

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The regular monthly meeting of the Village Board, of the Village of Wrightstown, was held at Wrightstown Village Hall, 352 High St., Wrightstown, WI, on **Tuesday, November 16, 2021.**

Meeting was called to order by Village President Dean J. Erickson, after the Committee of the Whole Meeting adjourned, at 7:02 p.m.

Roll Call: Present – President Dean J. Erickson, Trustee Sue Byers, Trustee Mark Leonard, Trustee Andy Lundt, Trustee Terry Schaeuble, Trustee Dan Segerstrom and Trustee Keith Wendlandt

Also present: Ed Byrne (Brillion News), Brian Roebke (Wrightstown Spirit), Village Administrator Travis Coenen, Clerk/Treasurer Michelle Seidl, Director of Public Works Andy Vickman, Police Chief Greg Deike, Fire Chief Mike Schampers, residents Tom VanderHeiden and Valerie Romanelli

PUBLIC HEARING - Motion made by A Lundt with a second made by D Segerstrom to open the public hearing, before the Village of Wrightstown Board of Trustee, to hear from all persons and/or their agents on the following:

2022 General Fund Budget. Motion carried.

3 calls were made for public input, with no response

Motion made by A Lundt with a second made by D Segerstrom to close the public hearing. **Motion carried.**

MINUTES – Motion made by A Lundt with a second made by D Segerstrom to approve the November 2, 2021 Board Meeting Minutes, as submitted. **Motion carried.**

VOUCHERS – Motion made by S Byers with a second made by T Schaeuble to approve the vouchers, totaling \$71,254.55, from October 28, 2021 through November 10, 2021. **Motion carried.**

SCHEDULED APPEARANCES: None

WALK INS: Resident Tom VanderHeiden asked what the Village’s regulations will be if the Golf Cart/ATV/UTV ordinance passes, in regards to registration and insurance, and he asked to find out more about the new Bike and Ped Plan. Chief Greg Deike stated that for a driver to operate a Golf Cart/ATV/UTV in the Village, they must carry a valid driver’s license, the Golf Cart/ATV/UTV will be required to be insured and be registered through the Village and the Wisconsin Department of Natural Resources. These types of vehicles must yield to automobile and pedestrian traffic

The Bike and Ped Plan was approved at the November 2, 2021 Village Board Meeting, based on results of the community study and safety protocol. Bike and Ped Plan projects will be implemented in tandem with scheduled road projects

CORRESPONDENCE: None

ADMINISTRATOR’S REPORT:

- Streamlining the planning process
- Establishing a date for the employee Christmas luncheon
- TEA and EDA Rail Grants, for the industrial park, have been started
- Christmas parade is scheduled for 4:00 p.m. on Saturday, December 4th
- Greenleaf incorporation will be moving forward now that all requirements have been met
- Annexation requested by Midwest Expansion, LLP was filed in Brown and Outagamie Counties last week
- Creating a committee to help plan Village events
- \$15,000,000 Neighborhood Improvement Grant, for downtown area, has been submitted. Award results are expected around the first of the new year

COMMITTEE REPORTS

FINANCE/PERSONNEL

- **Certificate and Direction** – Motion made by S Byers with a second made by T Schaeuble to approve the Certificate and Direction, dated November 17, 2021, requesting that the Associated Trust escrow agent disburse \$350,710, from the Village's Escrow Account, to the town of Kaukauna, on Friday, November 19, 2021, for payments required under Section IV of the Intergovernmental Agreement between the Village of Wrightstown and the Town of Kaukauna Withdrawing Restriction on Annexation, dated December 12, 2013. **Motion carried.**
- **Outagamie County Highway Department Invoice No. 1018985** – Motion made by S Byers with a second made by T Schaeuble to approve payment of the Outagamie County Highway Department Invoice No. 1018985, for \$126,700, for hauled clay fill. Fill from County U moved to the Midwest Expansion site. Because Outagamie County could not contract directly with a private entity, the Village signed on Midwest's behalf and used the opportunity to add the required manhole, check valve, piping and rip-rap to separate the navigable stream and the ditch in Royal St. Pat's subdivision. The Village's portion of the \$126,700 invoice is \$53,945. Midwest Expansion, LLP will reimburse the difference. **Motion carried.**
- **2022 Budgets** – Motion made by S Byers with a second made D Segerstrom by to approve the 2022 Boat Landing Budget, 2022 General Fund Budget, 2022 TID 3 Budget, 2022 TID 4 Budget and 2022 TID 5 Budget, as presented. Call of roll: 7 yes votes. **Motion carried.**
- **Simplified Water Rate Case Application** - Motion made by S Byers with a second made by A Lundt to authorize applying for a Simplified Water Rate Case increase, through the Public Service Commission. If approved, the increase will be 3% which equates to an approximate impact of less than \$10 annually, on the average household. The hope is that agreeing to the simplified rate case and by providing the financial standing of the water utility, the Public Service Commission will not force the Village to process a water utility standard rate case increase of approximately 26%. Call of roll: 7 yes votes. **Motion carried.**
- **Brown County Solid Waste Agreement** – New Brown County landfill on South Rd. is going into operation for 2022. Agreement has been established with all county municipalities, to lessen the county impact of the \$22,000,000 startup/operational costs. Increase to the Village of Wrightstown is estimated to be \$10,335.00 for 2022 with a \$2.00/ton annual increase through 2026. However, recycling revenues, because we are now being paid for recyclable waste collected, will cover this increase. Motion made by S Byers with a second made by D Segerstrom to approve Brown County Solid Waste Agreement. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING

- **American Tower Corp. Site Plan** – Motion made by T Schaeuble with a second made by D Segerstrom to approve the Site Plan for American Tower Corp., 600 High St. Parcel VW-W26, Village of Wrightstown. American tower is adding equipment to the existing high school cell tower. **Motion carried.**
- **Assignment of Development Agreement by River Valley Industries** –Motion made by T Schaeuble with a second made by D Segerstrom to approve the assignment of River Valley, Industries, LLC Development Agreement. Village’s legal counsel has reviewed and approved assigning the existing agreement to Fortfi Bank per section **VI GENERAL PROVISIONS (L) Successors and Assigns**, of the June 15, 2021 Development Agreement. **Motion carried.**
- **Wrightstown Golf Course, LLC CSM** - Motion made by T Schaeuble with a second made by S Byers to approve the CSM for Wrightstown Golf Course, LLC, for the Links Apartments, 800 Block of County Highway U, Parcels 300000103, 300010000 and 300000104, Village of Wrightstown. Lots are on the north end of County U across from United Dairy. Lots are proposed for condos and the drawings have been approved by the Planning Commission. **Motion carried.**
- **Wrightstown Golf Course, LLC Site Plan** - Motion made by T Schaeuble with a second made by S Byers to approve the site plan for Wrightstown Golf Course, LLC, for the Links Apartments, 800 Block of County Highway U, Parcels 300000103, 300010000 and 300000104, Village of Wrightstown. Waiting on final storm water review by McMahon. Approval is contingent upon receipt. **Motion carried.**

PUBLIC SAFETY

Police Department –

- Participated in Cops to Colors, Lights for Christmas. Helps local police departments help people in the community that are in need.

Fire Department

- Pre-Deer Hunt Booyah sale held on Saturday, November 13th. Booyah sold out quick!
- Chief Schampers suggested that Trick-or-Treat hours end ½ hour earlier since the dark sky stops most of the Trick-or-Treat traffic by 5:30 p.m.

PUBLIC WORKS

- Mammoth Construction will be installing all of the docks on Wednesday, November 17th. Once up, all will be inspected and then removed for the season
- Christmas tree planted downtown rather than hauling one in each year for the annual decorating. This is much safer since a large “moved in” tree may fall in the wind
- Roofs at the Wastewater Treatment Facility were damaged during a hailstorm in September. Insurance will be issue a check for 50% of the total cost of \$34,000 and the Village will be reimbursed the remainder once the work has been completed.

Golf Cart/ATV/UTV Ordinance will be on the agenda for action the first meeting in December.

ADJOURN - - Motion made by K Wendlandt with a second made by to adjourn the meeting at 7:43 p.m. **Motion carried.**

Michelle Seidl

Clerk/Treasurer