRESPONDENCE - None

ADMINISTRATOR’S REPORT

- Wrapping up grant applications
- Working on completion of the zoning code updates
- Department of Public Works & Utilities is planning another great Fall Fest for 2022
- Wrightstown Village Hall will be hosting senior card playing the third Thursday of every month
- Event handouts are now available for pickup at the Clerk/Treasurer’s Office Counter, at Dick’s Family Foods, Wrightstown Elementary and Wrightstown Library

CLERK/TREASURER’S REPORT

- The following State Aids are expected to arrive in July of 2022:
 - Quarterly Highway Aids – July 5th
 - Exempt Computer Aid – July 25th
 - TID Exempt Computer Aid – July 25th
 - Video Service Provider Aid – July 25th
 - School Levy and First Dollar Credit – July 25th
- 15% of the Shared Revenue payment and the full utility payment are expected to arrive on Monday, July 25th, from the State of Wisconsin. Certificate and Direction, to wire the Town of Kaukauna their half of the utility payment, will be presented to the Board of Trustees on August 2nd for approval.

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **Mueller Development, LLC (Bay Area Granite & Marble) Development Agreement Reimbursement** – Motion made by S Byers with a second made by T Schaeuble to approve the discussed reimbursement from Mueller Development, LLC (Bay Area Granite & Marble) due to the 2019 overpayment on their June 19, 2018 development agreement. The first payment will be due in August. Call of roll: 6 yes votes. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING - -

- **The River Coffee and Cream, LLC (The River Coffee and Cream) Class “B”/”Class B” Alcohol Beverage License Application RENEWAL** – Motion made by T Schaeuble with a second made by A Lundt to approve the Class “B”/”Class B” Alcohol Beverage License Application RENEWAL for The River Coffee and Cream, LLC, d/b/a The River Coffee and Cream, 104 High Ct., Deborah Sue Tews, agent, 104A High Ct., Wrightstown, WI 54180, effective 7/5/2022 through 6/30/2023. **Motion carried.**
- **NEW Operator License Applications** - Motion made by T Schaeuble with a second made by A Lundt to approve the following NEW Operator License Applications:
 - **Brick, Ashley M.**, 105 Nicole Ln., Wrightstown, WI 54180, for Lucky’s Pub & Grill)
 - **Dobinski, Danielle M.**, W6024 Coral Ct., Appleton, WI 54915, for Royal St. Patrick’s Golf Links
 - **Koback, Pamela K. (Huntington)**, 1625 Parkside Ct., Gresham, WI 54128, for Lost Key Tap
 - **Thiede, Renee L.**, 441 Main St., Wrightstown, WI 54180, for Lucky’s Pub & Grill
 - **VanderHeiden, Sarah E.**, W348 Cty Rd. UU, Kaukauna, WI 54130, for Royal St. Patrick’s Golf Links
 - **Vandermause, Cynthia M. (Mullen)**, 118 S. Washington St. B 205, Green Bay, WI 54301, for The River Coffee and Cream
 - **Van Goethem, Kaye M.**, 821 Park St., Wrightstown, WI 54180, for Nauti River Inn

Motion carried.

- **Chapter 123 123-2A Short-Term Rentals Permit & License Forms** – Motion made by T Schaeuble with a second made by S Byers to approve the Chapter 123 123-2A Short-Term Rental Permit and License forms. **Motion carried.**

PUBLIC SAFETY - -

Fire Department Comments – Quiet weekend. Keeping up with local PR events.

DEPARTMENT OF PUBLIC WORKS

- New “Toter” garbage carts were delivered. Cart have a more flexible construction, have an extended warranty and are less expensive than the “Shaper” carts used prior.
- It will cost approximately \$5,000, per lot, to stub storm laterals to property lines for owners on Main Street that are experiencing storm water pooling. Work would need to be done as part of the HWY 96 Resurfacing project. The estimate does not include the \$5,900 cost to directional bore to the Weyers property that will be needed to remedy their flooding. A discussion/action item will be added to the agenda for the July 19th meeting to determine potential cost sharing by the Village. For 2022, there is \$10,000 budgeted for storm water inlet repairs that could potentially be utilized for this purpose.

CLOSED SESSION

Motion made by K Wendlandt with a second made by A Lundt to proceed into **CLOSED SESSION**,

pursuant to Wisconsin State Statute **19.85(1)(e)** deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for:

- **Economic Development – Development Negotiations**

(Call of roll: 6 yes votes) **Motion carried.**

OPEN SESSION

Motion made by A Lundt with a second made by S Byers to reconvene into open session. Call of roll: 6 yes votes. **Motion carried.**

NO ACTION TAKEN AS A RESULT OF CLOSED SESSION

The Tower Point closing paperwork will be on the agenda for action on Tuesday, July 19th, based on the June 7th approval of the Letter of Intent

Motion made by S Byers with a second made by T Schaeuble to adjourn at 8:29 p.m. **Motion carried.**

Michelle Seidl

Clerk/Treasurer

Posted: 07/20/2022 SB