

## **Village of Wrightstown Planning Commission Minutes**

A regular Meeting of the Planning Commission was held at the Village Hall, 352 High Street on Monday, **March 8, 2021** and was called to order at 6:00 pm by Chairman Terry Schaeuble.

Roll Call: Present - Bob Fandrey, Gary Kaster, Pat Kiel, Dan Segerstrom, Terry Schaeuble, Keith Wendlandt (Virtual). Absent - Ryan Macario

Also Present - Village Administrator Travis Coenen, Fire Inspector Nathan Helbing, Planner Ben LaCount (Evergreen Consultants), Ed Byrne (Brillion News).

**MINUTES** – Motion by P Kiel, with a second by G Kaster to approve the Planning Commission meeting minutes from January 4, 2021. **Motion carried.**

**FINAL PLAT REVIEW, WRIGHTSTOWN GOLF COURSE LLC, PARCEL 300 000300, VILLAGE OF WRIGHTSTOWN** – B LaCount presented his staff report for the proposed 51.99 acre subdivision and outlined the following final plat requirements: A) Submission of Plat, B) Engineering Plans, C) Phasing Plan, D) Subdivider’s Agreement, E) Approval or Rejection of Plat, F) Recorded, G) Dedication, H) Selling Lots, I) Building Permits.

T Coenen outlined the Department of Administration comments as follows: Lot numbering must be consecutive throughout a subdivision plat and subsequent additions thereto. Royal Saint Patrick First Addition created Lots 1 thru 146, therefore numbering for this subdivision must start with Lot 147. Also, the name Kussow Way, needs to be changed to Royal St Pat’s Drive.

Discussion was held regarding the Royal Saint Patrick Second Addition addressing the following: covenants, issuing of building permits, crosswalks, sidewalks, curb and gutter.

Motion by B Fandrey, with a second by G Kaster to approve the Final Plat, Wrightstown Golf Course LLC, Parcel 300 000300 in the Village of Wrightstown, contingent on the following staff recommendations being addressed:

- Approving agencies certificates added to Final Plat and gain all approvals from approving agencies.
- Engineering Plans have been reviewed and comments provided. Final construction plans need to be submitted.
- Items needed for review and approval prior to the Village signing the final plat.
  - Approving agencies certificates added to Final Plat and gain approval from approving agencies having authority prior to the Village of Wrightstown signing the Final Plat.
  - Path easements need to be recorded and recording information annotated on the final plat.
  - Restrictive Covenants need to be reviewed, approved and placed on the final plat. **Motion carried.**

**ADJOURN** – Motion by P Kiel, with a second by D Segerstrom to adjourn the meeting. **Motion carried.** (Adjourned at 6:10 pm)

Shelia Bowers  
Deputy Clerk/Treasurer