

# **VILLAGE OF WRIGHTSTOWN**

## **COMMITTEE OF THE WHOLE MEETING MINUTES**

The regular bi-monthly meeting of the Committee of the Whole, of the Village of Wrightstown, was held at Wrightstown Village Hall, 352 High St., Wrightstown, WI, on **Tuesday, July 5, 2022.**

Meeting was called to order at 6:02 p.m. by Village President Dean J. Erickson.

The Pledge of Allegiance was recited.

Roll Call: Present – President Dean J. Erickson; Trustee Sue Byers; Trustee Mark Leonard (*arrived 6:16 p.m.*); Trustee Andy Lundt (*arrived 6:03 p.m.*); Trustee Terry Schaeuble; Trustee Keith Wendlandt. Absent – Trustee Dan Segerstrom

Also present: Brian Roebke (Wrightstown Spirit); Administrator Travis Coenen; Public Works Director Andy Vickman; Clerk/Treasurer Michelle Seidl; Fire Chief Mike Schampers; Resident Gordon T. Wilker, Jr.

Motion made by S Byers with a second made by T Schaeuble to open the Committee of the Whole Meeting. **Motion carried.**

Motion made by S Byers with a second made by T Schaeuble to approve the **Committee of the Whole Meeting Minutes** from Tuesday, June 21, 2022. **Motion carried.**

**Zoning Map - 2022 Update** – Newly updated zoning map was presented to the Committee of the Whole. The current “official” map is dated 2007. The Notice of Public Hearing, hearing to be held during the Tuesday, July 19<sup>th</sup> Village Board meeting, was published as a Class II notice in the Wrightstown Spirit on Wednesday, June 29<sup>th</sup> and Wednesday, July 6<sup>th</sup>. Action will be taken after the public hearing closes.

**Chapter 123 123-2A Short-Term Rentals Permit & License Forms** – Short Term Rental, Property Manager and Additional Unit permit applications were presented. The Committee was asked to review and send updates/corrections to Village Administrator Travis Coenen. Once approved during tonight’s Village Board Meeting, property owners that are currently renting through VRBO and Airbnb will be notified of the new Short Term Rental regulations and will be monitored for compliance.

Administrator Coenen will be working with IT, and potentially an outside vendor, to get all Village application forms online and fillable.

**Budget Amendment for Staff Training** – Administrator Travis Coenen would like to bring in Executive Coach & Professor Alonzo Kelly to host “Accountability” leadership and staff training. The sessions would be open to all Village of Wrightstown employees, elected officials and volunteers. Surrounding communities could be contacted to participate which would help mitigate the cost. Price of \$12,000 includes presentation, materials, follow up and coaching, and would be funded by the Marketing and Economic Development budget.

President Dean Erickson likes the idea of collaborating with another municipality for the benefit of cost savings.

Administrator Coenen will work on getting a training date locked in and will have a budget amendment created to move the \$12,000 from 100-14-56704-346-000 Economic Development/Marketing Expenses to individual departments training budgets. He will also contact surrounding municipalities about possible participation.

On another note....there is a USPS sign up at the new Wrightstown Post Office location. No opening date has been conveyed to Village staff.

Motion made by K Wendlandt with a second made by S Byers to close the Committee of the Whole meeting, at 6:19 p.m.

Michelle Seidl

Clerk/Treasurer

*Posted: 07/20/2022 SB*