

VILLAGE OF WRIGHTSTOWN

COMMITTEE OF THE WHOLE MEETING MINUTES

The regular bi-monthly meeting of the Committee of the Whole, of the Village of Wrightstown, was held at Wrightstown Village Hall, 352 High St., Wrightstown, WI, on **Tuesday, March 15, 2022**, and was called to order at 6:00 p.m. by Village President Dean Erickson.

The Pledge of Allegiance was recited.

Roll Call: Present – Village President Dean Erickson; Trustee Sue Byers; Trustee Mark Leonard; Trustee Andy Lundt; Trustee Terry Schaeuble (*arrived 6:28 p.m.*); Trustee Dan Segerstrom; Trustee Keith Wendlandt

Also present: Ed Byrne (Brillion News); Brian Roebke (Wrightstown Spirit); Administrator Travis Coenen; Clerk/Treasurer Michelle Seidl; Public Works Director Andy Vickman; Police Chief Greg Deike; Police Officers Gary DeWinter, Heather Martin, Mike Sullivan, Brianna Schommer (Police Clerk) and Breten Vande Hey; Fire Chief Mike Schampers; Fire Inspector Nathan Helbing; Residents Kevin Agen, Bruce Hohol, Marilyn Maynard, Sarah Mead and Gordon T. Wilker, Jr.; Brown County District 20 Supervisor Devon Coenen; Guests Marilyn Sullivan, Mark Sullivan and Robbin Sullivan

Motion made by A Lundt with a second made by K Wendlandt to open the Committee of the Whole Meeting. **Motion carried.**

CLOSED SESSION: Motion made by K Wendlandt with a second made by A Lundt to proceed into closed session, pursuant to Wisconsin State Statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for:

Economic Development – Development Negotiations

Call of roll: 6 yes votes. **Motion carried.**

OPEN SESSION: Motion made by A Lundt with a second made by K Wendlandt to reconvene into open session. Call of roll: 7 yes votes. **Motion carried.**

No action was taken as a result of the closed session.

Motion made by A Lundt with a second made by S Byers to approve the Committee of the Whole Meeting Minutes from Tuesday, March 1, 2022. **Motion carried.**

Bernard Bowers Deferred Assessment Agreement – Storm sewer easement, on Brown County parcel VW-177, is needed for installation maintenance and repair of storm sewer. Request was made by property owner Bernard “Bud” Bowers that in return for the permanent utility easement,

the Village of Wrightstown waive the 1998 Sanitary Sewer/Water Main Construction Project assessment totaling \$11,546.34 and the 2009 US Hwy 96 Sanitary Sewer/Water Main Construction Project assessment totaling \$40,387.29 on the parcel.

NEW Short Term Rental Ordinance – Chapter 123 Licenses and Permits; Section 123-2 License or Permit Required to Engage in Business or Activity; A. Short Term Rental Properties – Small modifications made to proposed NEW Short Term Rental Properties Ordinance based on feedback received during the Tuesday, March 1, 2022 Committee of the Whole meeting. Trustee Sue Byers asked that the current language in (b) Dwelling Unit and (h) Standards for short-term rentals (1) Minimum requirement compliance a. be changed to not be contradictory in regards to the number of persons allowed to occupy the rental. It was clarified that a dwelling cannot be rented more than 180 days within any consecutive 365 day period. An annual general building inspection will be mandatory prior to issuance or renewal of the short term rental license.

Trustee Keith Wendlandt asked what provisions are currently in the ordinance that will prevent “party” rentals of 6 days or less. Administrator Coenen checked with Claire Silverman, Legal Counsel at the League of Wisconsin Municipalities, and she indicated that the Village’s zoning regulations should address the rentals of 6 days or less since the property owner would not be in compliance with operating a “legal” business.

Requested updates will be made so that the NEW Short Term Rental Ordinance can be on the Wednesday, April 6 Village Board Meeting agenda for action.

Repeal and Replacement of Chapter 174 Swimming Pools Ordinance –Chapter 174 Swimming Pools Ordinance, of the Village of Wrightstown Municipal Code, updated to increase safety and provide land use controls on Village properties. Some changes include:

- Regulations to now include spas, hot tubs and ponds
- Updated fence specifications now requiring a 48” height and a 4’ construction distance from the swimming pool, spa, hot tub or pond. Fence integrity, gate heights requirements and fence exceptions were also added
- Language added for lighting, pool drainage and sanitation regulations

Final review will be scheduled for Wednesday, April 6, 2022 during the Committee of the Whole meeting so a public hearing and action can be scheduled for Tuesday, April 19th during the Village Board meeting

Vacation of a portion of Pamela St. – Corey M. Bereza, 806 Pamela St., has requested that the grass portion of Pamela Street, on his side of the rail line on parcel VW-358-3, be vacated to allow for construction of an outbuilding in that location. Since the Village is required to maintain this grass right a-way and the grass right a-way portion of Pamela Street between Wrightstown Manufacturing and the rail line, owned by J & N Investments, LLP on parcel VW-161-1, it is being proposed that the entire area be vacated. J & N Investments would continue to use the vacated land as a rear driveway

Mueller Development, LLC (Bay Area Granite) Development Incentive Settlement – Discussion held in closed session. Nothing further to be added at this time

Notice of Award of Contract W0014-09-20-00749 – Contract approved for Regional Storm Water Pond Project, with Kruczek Construction, Inc., 3636 Kewaunee Road, Green Bay, WI 54311, in the amount of \$2,559,555.55, now that all permits and approvals have been received

from the Wisconsin Department of Natural Resources, the Corp of Engineers and the Navigational Authorities

Motion made by D Segerstrom with a second made by K Wendlandt to close the Committee of the Whole meeting, at 7:11 p.m.

Michelle Seidl

Clerk/Treasurer

Posted: 04/07/2022 MS