

Village of Wrightstown Planning Commission Minutes

A regular Meeting of the Planning Commission was held at the Village Hall, 352 High St. on Monday, **November 9, 2020** and was called to order at 6:00 pm by Chairman Terry Schaeuble.

Roll Call: Present: Bob Fandrey, Gary Kaster, Ryan Macario, Terry Schaeuble, Dan Segerstrom, Keith Wendlandt (Virtual)
Absent: Pat Kiel

Also Present: Village Administrator Travis Coenen, Planner Ben LaCount-Evergreen Consultants (Virtual), Edward Byrne (6:10pm)-Brillion News, Nathan Helbing-Wrightstown Fire Department, Cindy LeClair-Sign Source, James Carpenter (Virtual)

MINUTES –

Motion by G Kaster, with a second by B Fandrey to approve the Planning Commission meeting minutes from October 5, 2020. **Motion carried.**

SHORELAND ZONING ORDINANCE REVIEW, VILLAGE OF WRIGHTSTOWN—

Motion by R Macario, with a second by D Segerstrom to table this Shoreland Zoning Ordinance Review pending further updates. **Motion carried.**

SIGN REVIEW, STEAK DINNER PROPERTIES LLC, 401 CTY RD U, PARCEL 300010400, VILLAGE OF WRIGHTSTOWN—

B LaCount presented his staff report for 3 signs. Sign 1 extends 5” outside the building exterior wall surface and is 171 Sq Ft. Sign 2 will also extend 5” outside the building exterior wall surface and is 233 Sq Ft. Both signs are a total of 404 Sq Ft, which meets the maximum allowed of 500 Sq Ft. Both will be approximately 39 feet high. Sign 3 is a two-sided ground sign 20 feet tall and 192 Sq Ft. N Helbing added that the Fire Department recommends putting the address on the ground sign. Motion by R Macario, with a second by D Segerstrom to approve this sign review for Steak Dinner Properties LLC, Parcel 300010400 per staff recommendations:

- Wall signs shall not extend more than six inches outside of building wall surface.
- Provide lighting diagram with the intensity of light illuminated from the sign. The intensity of the light should have a dimmer and may not be a nuisance to neighboring properties. Lighting of the proposed sign must be approved by the Village of Wrightstown.
- Sign Cabinet 196 Sq Ft meets code.
- Approve additional vinyl logos on the pole cover.
- Landscaping should be placed around the ground sign.
- Provide lighting diagram for the ground sign and must be approved by the Village of Wrightstown. **Motion carried.**

CSM REVIEW, DOUG & LISA ZAHORIK, 441 FAWNWOOD CT & 445 FAWNWOOD DR, PARCELS VW-538 & VW-431, VILLAGE OF WRIGHTSTOWN—

B LaCount presented his staff report to combine these lots for a total of 1.02 acres. Since the lots are in two different subdivisions, the extra lot will follow the primary residence subdivision, which is 4th Addition of Whispering Woods. B Fandrey questioned whether the restrictive covenants are

provided when a building permit is issued; the Village has a restrictive covenant form which must be filled out and signed by each homeowner/contractor who applies for a building permit. Motion by G Kaster, with a second by R Macario to approve this CSM Review for Parcel VW-50 per staff recommendations:

- Complete corrections on Brown County Surveyors Review. **Motion carried.**

DISCUSSION ON NAMING COUNTY U, VILLAGE OF WRIGHTSTOWN—

T Coenen presented this item for discussion, recommended by some companies on the County U corridor. Only restrictions on the naming for Outagamie and Brown County are not duplicating any names in those counties and providing consistent addressing. One company suggested Enthusiast Way, for the SD Wheel motorsport enthusiast and golf course enthusiast. Looking for input from the Planning Commission and Village Board. Proposed name is from Hwy 41 to Hwy 96.

ADJOURN –

Motion by R Macario, with a second by B Fandrey to adjourn the meeting. **Motion carried.**
(Adjourned at 6:22 pm)

Patti Leitermann
Deputy Clerk/Treasurer