

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board, of the Village of Wrightstown, was held at Wrightstown Village Hall, 352 High St., Wrightstown, WI, on **Tuesday, December 15, 2020.**

Meeting was called to order at 6:00 p.m. by Village President Dean Erickson and the Pledge of Allegiance was recited.

Roll Call: Present –Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier (*left at 6:30 p.m.*), Trustee Dan Segerstrom and Trustee Keith Wendlandt. Absent: Trustee Terry Schaeuble

Also present: Brian Roebke (Wrightstown Spirit), Village Administrator Travis Coenen, Clerk/Treasurer Michelle Seidl, Public Works Superintendent Andy Vickman, Police Chief Greg Deike, Fire Chief Mike Schampers, Steve Atkins from Atkins Family Builders and residents Julie Parkansky, Kristi Swanson and Jack Lewis

MINUTES – Motion made by A Lundt with a second made by K Wendlandt to approve the December 1, 2020 Board Meeting minutes as submitted. **Motion carried.**

VOUCHERS – Motion made by S Byers with a second made by A Lundt to approve the vouchers, as submitted, totaling \$123,103.55, from November 26, 2020 through December 9, 2020. **Motion carried.**

SCHEDULED APPEARANCES: None

WALK INS: Resident Kristi Swanson, 513 Fawnwood Dr., addressed the Board and requested that village streets be better cleaned after a snow or ice storm, for pedestrian safety

Current Village of Wrightstown snow removal guidelines were distributed

Public Works Superintendent Andy Vickman stated that he saw the conversation stream, regarding condition of village streets, on social media and forwarded resident concerns onto the Village Board to be addressed. He also explained the uniqueness of the weather during the prior weekend, due to the preceding rainfall, which caused an under layer of ice. His instruction to staff was to plow primary streets and salt the secondary, in the travel lanes

When determining plow operations for each snow event, several factors, such as forecast and budget, are taken into consideration. Public Works staff have the ability to keep all streets snow free and dry, but it comes at a price that may be quite burdensome to Village taxpayers

Ms. Swanson noted that many village sidewalks had also not been cleaned, leaving no alternative option for walkers. In response, it was noted that 29 property owners were notified of violations regarding this, after last weekend

Superintendent Vickman informed that road/sidewalk salt will not activate in temperatures under 25 degrees, so in situations where temperatures rapidly drop after a storm, like they did on Saturday, applied salt will only begin working once it warms

Resident Julie Parkansky, 226 Patricia Ln., stated that she is concerned with slush that is not removed and left to freeze. The resulting ruts are hard to walk over and are dangerous. Unfortunately, this is a result of having a 3” accumulation guideline

It was suggested that maybe just a few miles of village streets, connecting to sidewalks, be kept totally clear for pedestrians. The location could be posted so avid walkers could drive to it if necessary. A Public Works Committee meeting will be scheduled to further investigate this idea with an update to be brought to the Village Board on Tuesday, January 19th

Jack Lewis, 543 Fawnwood Dr., walks 5-10 miles daily and feels that during the COVID pandemic, walking is a great way to get out of the house. Could a temporary exception to the guidelines be made?

Current snow removal guidelines will be posted on the Village website, www.wrightstown.us, tomorrow, under Street Operations. It is being asked that going forward, the Village Staff or Board be contacted with concerns, so they can be addressed directly

CORRESPONDENCE: None

ADMINISTRATOR’S REPORT:

- Updated Capital Financing Plan to be presented at the January 5, 2021 meeting by Municipal Advisor Jon Cameron from Ehlers
- First phase of Mueller Park project is completed. Docks and fishing pier will be installed in Spring 2021
- Waupekun Park Shelter will be completed once bathroom panels and fixtures are installed
- Crazy amount of development proposed for 2021
- Staff Christmas Luncheon has been pushed back to February or March due to the COVID pandemic

COMMITTEE REPORTS

FINANCE/PERSONNEL

- **2021 Budget Overview Update** – Updated budget document for 2021, to include charts and graphs, presented. It will be posted on the Village website on the landing page
- **Robert E Lee & Associates, Inc. Invoice No. 78712** – Motion made by S Byers with a second made by K Wendlandt to approve Robert E. Lee & Associates, Inc. Invoice #78712, for \$16,878.35, for the Fox River Launch-Mueller Park Project. **Motion carried.**
- **Application for Payment No. 2 – Mueller Park** - Motion made by S Byers with a second made by K Wendlandt to approve Application for Payment No. 2, to Highway Landscapers, Inc., for \$340,290.11, for the 2020 Mueller Park Parking, Walks and Slope Stability Project. **Motion carried.**
- **Resolution 12152020 Undesignated Funds Spending** - Motion made by S Byers with a second made by A Lundt to approve Resolution 12152020 approving use of Undesignated Fund Balance to assist with payments to Highway Landscapers, Inc. for the 2020 Mueller Park Parking, Walks and Slope Stability project. **Motion carried.** All grant money applied for will be reimbursed to the fund balance upon receipt

- **Firefighter Resignation – Riley Abel** – Motion made by K Wendlandt with a second made by A Lundt to accept the resignation letter from Firefighter Riley Abel, effective November 30, 2020. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING

- **Wrightstown Elementary School Site Plan** – Motion made by A Lundt with a second made by K Wendlandt to approve the site plan for Wrightstown Elementary School, 351 High St., Parcels VW-83, VW-87, VW-88, VW-92, VW-93-1, VW-94-1, VW-94-2 & VW-11, Village of Wrightstown, once the additional details, requested by the Planning Commission on December 14th, have been added. **Motion carried.**
- **Wrightstown Middle School Site Plan** – Motion made by A Lundt with a second made by K Wendlandt to approve the site plan for Wrightstown Middle School, 450 School St., Parcels VW-13-1 & VW-772, Village of Wrightstown. **Motion carried.** Plans include addition on the School Street side of building and plumbing and HVAC upgrades
- **Wrightstown High School Site Plan** – Motion made by A Lundt with a second made by S Byers to approve the site plan for Wrightstown High School, 600 High St., Parcels VW-13-3, VW-W25 & VW-W26, Village of Wrightstown. **Motion carried.** Minor adjustments, requested by the Planning Commission, are required
- **Wrightstown Riverfront, LLC. Site Plan** – Wrightstown Riverfront, LLC is requesting to add a 12 unit building to the Current on the Fox project. However, the plans were denied by the Planning Commission because additional treatment of storm water will need to be planned for and the structure must be sprinkled due to its proximity to the bridge. The peak of the roof is situated only 17’ from the bridge rail. Façade of new building is to be similar to the first two but since the new building is smaller, it was not planned to be identical. Motion made by A Lundt with a second made by K Wendlandt to table the action on the site plan for Wrightstown Riverfront, LLC, 533 Hickory St., Parcels VW-380 & VW-380-2, Village of Wrightstown, until January 5, 2021, after the site plan updates are reviewed by the Plan Commission on January 4th. **Motion carried.**
- **Epcon – Area 1** –The approved Royal St. Pat’s “Area 1”, for Midwest Expansion/Wrightstown Golf Course, LLC is proposed to change from a single family development with 100’ lots to a HOA maintained single family EPCON Community, geared for ages 48+, with 75’ lots. Plans include public amenities such as a clubhouse and pool. Minimum square footage and full front masonry facades will be required, to adhere to the current RSP covenants and Village PDD regulations. Average sale price per lot/home is \$450,000 with a monthly HOA fee of approximately \$250. Estimated \$84,000,000 in additional tax increment, over the original single family development projected increment, could be generated. Signed development agreement with Wrightstown Golf Course, LLC, would stay in place. Epcon Communities can be found in 17 states across the US. Steve Atkins, from Atkins Family Builders, Green Bay, presented floor plans and reviewed market demands, since his company will be doing the construction. The hope is that the RSP HOA may allow mixed texture home fronts since that is currently the desired aesthetic. A HOA meeting is scheduled for Wednesday afternoon, December 16th to discuss. Development will be extensively marketed using social and traditional media. Two models will be built to be available for walk through. Motion made by A Lundt with a second made by S Byers to move the Epcon Plans for Area 1, Royal St. Pat’s Subdivision, Parcel 300000300 back to the HOA for possible variances to the current RSP covenants. Agenda item will be added to the January 19, 2021 board meeting for final action on the site plan. **Motion carried.**
- **Cty U Renaming** – Suggestions received for new Cty U name: Brownagamie, Outabrownie,

Wright Way. Please send alternate suggestions to tcoenen@wrightstown.us to take action at the January 19 or February 2, 2021 Board Meeting

PUBLIC SAFETY

Fire Department

- All PFAS foam has been removed and properly disposed of
- Usual training and monthly meetings held
- Continuing to help out Town of Lawrence due to the loss of their tender truck
- November booyah sale was a success. Sold out in under 45 minutes!
- Continue to limit fire department group activities due to COVID

Municipal Court – Kudos to Perry and Michelle F. for the great work that is being done and the enhancements that have been added to the Municipal Court department!

Police Department

- Chief Deike just returned from vacation
- Officers relayed the great turnout for the Christmas parade and tree lighting on Saturday, December 5th
- No Coffee with a Cop was held in December to reduce chances of possible exposure to COVID with the Christmas holiday just around the corner
- Receiving updates from Emergency Management about vaccines that will becoming available in our area. Information sessions will be posted for officers to attend

Concerns were expressed to municipal staff regarding traffic and parking during pickup times at the Elementary School. Additional signs were added on Fair to indicate parking on only one side of the street

ADJOURN - - Motion made by A Lundt with a second made by S Byers to adjourn the meeting at 7:32 p.m. **Motion carried.**

Michelle Seidl

Clerk/Treasurer