

VILLAGE OF WRIGHTSTOWN VILLAGE BOARD

The REGULAR MONTHLY MEETING OF THE Board of Trustees, of the Village of Wrightstown, was held at Village Hall, 352 High St., Wrightstown, WI, 54180, on **Tuesday, August 4, 2020**, and was called to order at 6:00 p.m. by President Dean Erickson.

The Pledge of Allegiance was recited.

Roll Call: Present – Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Terry Schaeuble, Trustee Dan Segerstrom, and Trustee Keith Wendlandt. Absent - Trustee Scott Reignier

Also present: Ed Byrne (Brillion News); Brian Roebke (Wrightstown Spirit); Village Administrator Travis Coenen; Clerk/Treasurer Michelle Seidl; Superintendent of Public Works Andy Vickman; Police Chief Greg Deike, Fire Chief Mike Schampers

PUBLIC HEARING

Public hearing was opened, for the purpose of hearing from all persons and/or their agents on the following:

Rezone request by Village of Wrightstown for Tax Parcel VW-189-4 (Brown County) and Tax Parcel 300010400 (Outagamie County) from (B-1) General Business with PDD to (I-1) Industrial with PDD and for Tax Parcel 300010500 (Outagamie County) from undetermined zoning to (I-1) Industrial with PDD

Three calls for public input were made with no response

and

Amendment to Chapter 20 of the Village of Wrightstown Municipal Code, Court-Municipal, §20-2 Municipal Judge & §20-5 Alternate Juvenile Dispositions and Sanctions.

Changes to Chapter 20 are removing the security bond requirement for the Municipal Judge due to the Village carrying crime coverage in lieu of

Three calls for public input were made with no response

Motion made by A Lundt with a second made by K Wendlandt to close the public hearing. **Motion carried.**

UTILITY COMMISSION MONTHLY MEETING

Motion made by A Lundt with a second made by S Byers to open the August 2020 Utility Commission Monthly Meeting. **Motion carried.**

WATER UTILITY

- 5 year TTHM and HAA5 testing at well sites completed in July

- Annual water main flushing is scheduled for this week. Very little sediment is being found in the tower
- Public Works Committee met last week and decided to not raise resident water rates due to the Green Bay Water Utility increase to the Village. The hope is that revenues will go up as the Village grows
- 22 Village hydrants were painted in July
- Water loss for 2020 continues to stay at approximately 7%

SEWER UTILITY

- Sanitary sewer lateral emergency repair was done on Broadway Street in July. Utility to cover all costs, on behalf of the property owner, since it was installation error
- Pump replaced at Van Dyke lift station
- Preventative maintenance completed at Waste Water Treatment Plant lift stations

Motion made by K Wendlandt with a second made by A Lundt to close the August 2020 Utility Commission Monthly Meeting. **Motion carried.**

MINUTES – Motion made by S Byers with a second by T Schaeuble to approve the July 21, 2020 Village Board Meeting Minutes. **Motion carried.**

VOUCHERS - Motion by S Byers with a second made by T Schaeuble to approve the vouchers, from July 16, 2020 – July 29, 2020, totaling \$573,162.41. **Motion carried.**

SCHEDULED APPEARANCES – None

WALK-INS – None

CORRESPONDENCE – None

ADMINISTRATOR’S REPORT:

- 2020 new development is strong. The Village is very quickly running out of available land in the tax incremental districts
- Continuing to work on 2021 budget
- Working with Municipal Advisor, Jon Cameron, on future borrowing
- Joint Review Board meeting is scheduled for Monday, August 10th to update the project plans in Tax Incremental District #3 and Tax Incremental District #4. Both are doing very well and are currently scheduled to close ahead of schedule
- “Tunes on Tuesday” is scheduled for Tuesday, August 11th. Livewire will be performing at the downtown scenic overlook from 6:00 p.m. – 9:00 p.m. However, the August 25th card party, scheduled at Village Hall, has been cancelled for the safety of our older residents
- “Movie in the Park” is scheduled to begin at dusk on Saturday, August 29th at Zirbel Park. ONWARD will be showing
- Eagle Graphics is working on proposals to create signage with the new Village logo
- Incorporation Review Board will be making their final determination, regarding the Town of Wrightstown/Village of Greenleaf incorporation, in October. Final opportunity to ask questions or state the Village’s position will be at the September meeting

- Received an official complaint regarding the lighting at Royal St. Pat's Golf Links from resident Richard Savela, that will need to be addressed
- Upgrades to Mueller Park will be starting very soon
- RFP for Waupekun Park Project has been completed and is ready to be advertised. The goal is to have the pavilion completed this fall
- Beginning the paperwork to apply for a TEA (Transportation Economic Assistance) grant. Funds are to be used toward future development of the Perry property that will include a rail line

CLERK/TREASURER'S REPORT

- The League of Wisconsin Municipal Mutual Insurance is offering to pay a three year membership, for the Village to take part in the "Rebound" initiative. This program assists protective service and DPW employees, support staff and their families, to get back to work faster after an injury or illness. After the initial three term, the Village will have the option to discontinue the program if it no longer seems beneficial
- Early voting for the August 11, 2020 Partisan Primary started on Monday, July 27th. We currently have only 202 of the 607 absentee/early voting ballots back
- Preliminary Equalized Value, TID and New Net Construction Value reports, for 2020, have been released by the Wisconsin Department of Revenue. The Village has experienced incredible growth in the last year. Equalized value increased 11% (\$32,028,400)! Copies of these reports are available to be emailed or picked up at Village Hall and are also downloaded into Dropbox for Trustees and Department Heads to view

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **Robert E. Lee & Associates, Inc. Invoice #77924** – Motion made by S Byers with a second made by T Schaeuble to approve the Robert E. Lee & Associates, Inc., Invoice #779274 for \$53,557.90 for 2020 Street & Utility Improvement Professional Services through July 19, 2020. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING

- **Village of Wrightstown Rezone Request** – Motion made by T Schaeuble with a second made by S Byers to approve the Village of Wrightstown Rezone Request Application for Tax Parcel VW-189-4 (Brown County) and Tax Parcel 300010400 (Outagamie County) from (B-1) General Business with PDD to (I-1) Industrial with PDD and Tax Parcel 300010500 (Outagamie County) from undetermined zoning to (I-1) Industrial with PDD. **Motion carried.**
- **Ordinance Amendment 08042020** – Motion made by T Schaeuble with a second made by S Byers to approve Ordinance Amendment 08042020 amending Chapter 20 Court, Municipal §20-2 Municipal Judge & §20-5 Alternate Juvenile Dispositions and Sanctions. **Motion carried.**
- **Wrightstown Riverfront, LLC. CSM** – Motion made by T Schaeuble with a second made by K Wendlandt to approve the CSM for Wrightstown Riverfront LLC, Green/Hickory Streets, to Reorganize Parcels VW-378, VW-380-1 & VW-259-2, Village of Wrightstown.

- Motion carried.** Purpose of the reorganization is to combine the lots that the river apartments are being built on and separating out the house above on Green St.
- **Fox’s Pizza Den Site Plan** – Motion made by T Schaeuble with a second made by S Byers to approve the Site Plan for Fox’s Pizza Den, 119 High Ct., Parcel VW-136, Village of Wrightstown. **Motion carried.** All drawings for new historic store front and side were run through Planning Commission and approved. Construction to start late summer – early fall.
 - **RGH Wrightstown, LLC, Development Agreement** – Motion by T Schaeuble with a second made by A Lundt to approve the Development Agreement for RGH Wrightstown, LLC (Grand Appliance, Inc.) **Motion carried.** 1.25 M distribution center and warehouse is being constructed on Quality Court. Village is to provide an incentive equal to 20% of the tax increment generated on parcel VW-634, for fifteen years from the creation of the Development Agreement or until the end of the TID term. Estimated annual amount to be paid is \$16,500.00. If Village chooses to close TID early, a closing payment will be due. This is to be calculated by taking the number of years prior to 2035 and multiplying by the current year’s tax increment.
 - **Concrete Sealers, USA Development Agreement** – Motion by T Schaeuble with a second by S Byers to approve the “draft” Development Agreement for Concrete Sealers, USA, with a modification for Concrete Sealers to have first right of refusal on the possible future sale of the compost site property. Also, section III (A)(7) requires the developer to post a bank letter of credit in the amount of \$70,000. “In the event that they fail to construct” needs to be changed to “in the event that they fail to complete construction”. Building is estimated to be approximately 400,000 square feet. The Village is to provide 2.00 acres of land at a value of \$70,000. **Motion carried**
 - **NEW Operator License Application – Tiffany M. Sturm** – Motion made by T Schaeuble with a second made by S Byers to approve NEW Operator License Application for Tiffany M. Sturm, N4779 Cty Rd. E, Kaukauna, WI 54130, for Royal St. Patrick’s Golf Links. **Motion carried.**

PUBLIC SAFETY - -

Fire Department Comments

- Pool fills have been very popular this summer

Police Department Comments

- Coffee with a Cop this Thursday at 9:00 a.m. It will be an open discussion.

PUBLIC WORKS & UTILITIES

- Tree trimming within railroad right of way was completed in July
- Working on a drain tile installation project, in a Village drainage easement on Red Clover Ln., to correct pooling issues. Should be completed this week
- Wisconsin Public Service installed a new LED fixture near Washington & Mueller streets at the request of a business owner
- Culvert installation with riprap completed on Sue Lane in anticipation of the road repaving project
- DPW Committee met in July and discussed a resident request to provide curbside leaf collection. After review, it was found that this service is cost prohibitive and cannot be offered at this time

A “run” is scheduled for Saturday morning, starting at Wrightstown School, down Shanty Rd., to Mill Rd. to Elm Rd. and back. Event starts at 6:00 a.m.

A historical poker run, the “Roaring 20’s” is being hosted by the Brown County Historical Society and is being held this Saturday. Zirbel Park is the scheduled lunch stop

ADJOURN – Motion made by A Lundt with a second made by K Wendlandt to adjourn. **Motion carried.** (6:42 p.m.)

Michelle Seidl

Clerk/Treasurer