

## **VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES**

The regular monthly meeting of the Village Board, of the Village of Wrightstown, was held at Wrightstown Village Hall, 352 High St., Wrightstown, WI, 54180 on **Tuesday, July 20, 2021** and convened at 6:03 p.m., after the Committee of the Whole Meeting.

Meeting was called to order by Village President Dean Erickson and the Pledge of Allegiance was recited.

Roll Call: Present – Village President Dean Erickson, Trustee Sue Byers, Trustee Mark Leonard, Trustee Terry Schaeuble (*arrived at 6:10 p.m.*), Trustee Dan Segerstrom, and Trustee Keith Wendlandt. Absent – Trustee Andy Lundt.

Also present: Ed Byrne (Brillion News), Brian Roebke (Wrightstown Spirit), Administrator Travis Coenen, Deputy Clerk/Treasurer Shelia Bowers, Public Works Director Andy Vickman, Police Chief Greg Deike, Fire Chief Mike Schampers, and Jon Cameron from Ehlers (Virtual).

**MINUTES** – Motion made by S Byers with a second made by D Segerstrom to approve the July 6, 2021 Board Meeting Minutes as submitted. **Motion carried.**

**VOUCHERS** – Motion made by S Byers with a second made by D Segerstrom to approve the vouchers as submitted, totaling \$134,708.69, from July 1, 2021 through July 14, 2021. **Motion carried.**

**CTY ZZ Change Order** – D Segerstrom had a question regarding the motion for the CTY ZZ Change Order that was made at the July 6<sup>th</sup> Village Board meeting. He questioned whether or not we can vote down a motion at one meeting and then bring it back and pass the motion at another meeting. After a short discussion, it was determined the motion would stand as noted in the July 6<sup>th</sup> meeting.

**SCHEDULED APPEARANCES:** None

**WALK-INS:** None

**CORRESPONDENCE:** None

### **ADMINISTRATOR'S REPORT:**

- Third “Tunes on Tuesday” is Tuesday July 27<sup>th</sup> at the Scenic Overlook, the band is Nettle Hill, hoping for good weather and better attendance.
- Working with multiple Developers and various Industrial Developments and Residential Projects in multiple areas in the Village including the River District.
- Drafting four Developers’ Agreements for future Commercial Industrial Development.
- Working on two potential Developments for the River District.
- Working with Department Heads on 2022 budget, next Department Head meeting 8/10/2021 at 9am.
- Working on Storm Sewer Utility.
- Working on TEA Grant, meeting with the State and CN on July 22<sup>nd</sup>, and other Grant options for future Development.

- Two of the three current Vacancies in the Village have been filled. Neil Basten will be our Court Clerk, Brianna Schommer will be the PD Clerk, and the Waste Water Operator position is almost complete, they have finalized a candidate.
- Mel Bastian is celebrating his 100<sup>th</sup> birthday on July 28, 2021, we will buy his lunch at Lil Ricco's and provide him a cake with well wishes.
- Will be again working on Parking Ordinances to address many of the Parking Issues in the Community. PD, Public Works and Travis will team up on this and look for assistance for the Board to prioritize needs.
- Developer Agreements approved for Alliance Plastics, River Valley Industries and M&M Cold Storage. Also, we are working on agreements for Midwest Expansion and Consolidated Construction, LLC.

## **COMMITTEE REPORTS**

### **FINANCE/PERSONNEL**

- **New Hire** – Motion made by S Byers with a second made by K Wendlandt to approve DPW/Utility Operator new hire James Hungerford. **Motion carried.**
- **VIA Rail Engineering** – Motion made by S Byers with a second made by T Schaeuble to approve VIA Rail Engineering Invoice #46385, for \$5,967.50, for Professional Services rendered through June 30, 2021 for proposed plastics facility on Quality Court. **Motion carried.**

Motion made by S Byers with a second made by D Segerstrom to approve VIA Rail Engineering Invoice #46386, for \$4,700.00, for professional services rendered through June 30, 2021 for proposed manufacturing facility on Broadway. **Motion carried.**

### **PARKS, RECREATION & REGIONAL PLANNING**

- **Resolution 07202021 Tax Incremental District No. 3** – Motion made by T Schaeuble with a second made by S Byers to approve Resolution 07202021 approving an amendment to the project plan and boundaries of Tax Incremental District No. 3, Village of Wrightstown. Call of roll: 6 yes votes. **Motion carried.**

Jon Cameron of Ehlers presented the TID No. 3 Amendment Project Plan and the amended boundaries. He outlined the Cash Flow Projection by going through the Projected Revenues and Expenditures.

- **NEW Operator License Applications** – Motion made by T Schaeuble with a second made by D Segerstrom to approve the following NEW Operator License Applications:
  - Shijabet Badar, 2636 Trojan Dr. Apt 707, Green Bay, WI 54304, for Bridgeport Shell
  - Torrie K. McCabe Kovach, 6693 Hwy 57, Lot 12, Greenleaf, WI 54126, for Wrightstop BP
  - Laria M. Leja, 210 N. Allen Rd., Green Bay, WI 54311 for Royal St. Patrick's Golf
  - Andrea L. Petersen, 1449 Fair Rd., Greenleaf, WI 54126, for Dick's Family Foods
  - Dalton W. Rupiper, 313 High St., Wrightstown, WI 54180, for Dick's Family Foods

**Motion carried.**

- **NEW Operator License Application** – Motion made by T Schaeuble with a second made by S Byers to deny the following NEW Operator License Application:
    - Caitlyn B. Johnston, 255 Louise Dr., Apt 8, Wrightstown, WI 54180, for Wrightstop BP
- Motion carried.**

## **PUBLIC SAFETY**

**Fire Department Comments** – June 2021 Fire Report submitted.

The Fire Department will be doing training drills in the former Cotter Funeral Home over the next couple of weeks.

**Police Department Comments** – June 2021 Police Report submitted.

- Safety Day - Wrightstown Elementary School
- Breakfast w/a Cop – St. Clare’s School Raffle Winners

Thank you to D & G Restaurant for meal donations for breakfast with a Cop.

## **PUBLIC WORKS & UTILITIES Comments** –

- The Parking Lot underneath the Bridge is completed and open to the Public.
- With all the rain received the DPW Plant handled it very well, but the rain did expose a few drainage issues that will be taken care of.

**CLOSED SESSION:** Motion made by S Byers with a second made by T Schaeuble to proceed into closed session, pursuant to Wisconsin State Statute **19.85(1)(e)** deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and **19.85(1)(g)** Conferring with legal counsel for the governmental body which is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Call of roll: 6 yes votes. **Motion carried** (6:38 p.m.).

- Wisconsin State Statute 19.85(1)(e) **Economic Development – Developer Negotiations**
- Wisconsin State Statute 19.85(1)(g) **Annexation**

**OPEN SESSION:** Motion made by D Segerstrom with a second made by K Wendlandt to reconvene into open session to discuss and/or take action on any issues that occurred during the closed session.

Call of roll: 6 yes votes. **Motion carried.**

**Vans Construction Discussion** – Town Home Development, no action just requested update.

**ADJOURN** - - Motion made by M Leonard with a second made by D Segerstrom to adjourn the meeting. **Motion carried.**

Shelia Bowers

Deputy Clerk/Treasurer