

## **VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES**

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Wrightstown Village Hall, 352 High St., Wrightstown, WI, on **Tuesday, August 18, 2020.**

Meeting was called to order at 6:01 p.m. by Village President Dean Erickson and the Pledge of Allegiance was recited.

Roll Call: Present –Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Terry Schaeuble, Trustee Dan Segerstrom and Trustee Keith Wendlandt

Also present: Ed Byrne (Brillion News), Brian Roebke (Wrightstown Spirit), Village Administrator Travis Coenen, Clerk/Treasurer Michelle Seidl, Public Works Superintendent Andy Vickman, Police Chief Greg Deike, Fire Chief Mike Schampers, Municipal Advisor Jon Cameron from Ehlers

### **PUBLIC HEARING**

Motion made by A Lundt with a second made by K Wendlandt to open the public hearing, for the purpose of hearing from all persons and/or their agents on the amendment to Village of Wrightstown Municipal Code, Chapter 206 Zoning, §206-24 B1 General Business District (B) Use Regulations, (D) Conditional Uses, (G) Building Setbacks and (K) Other Requirements. **Motion carried.**

Three calls for public input were made with no response.

Motion made by K Wendlandt with a second made by D Segerstrom to close the public hearing. Motion carried.

**MINUTES** – Motion made by A Lundt with a second made by S Byers to approve the August 4, 2020 Board Meeting minutes, as submitted. **Motion carried.**

**VOUCHERS** – Motion made by S Byers with a second made by T Schaeuble to approve the vouchers, as submitted, totaling \$268,342.03, from July 30, 2020 through August 12, 2020. **Motion carried.**

**SCHEDULED APPEARANCES:** None

**WALK INS:** None

**CORRESPONDENCE:** Thank you received from Brooke and Chris, from the Brown County Historical Society, for accommodating the Roaring 20's Road Rally last week and allowing use of the municipal building parking lot and police garage

### **ADMINISTRATOR'S REPORT:**

- Village Events
  - Tuesday, August 25<sup>th</sup> card party cancelled
  - Saturday, August 29<sup>th</sup> Movie in Zirbel Park will begin at dusk. Social distancing practices and masks will be required
  - Moving forward with Fall Festival scheduled for Saturday, September 12<sup>th</sup> but it will be scaled back to a much smaller version
- Tunes on Tuesday was held on August 11<sup>th</sup>. It was a nice evening and turnout was very good

- Working on signage proposals using the new Village logo. Numbers should be available for presentation at the September 1, 2020 Board Meeting
- Joint Review Board meeting was held on Monday, August 10<sup>th</sup>. As a result, a meeting with Outagamie County's Finance Council has been scheduled, to address concerns they have
- Incorporation Review Board for the Town of Wrightstown/Village of Greenleaf will be holding a virtual meeting on September 22<sup>nd</sup> at 3:00 p.m. in anticipation of the final determination in October
- Continuing to work on the 2021 budget and new development
- Village was awarded an \$81,413 grant from the Waterway Commission to be used toward the Mueller Park Improvement Project

## COMMITTEE REPORTS

### FINANCE/PERSONNEL

- **Request & Certificate for Payment No. 4** – Motion made by S Byers with a second made by T Schaeuble to approve the Request & Certificate for Payment No. 4, to Dorner, Inc., for \$215,699.98, for the 2019 Utility & Street Construction Project. **Motion carried.**

### PARKS, RECREATION & REGIONAL PLANNING

- **Ordinance 08182020** – Motion made by T Schaeuble with a second made by S Byers to approve Ordinance 08182020 amending Chapter 206, Zoning, of the Village of Wrightstown Municipal Code, §206-24 B1 General Business District (B) Use Regulations, (D) Conditional Uses; (G) Building Setbacks and (K) Other Requirements. **Motion carried.** Current warehousing, distribution and self-storage unit use will be removed from the Village's Industrial Zoning Code since these structures are more compatible with residential areas
- **Resolution 08182020A** – Motion made by T Schaeuble with a second made by S Byers to approve Resolution 08182020A, amending the project plan for Tax Incremental District No. 3, Village of Wrightstown. Tax Incremental District No. 3 was created in 2015 and amended in 2017 to add territory. This second amendment is to add project costs for storm water management. \$3,270,000 of the \$3,900,000 total expenses will be attributed to TID 3 with the remainder attributed to TID 4. Expected closure is in 2028, eight years ahead of the TID 3's statutory life. General obligation debt will be issued for the storm water project in 2021. **Motion carried.**
- **Resolution 08182020B** – Motion made by T Schaeuble with a second made by S Byers to approve Resolution 08182020B, amending the project plan for Tax Incremental District No. 4, Village of Wrightstown. Tax Incremental District No. 4 was created in 2016. It is a 227 acre mixed use district with no prior amendments. Purpose of current amendment is to add PAY-GO agreement costs for new single and multi-family residential developments within the district and to add storm water management project costs. Expectation is that district would close as scheduled in 2037. **Motion carried.**
- **Mueller Park Renovations & Grant Matches** – Mueller Park Upgrade project plan presented. Village awarded \$269,532 in grants so far, to be used toward the \$305,450 in expenses. However, repairs to correct erosion from the dock and along the walkway to the Waterboard Warrior parking area are estimated to cost an additional \$295,408. Bids have been requested and with potential for free rip rap rock from the decommissioned Kewaunee Nuclear Plant, overall costs could be substantially less.
- **Operator License Application** – Motion made by T Schaeuble with a second made by A Lundt to approve the NEW Operator License Application for Danielle M. Dobinski, W6024

Coral Ct., Appleton, WI 54915, for Royal St. Patrick's Golf Links. **Motion carried.**

- **Self-Storage Facility Proposal** – Plans presented for Brian Smith to build mini-storage units, to include a shop space, off of Van Dyke. An aesthetically pleasing wall will be required on the sides of the property that butts up to residential housing with privacy fencing around the remainder. Current storm water regional pond by CEI should have the capacity to handle runoff with an additional bio filter and with sediment treatment. No outside storage will be allowed due to space limitations and to prevent a sight nuisance.

## **PUBLIC SAFETY**

### **Fire Department**

- Meetings and trainings in July were held as usual
- Requests for pool fills have increased
- Due to COVID-19, the 2020 Open House will be a drive through event

### **Police Department**

- Village Hall was put on lockdown last week Wednesday due to a weapons call on a neighbor. Due to plans that were in place, reaction was quick

## **PUBLIC WORKS & UTILITIES - -**

### **Public Works**

- Water tower A is down for renovations. Painted last Friday and was inspected today. Expectation is to fill it this Friday to have it totally up and back running next week

**ADJOURN - -** Motion made by S Reignier with a second made by S Byers to adjourn the meeting at 6:48 p.m. **Motion carried.**

Michelle Seidl

Clerk/Treasurer