

VILLAGE OF WRIGHTSTOWN VILLAGE BOARD

The REGULAR MONTHLY MEETING OF THE Board of Trustees, of the Village of Wrightstown, was held at Village Hall, 352 High St., Wrightstown, WI, 54180, on **Tuesday, June 1, 2021** and was called to order at 6:03 p.m. by President Dean Erickson.

The Pledge of Allegiance was recited.

Roll Call: Present – Village President Dean Erickson, Trustee Sue Byers, Trustee Mark Leonard, Trustee Andy Lundt, Trustee Terry Schaeuble and Trustee Dan Segerstrom. Absent – Trustee Keith Wendlandt

Also present: Ed Byrne (Brillion News); Brian Roebke (Wrightstown Spirit); Clerk/Treasurer Michelle Seidl; Public Works Director Andy Vickman; Police Chief Greg Deike, Fire Chief Mike Schampers

PUBLIC HEARING

Motion made by A Lundt with a second made by D Segerstrom to open the public hearing for the purpose of hearing from all persons and/or their agents on the following:

Vacation of a portion of Hickory Street, in the Village of Wrightstown, Brown County, Wisconsin

Three calls were made for public input with no response

Motion made by A Lundt with a second made by S Byers to close the public hearing. **Motion carried.**

UTILITY COMMISSION MONTHLY MEETING

Motion made by D Segerstrom with a second made by S Byers to open the June 2021 Utility Commission Monthly Meeting. **Motion carried.**

WATER UTILITY

- 232,923 gallons of water purchased daily in May
- Seven Oaks Dairy has completed their pilot study and are no longer buying water from the Village. 800,000 gallons purchased during the study period. Preliminary results show better herd health and higher production, but financial feasibility is still being checked on
- CCR certification complete
- Several seasonal deduct meters have been rented out due to the warmer weather
- Getting quotes for the abandonment of Well #2 and the rehab of Well #4 as part of the 2022-2023 CIP
- Due to results from the last five years, no lead or copper sampling will be required in 2021

SEWER UTILITY

- Testing for the waste water treatment plan permit renewal has been completed. Application will be submitted to the DNR prior to July 31st
- UV disinfection has been started for the season
- 2020 CMAR has been completed and will be discussed and moved on later in the meeting
- 2021 sludge analysis has been completed
- 210,000 gallons of sludge hauled in May

Monthly average influent flow and BOD loading charts from 2020 shared. Design influent flow for plant is 432,000 gallons daily. Actual daily average was 220,000 gallons. Design flow for strength of wastewater being received is 850 lbs. /day. Actual average was 55

Motion made by D Segerstrom with a second made by T Schaeuble to close the June 2021 Utility Commission Monthly Meeting. **Motion carried.**

MINUTES – Motion made by A Lundt with a second by S Byers to approve the May 18, 2021 Village Board Meeting Minutes. **Motion carried.**

VOUCHERS - Motion by S Byers with a second made by T Schaeuble to approve the vouchers from May 13, 2021 – May 26, 2021, totaling \$78,677.24. **Motion carried.**

SCHEDULED APPEARANCES - None

WALK-INS – None

CORRESPONDENCE – None

Reporter Ed Byrne from the Brillion News announced that it was “Safety Day” today at Wrightstown Elementary School. Wrightstown Police Department, Wrightstown Fire Department, Outagamie County Bomb Squad and the Brown County Swat Team participated

ADMINISTRATOR’S REPORT - No questions or comments

CLERK/TREASURER’S REPORT

- 2021 Board of Review was held on Thursday, May 13th. Brown County real estate/personal property values increased \$6,980,800 from 2020. Outagamie County values increased \$14,479,200
- Business alcohol license applications for the July 1, 2021 – June 30, 2022 term have been received and will be moved on at the June 15, 2021 board meeting
- The Village is scheduled to pay Global Properties, \$63,470 on June 23rd, 2021 per the January 5, 2021 Development Agreement. Action will be taken on the payment at the June 15, 2021 meeting

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **Oshkosh Fire & Police Equipment Invoice 183920** – Motion made by S Byers with a second made by A Lundt to approve payment of Oshkosh Fire & Police Equipment, Inc. Invoice #183920, for \$111,040.00, for Scott Air Paks with Standard Equipment, Carbon Cylinders, Face Pieces and C Clips. **Motion carried.**
- **Department of Public Works & Utilities Seasonal Laborer Position** – Motion made by S Byers with a second made by D Segerstrom to approve the hire of Drake Recob as seasonal laborer for the Department of Public Works & Utilities. Jacob is a UW Whitewater student that worked for Black River Falls School District in 2020 and has experience operating a zero turn mower. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING - -

- **Resolution 06012021 Hickory Street Vacation** - Motion made by T Schaeuble with a second made by S Byers to approve Resolution 06012021 vacating a portion of Hickory Street in the Village of Wrightstown, Brown County, Wisconsin. **Motion carried.**
- **Chapter 62 Village Board §62-11 Standing Committees** - Motion made by T Schaeuble with a second made by D Segerstrom to repeal Chapter 62 Village Board §62-11 Standing Committees and recreate Chapter 62 Village Board §62-11 Committee of the Whole at the June 15, 2021 meeting. Committee of the Whole Meetings will start at 6:00 p.m. with Village Board Meetings immediately following. Items presented to the Committee of the Whole are to be moved on two or more weeks later, at the next scheduled board meeting. Having a twice monthly meeting that includes all Village Board Members will assure that everyone is receiving the same information and being properly educated prior to acting on agenda items. **Motion carried.**
- **NEW ATV Ordinance Update** – Currently reviewing municipal ordinances from surrounding communities and Wisconsin State Statutes regarding ATV operation on state highways and bridges. Thinking to include golf carts and electric vehicles to list of acceptable vehicles to operate. The Village will require registration and inspection for turn signals and lights prior to tags being issued. Anticipating that there may be some rule breaking once the new regulations pass, but it is expected that this will decline over time with enforcement and education. Concern was voiced by Trustee Sue Byers regarding safety of pedestrians vs. ATV's on village streets. Trustee Mark Leonard noted that ATV's are traveling in his neighborhood now, even though there is currently no village ordinance and wonders if these same operator's may just disregard any new regulations. Chief Deike was instructed to create a strict ordinance to address expressed concerns and bring to the Board of Trustees for review. It may be beneficial to establish a "trial" ordinance that could be extended if all goes well
- **Royal St. Pat's Homeowners Activities Committee Picnic** – Motion made by T Schaeuble with a second made by S Byers to approve the request from Sandra Wendlandt, on behalf of the Royal St. Pat's Homeowners Activities Committee, to host a summer picnic on Saturday, June 19, 2021 at Shamrock Park. **Motion carried.**
- **NEW Wisconsin Act 32** – Motion made by T Schaeuble with a second made by S Byers to table the action regarding publishing in the Wrightstown Spirit, rather than the Brillion News, when it is necessary to place a written ad, until Tuesday, June 15, 2021, to compare ad costs and circulation count. **Motion carried.**
- **Resolution 06012021-2 for 2020 CMAR Report** – Motion made by T Schaeuble with a second made by D Segerstrom to approve Resolution 06012021-2 approving the 2020 CMAR Report. 1 point deduction received for BOD's exceeding 90% of the plant design flow in July 2020. **Motion carried.**

- **Alliance Land Holdings, LLC Developer’s Agreement** – Motion made by T Schaeuble with a second made by D Segerstrom to approve the Developer’s Agreement with Alliance Land Holdings, LLC, contingent on a three (3) day window of approval (*12:00 p.m. deadline*). Trustee Sue Byers provided a list of updates and items for review which she will be emailing to Administrator Coenen in the morning. Call of roll: 6 yes votes. **Motion carried.**
- **MM Cold Storage, LLC Developer’s Agreement** – Motion made by T Schaeuble with a second made by D Segerstrom to approve the Developer’s Agreement with MM Cold Storage, LLC, contingent on a three day window of approval (*12:00 p.m. deadline*). Trustee Sue Byers made note that Section III (A) (3) outlines that the developer is to provide plans for and construct a storm water retention pond. Should it be stated that MM Cold Storage is responsible to maintain the pond? Response by Trustee Mark Leonard indicated that unlike the regional storm ponds, the MM Pond is being built for their use only and will drain off into the roadway ditch before gravitating toward Plum Creek. Call of roll: 6 yes votes. **Motion carried.**
- **River Valley Industries Developer’s Agreement** – Motion made by T Schaeuble with a second made by S Byers to approve the Developer’s Agreement with River Valley Industries, contingent on a three day window of approval (*12:00 p.m. deadline*). Call of roll: 6 yes votes. **Motion carried.**

PUBLIC SAFETY - -

Fire Department Comments –

- Staff have been trained on the new SCBA equipment and it is now in use. Invoice came in significantly less than anticipated due to an early year order discount and a discount for placing a group order with the Town of Lawrence
- Firefighters participated in the Village’s Memorial Day event and today’s Public Safety Day at Wrightstown Elementary
- Department is struggling with lack of manpower and is depending on help from surrounding communities to respond to calls. Also, vehicles are aging. The 5 year replacement plan is no longer being adhered to, due to budget constraints, causing maintenance costs to continue to rise

Police Department Comments –

- Officers participated in Public Safety Day
- Coffee with a Cop continues to go well
- New Dodge Durango squad has been received and is now in service
- Currently accepting applications for the open Police Administrative Assistant position
- Two significant calls were responded to on Memorial Day. Police and emergency response teams worked very well together, resulting in a better than anticipated outcome

PUBLIC WORKS & UTILITIES

- Two bid openings were held in May. The first was for the reconstruction of Rosin Road. MCC, Inc. had the low bid of \$185,218 of the three that were received. \$300,000 was included in the Capital Improvement Plan for this project. Although MCC’s bid does not include engineering costs, the total expense is still expected to be less than budgeted. 7 bids were opened on May 21st for the DDD water & sewer

extension project. PTS was the low bidder at \$302,000. An alternate bid item was included, to potentially extend the work further to Steffens Street, for an additional \$61,000

- Curbside pickup was Wednesday of last week. 35.7 tons of trash was picked up. This was a new record!

ADJOURN – Motion made by A Lundt with a second made by S Byers to adjourn at 7:29 p.m.

Motion carried.

Michelle Seidl

Clerk/Treasurer