

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The regular monthly meeting of the Village Board, of the Village of Wrightstown, was held at Wrightstown Village Hall, 352 High St., Wrightstown, WI, on **Tuesday, August 17, 2021.**

Meeting was called to order by Village President Dean J. Erickson, after the Committee of the Whole Meeting adjourned, at 6:05 p.m.

Roll Call: Present – President Dean J. Erickson, Trustee Sue Byers, Trustee Mark Leonard, Trustee Andy Lundt (*arrived at 6:06 p.m.*), Trustee Terry Schaeuble, Trustee Dan Segerstrom and Trustee Keith Wendlandt

Also present: Ed Byrne (Brillion News), Brian Roebke (Wrightstown Spirit), Village Administrator Travis Coenen, Clerk/Treasurer Michelle Seidl, Director of Public Works Andy Vickman, Police Chief Greg Deike, Fire Chief Mike Schampers

MINUTES – Motion made by K Wendlandt with a second made by S Byers to approve the August 3, 2021 Board Meeting Minutes as submitted. **Motion carried.**

VOUCHERS – Motion made by S Byers with a second made by T Schaeuble to approve the vouchers, totaling \$94,874.59, from July 30, 2021 through August 11, 2021. **Motion carried.**

SCHEDULED APPEARANCES: None

WALK INS: None

CORRESPONDENCE: None

ADMINISTRATOR’S REPORT:

- Continuing to work on 2022 budgets. Updated Capital Improvement Plan for 2022-2030, discussed at the August 10th Department Head Meeting, will be reviewed at the September 7, 2021 Committee of the Whole Meeting
- Discussion regarding development decisions will also be on the next Committee of the Whole Meeting agenda

COMMITTEE REPORTS

FINANCE/PERSONNEL

- **Asphalt Seal & Repair, Inc. Invoice #ASR-062404** – Motion made by S Byers with a second made by T Schaeuble to approve Asphalt Seal & Repair, Inc. Invoice #ASR-062404, for \$25,245.00, for Seal Coating the East Side Bridge Path and for Infrared Repairs, Crack Sealing, Seal Coating and Re-Striping at the Fire Department, Boat Landing, Village Hall, Waste Water Treatment Plant and Mueller Park. All repairs were budgeted for in 2021, under the road repair line, except for work done at the Waste Water Treatment Plant. The decision was made to have the asphalt sealed and recoated now, to take advantage of bulk pricing during the construction of ZZ/Washington St.. Costs will be paid from the Sewer Utility fund. **Motion carried.**

- **Process Equipment Repair Services, Inc. Invoice #21-113** – Motion made by S Byers with a second made by T Schaeuble to approve Process Equipment Repair Services, Inc. Invoice #21-113, for \$24,683.00, for replacement of an aeration drive at the Wastewater Treatment Plant. The drive was damaged during routine preventative maintenance. The drive was replaced due to the need for perfect alignment, but insurance covered all but the deductible for the new unit. **Motion carried.**
- **Northeast Asphalt Invoice #616780-01** – Motion made by S Byers with a second made by D Segerstrom to approve Northeast Asphalt Invoice No. 616780-01, for \$40,320.00, for work completed on the CTH ZZ Parking Lot. Village Hall parking lot patching costs were also included in this price. **Motion carried.**
- **Ehlers Bond Trust Services Statement #66338** - Motion made by S Byers with a second made by K Wendlandt to approve Ehlers Bond Trust Services Statement No. 66338, for \$20,052.50, for interest payment on the Village’s \$1,960,000.00 General Obligation Promissory Notes, Series 2018A. **Motion carried.**
- **Ehlers Bond Trust Services Statement #66339** - Motion made by S Byers with a second made by D Segerstrom to approve Ehlers Bond Trust Services Statement No. 66339, for \$16,282.50, for interest payment on the Village’s \$1,145,000.00 General Obligation Corporate Purpose Bonds, Series 2019A. **Motion carried.**
- **Aaron Vande Hey Resignation** –Motion made by K Wendlandt with a second made by S Byers to accept the resignation received from Wastewater Operator Aaron Vande Hey, effective September 3, 2021. Aaron was hired in March of 2021 and will be returning to the welding industry. **Motion carried.** First review of new applicants, to replace this position, is scheduled for next week Friday. As of today, three resumes have been received, but the top candidates from the prior posting have also been contacted and asked to reapply

PARKS, RECREATION & REGIONAL PLANNING

- **NEW Operator License Applications** – Motion made by T Schaeuble with a second made by D Segerstrom to approve the following NEW Operator License Applications for:
 - Estevan D. B. Burchett, 2264 Eastman Ave. #2, Green Bay, WI 54302, for BP Wrightstop
 - Emily J. Kaster, 2837 Pine Grove Rd., De Pere, WI 54115, for Royal St. Patrick’s Golf Links
 - Jayden L. Laurent, 1315 Meadowview Ln., De Pere, WI 54115, for Royal St. Patrick’s Golf Links
 - Amanda B. Watzka, 897 Mallard Rd., De Pere, WI 54115, for Wrightstop BP and Wrightstown River Inn**Motion carried.**

PUBLIC SAFETY

Fire Department – Large amount of calls cancelled in route. This is common when multiple jurisdictions are called.

New Town of Lawrence firetruck is 6 – 12 months out for receipt. The Village will continue to cover calls on their behalf until then

Police Department

Bree Schommer, new Police administrative assistant, was introduced to the community during the August Coffee with a Cop. Bree will continue to stay certified as a police officer during her time with Village of Wrightstown. Welcome Bree!

Police staff wished Mel Bastian Happy 100th Birthday at Rico's on Thursday, July 29th!

PUBLIC WORKS

Crew constructing the storm sewer hit one of the Village's HDPE pipes. The line was taken down and electrofusion repairs will begin on Friday morning

Sewer extension on DDD is about ¾ of the way done. Work has temporarily been halted so AT&T can move a line. In the meantime, the water extension will start ahead of schedule. All work needs to be completed before Brown County comes in to resurface

Three PLC panels at the main wastewater treatment plant, installed in 2008, continue to lose connectivity to each other. Quotes have been requested to price out potentially replacing them since their life span is approximately 15 years. Once received, quotes will be presented to the Village Board for a decision. Costs would be covered from the Equipment Repair and Replacement Account

ADJOURN - - Motion made by A Lundt with a second made by K Wendlandt to adjourn the meeting at 6:16 p.m. **Motion carried.**

Michelle Seidl

Clerk/Treasurer