

VILLAGE OF WRIGHTSTOWN VILLAGE BOARD

The REGULAR MONTHLY MEETING OF THE Village Board, of the Village of Wrightstown, was held virtually, from Village Hall, 352 High St., on **Tuesday, May 5, 2020** and was called to order at 6:02 p.m. by President Dean Erickson.

The Pledge of Allegiance was recited.

Roll Call: Present – Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Terry Schaeuble, Trustee Dan Segerstrom and Trustee Keith Wendlandt.

Also present: Ed Byrne (Brillion News); Brian Roebke (Wrightstown Spirit); Village Administrator Travis Coenen; Clerk/Treasurer Michelle Seidl; Superintendent of Public Works Andy Vickman; Police Chief Greg Deike, Fire Chief Mike Schampers, Resident Rick Savela

UTILITY COMMISSION MONTHLY MEETING

Motion made by S Reignier with a second made by D Segerstrom to open the May 2020 Utility Commission Meeting. **Motion carried.**

WATER UTILITY

- Averaged 161,000 gallons daily, pumped in the month of April
- Clay Street project is going great. HWY ZZ closed for a portion of last week to relocate two water mains to accommodate new storm sewer that will run across Washington Street. Storm sewer is currently being installed at the intersection of High and Clay streets. Retention pond should be started in next few weeks. Project completion is scheduled for the first week of July

SEWER UTILITY

- Working with Park View Farms to take over sludge hauling for the Village. Currently getting fields certified for the 2020 season
- Strong winds knocked out three of the Village's lift stations during the evening of April 20th
- During the social distancing order, crews checked all water system valves and have moved on to manhole inspections, which are about 95% complete

Motion made by A Lundt with a second made by S Byers to close the May 2020 Utility Commission Monthly Meeting. **Motion carried.**

MINUTES – Motion by A Lundt with a second by S Byers to approve the April 21, 2020 Board Meeting Minutes. **Motion carried.**

VOUCHERS - Motion by S Byers with a second made by A Lundt to approve the vouchers, from April 16, 2020 through April 29, 2020, totaling \$176,635.60. **Motion carried.**

SCHEDULED APPEARANCES – None

WALK-INS – Trustee Dan Segerstrom proposed hosting a virtual Backyard Camping Event, over Memorial Day Weekend. This item will be on the May 19th board meeting agenda for discussion/action

CORRESPONDENCE – None

ADMINISTRATOR’S REPORT:

- Possible condominium development behind Dollar General. Working with the DOT on accessibility
- Attending WisDOT I-41 Project Local Officials Meeting at 4:30 p.m. tomorrow. Project runs from WIS 96 in Appleton to Scheuring Rd in De Pere
- Three businesses looking to purchase land on Quality Ct and Broadway St
- Print Pro expansion started
- Taking ideas for virtual events in lieu of currently scheduled in person gatherings

CLERK/TREASURER’S REPORT

- Election tidbits:
 - 925 residents voted
 - 30 voters registered on election day
 - We had Dan Segerstrom’s wife, 5 county residents and 5 members of the National Guard working the polls on April 7th
- Expenditure Restraint was filed on April 2nd. Due to Village growth, we are able to increase our General Fund expenses for 2021, by 3.9%
- Attending training through FEMA to recover a portion of our expenses incurred due to the COVID-19 pandemic
- Alcohol license applications for Village businesses were mailed out last week. Presentation to the Village Board will be on Tuesday, June 16th
- Following up on delinquent dog licensing
- Potential 2% employee wage increase is being calculated into the 2021 budget numbers but we will need to review this number to determine feasibility as we get closer to end year

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **Application for Payment No. 1 – Dorner Inc.** – Motion made by S Byers with a second made by D Segerstrom to approve Application for Payment No. 1, for \$139,118.00, to Dorner, Inc., for the 2019 Utility & Street Reconstruction (LRIP) Project. **Motion carried.**
- **Resolution 05052020B** – Motion made by S Byers with a second made by D Segerstrom to approve Resolution 05052020B Amending the 2020 General Fund Budget of the Village of Wrightstown – **Fire Department/Firefighting Equipment. Motion carried.**
- **Resolution 05052020C** –“Master Debt Schedule” provided by Jon Cameron at Ehlers, during the 2020 budget season, incorrectly reflected the debt service payment for the Fall 2019 borrowing coming out of the General Fund rather than TID #5. This resolution is taking those

funds and moving them to other lines within the General Fund, so they can be used to purchase two additional Express Vote machines and the ClearGov Budgeting module. Motion made by S Byers with a second made by D Segerstrom to approve Resolution 05052020C Amending the 2020 General Fund Budget of the Village of Wrightstown – **Express Vote Ballot Marking Equipment and Contract with ClearGov. Motion carried.**

- **Municipal Clerk’s Week Proclamation** – Motion made by S Byers with a second made by D Segerstrom to approve the Municipal Clerk’s Week, May 3 – May 9, 2020, proclamation. **Motion carried.**
- **2020 Committee Appointments** - Motion made by K Wendlandt with a second made by A Lundt to approve the following committee appointments:

CDA

- Lora Cornette
- Carol Fritsch

PLANNING COMMISSION

- Gary Kaster

BOARD OF APPEALS

- Brad Bosma
- Paul Halvorson

Motion carried.

PARKS, RECREATION & REGIONAL PLANNING

- **Brooke G. Peterson - Operator License Application** – Motion made by T Schaeuble with a second made by S Byers to approve the Operator License Application for Brooke G. Peterson, W2699 County Road S, Kaukauna, WI 54130, for Royal St. Patrick’s Golf Links. **Motion carried.**

PUBLIC SAFETY - -

Fire Department Comments

- Responded to large shed fire on County Line Rd. last week
- Fire officers are doing spot checks on trucks, to keep them at the ready, during the safer-at-home order

Police Department Comments

- Sold 2010 Ford Crown Victoria for \$3,200 to the City of Princeton
- No updates on the newly ordered squad

PUBLIC WORKS & UTILITIES

- 50 tons of salt hauled to Brown County storage, in Greenleaf, to be used as needed next winter

- Grading done on Village gravel roads
- Quarterly sprinkler inspections done at Village Hall
- Stumps ground at Mueller Park in April. These stumps were the result of trees downed during the July 2019 tornadic event
- Clean up is being done in all parks in anticipation of the lifting of the Governor's safer-at-home order
- Seasonal workers Joshua Bowers (2nd year) and Bernie Vickman (11th year) will be returning for the summer on Monday, May 18th
- Former Lions Club building on Mueller St. was razed in April
- Clean Sweep Pickup cancelled due to the extension of the Safer-at-Home orders. Wednesday, May 20th and Thursday, May 21st have been scheduled for drop off of large items, at the Wastewater Treatment Facility. Hours will be from 7 a.m.- 5 p.m. with special accommodations made for those who request alternate drop off times
- Backstop at Van Dyke Park removed due to safety concerns. Softball donations will be used to replace in the next few weeks. Wrightstown Girls' Softball also donated funds to bring in diamond mix.
- Slide at Waupekun Park was damaged. A new one is on order and will be installed at the same time the safety swings are installed, this fall
- Branch curbside pickup continues this Thursday

ADJOURN – Motion made by S Reignier with a second made by S Byers to adjourn. **Motion carried.**
(6:35 p.m.)

Michelle Seidl

Clerk/Treasurer