

## **VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES**

The regular monthly meeting of the Village Board, of the Village of Wrightstown, was held at Wrightstown Village Hall, 352 High St., Wrightstown, WI, on **Tuesday, January 18, 2022.**

Meeting was called to order by Village President Dean J. Erickson, after the Committee of the Whole meeting adjourned, at 6:16 p.m.

Roll Call: Present – Village President Dean Erickson; Trustee Sue Byers; Trustee Mark Leonard; Trustee Andy Lundt; Trustee Dan Segerstrom; Trustee Keith Wendlandt. Absent – Trustee Terry Schaeuble.

Also present: Ed Byrne (Brillion News); Administrator Travis Coenen; Clerk/Treasurer Michelle Seidl; Public Works Director Andy Vickman; Police Chief Greg Deike; Fire Chief Mike Schampers; Fire Inspector Nathan Helbing; Resident and Board of Appeals Member Tim Dole

**MINUTES** – Motion made by D Segerstrom with a second made by S Byers to approve the January 4, 2022 Board Meeting Minutes as submitted. **Motion carried.**

**VOUCHERS** – Motion made by S Byers with a second made by D Segerstrom to approve the vouchers, totaling \$2,260,526.44, from December 30, 2021 through January 12, 2022. **Motion carried.**

**SCHEDULED APPEARANCES:** None

**WALK INS:** None

**CORRESPONDENCE:** None

### **ADMINISTRATOR’S REPORT:**

- Met with Finance Committee, and Jon Cameron and Brian Roemer from Ehlers, regarding 2022 borrowing for the remaining portion of the Royal St. Patrick’s Storm Sewer Project.
- Met with Public Works Director Andy Vickman to update the Capital Improvement Plan. Goal is to protect the utility rates and stay below the established borrowing cap as projects are being scheduled.
- Financial Management Plan will be updated since several prior year projects have been completed and necessary revisions have been identified.
- Working with Fire Inspector Nathan Helbing on updating the regulations regarding electric grills
- Establishing an event committee. Hoping to schedule the first meeting for the last week of January or the first week of February
- Winter movie will be held on Saturday, February 5<sup>th</sup>, at 3:00 p.m., at Village Hall. “Abominable” will be playing.
- Attending a public hearing in Madison, tomorrow January 19<sup>th</sup>, on Land Use Senate Bill 835. This bill changes certain restrictions on local land use, including limiting annexations and boundary agreements by newly incorporated cities and villages
- Submitted comments on the Town of Wrightstown/Village of Greenleaf Incorporation

## **COMMITTEE REPORTS**

### **FINANCE/PERSONNEL**

- **Midwest Expansion, LLP Development Incentive** – Motion made by S Byers with a second made by D Segerstrom to approve the development incentive (half) payment, of \$27,254.19, to Midwest Expansion, LLP, per their 2018 Development Agreement. **Motion carried.**
- **MCC, Inc. Application for Payment No. 2** – Motion made by S Byers with a second made by D Segerstrom to approve Application for Payment No. 2, for MCC, Inc., for \$84,534.91, for work completed on the 2021 Rosin Road Improvement Project. Project came in \$12,211.81 under the bid of \$185,218.00. **Motion carried.**
- **Mammoth Construction Application for Payment No. 2** – Motion made by S Byers with a second made by D Segerstrom to approve Application for Payment No. 2, for Mammoth Construction, for \$67,815.88, for work completed on the 2020 Mueller Park Docks, Platform and Kayak Launch Project. \$10,000 was deducted from this invoice due to the delayed installation of the kayak launch. **Motion carried.**
- **Board of Commissioners of Public Lands Invoice 0000019653.** Motion made by S Byers with a second made by D Segerstrom to approve the Board of Commissioners of Public Lands Invoice 0000019653, for \$152,205.58, for principal and interest payments on the Village's 2016 \$565,000 and 2017 \$824,000 State Trust Funds Loans. Call of roll: 6 yes votes. **Motion carried.**

### **PARKS, RECREATION & REGIONAL PLANNING**

- **Annexation Ordinance 01182022** - Motion made by D Segerstrom with a second made by A Lundt to approve Ordinance 01182022, annexing 1.03 acres of parcel W-53-2 from the Town of Wrightstown (Brown County) to the Village of Wrightstown (Brown County). Robert & Joyce Lamers have requested that 1.03 acres of their property be annexed with the intent that Eric and Leah Welhouse will purchase and combine with their Village of Wrightstown parcel VW-53-7, at 15 Red Clover Ln. The remainder of the Lamers property will not be annexed. **Motion carried.**
- **Midwest Expansion, LLP Dividing CSM** - Motion made by D Segerstrom with a second made by K Wendlandt to approve dividing CSM for Midwest Expansion, LLP, for Village of Wrightstown Parcel VW-W177, 4554 Cty Hwy DDD. The two new parcels will be 19.224 acres each. Consolidated Construction will be building a 150,000-200,000 sq. ft. manufacturing facility on Lot 2. **Motion carried.**
- **Wrightstown Golf Course, LLC (The Links Apartments) Site Plan** – Motion made by D Segerstrom with a second made by S Byers to approve the (revised) Wrightstown Golf Course, LLC - Links Apartments - Site Plan. **Motion carried.**

### **PUBLIC SAFETY**

**Fire Department** – The Village receives no compensation for mutual aid fire calls per the aid agreements.

**Police Department** – Active shooter training held at SD Wheel

## **PUBLIC WORKS**

- Working on the PSC Land Application and Sludge Characteristics reporting due on January 31, 2022
- Preparing for the full water audit with the Department of Natural Resources, scheduled for next week Thursday
- Ice rink has been built on the basketball court by Village Hall. The ice will be in better condition once it gets colder

**ADJOURN** - - Motion made by S Byers with a second made by D Segerstrom to adjourn the meeting at 6:34 p.m. **Motion carried.**

Michelle Seidl

Clerk/Treasurer

*Posted: 1/19/2022 MS*