

VILLAGE OF WRIGHTSTOWN VILLAGE BOARD

The REGULAR MONTHLY MEETING OF THE Village Board, of the Village of Wrightstown, was held at Village Hall, 352 High St., on **Tuesday, March 3, 2020** and was called to order at 6:00 p.m. by President Dean Erickson.

The Pledge of Allegiance was recited.

Roll Call: Present – Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Terry Schaeuble and Trustee Keith Wendlandt. Absent – Trustee Dan Segerstrom

Also present: Ed Byrne (Brillion News); Brian Roebke (Wrightstown Spirit); Village Administrator Travis Coenen; Clerk/Treasurer Michelle Seidl; Superintendent of Public Works Andy Vickman; Police Chief Greg Deike; Fire Chief Mike Schampers; Resident Rick Edinger, Brown County District 20 Supervisor Candidate Devon Coenen and on behalf of Wrightstown Community School District Mike Van Eperen, Laurie DeCleene, Tom Eggert, Sarah Nelson, Caroline Mihalski, Scott Thompson, Robert Caelwertz, Jason Gerend, Craig Haese, Tiffany VanVreede, Tina Leick, Dan Storch, Carla Buboltz, Matt Wolfert (Bray Architects), Craig Uhlenbrauck (Miron Construction) and Lisa Voisin (Baird)

PUBLIC HEARING

A motion was made by A Lundt with a second made by K Wendlandt to open the public hearing, before the Village of Wrightstown Board of Trustees, Brown/Outagamie Counties, Wisconsin, for the purpose of hearing from all persons and/or their agents on the following:

- Rezone request by Village of Wrightstown for Outagamie County Tax Parcel 300010400 from (R-R) Rural Residential to (B-1) General Business with PDD. Once rezoned, it is to be combined with parcel 300010500, already zoned (B-1) General Business with a PDD, for future development
- Rezone request by Village of Wrightstown for Brown County Tax Parcel VW-189-4 from (R-R) Rural Residential to (B-1) General Business with PDD

Motion carried.

President Dean Erickson made three (3) calls for public input with no response.

A motion was made by A Lundt with a second made by S Reignier to close the public hearing. **Motion carried.**

UTILITY COMMISSION MONTHLY MEETING

Motion made by A Lundt with a second made by K Wendlandt to open the March 2020 Utility Commission Meeting. **Motion carried.**

WATER UTILITY

- Daily average of water pumped in February 2020 was 148,000 gallons

- Reading meters in March. A water loss report will be presented at the March 17, 2020 meeting
- A complete interior painting of Water Tower A is scheduled for June 2020

Motion made by S Byers with a second made by T Schaeuble to close the March 2020 Utility Commission Meeting. **Motion carried.**

MINUTES – Motion by A Lundt with a second by S Byers to approve the February 19, 2020 Board Meeting Minutes. **Motion carried.**

VOUCHERS - Motion by T Schaeuble with a second made by S Byers to approve the vouchers, from February 13, 2020 through February 26, 2020 totaling \$1,033,297.03. **Motion carried.**

SCHEDULED APPEARANCES –

- Village Board members introduced themselves to Wrightstown Community School District Board members, staff and representatives from Baird Wealth Management, Miron Construction and Bray Architects, that were available to present the April 7th School District referendum. School District President Mike Van Eperen introduced School Administrator Carla Buboltz to speak:

The purpose of the project is to be able to fund the necessary updates to keep Wrightstown School District, and the nine municipalities it represents, strong.

There has been an enormous amount of academic and athletic success within the district. The goal is to continue providing this quality of education and activities for every student, with the mission of overall excellence. However, capacity issues and aging infrastructure are jeopardizing this goal.

The update project began two years ago with population and facility studies. Later, partners were brought in to hone in on the project scope and costs. A community survey was also distributed, to get resident input. 29% of the total surveys issued were returned. Of those, 86% of respondents indicated that they are very satisfied with the quality of Wrightstown schools. 73% stated that they could probably or would definitely support a facility update. 68% confirmed that they would support an expansion of the elementary or middle school.

Because the project expense is the biggest concern, 6 months was taken to come up with the total cost of \$28,700,000, which will appear on the referendum on the April 7th ballot. The purpose for the funds cannot be changed and the amount cannot be exceeded, if the referendum passes.

Architect Matt Wolfert explained the proposed changes to school entrances and parent drop off areas, the addition of security lock down mechanisms and the upgrade of aging structures and equipment. ADA compliance, additional classroom space and expansion of the middle school cafeteria and kitchen is also being planned for. Because the student population is estimated to increase 27% over the next ten years, all updates will accommodate larger class sizes.

Craig Uhlenbrauck from Miron Construction let the Village Board know that that project budget is based on historical costs rather than detailed drawings, which will be completed

once/if the school district receives voter approval to move forward. From there, all safety, security and infrastructure work will be competitively bid.

Timeline (if referendum passes):

- Design Phase – May 2020 through February 2021
- Project Bidding - March 2021
- Elementary School Upgrades – April 2021 through April 2022 with final renovations completed in the summer of 2022 to not interfere with student learning
- Middle School Upgrades – April 2021 through January 2022 with final renovations completed in August of 2022 to not interfere with student learning
- High School Renovations – Summer of 2021

Lisa Voisin from Baird, Milwaukee, explained operating and borrowing limits placed on school districts by the State of Wisconsin. Funds for operating expenses are received through taxes and state aid, based on student enrollment numbers. Therefore, funds needed in exceedance of the revenue limit must be approved by voters through a referendum process. Currently, Wrightstown School District is below the State average of spending per student and is very financially healthy. Standard & Poor's bond rating is AA+ and as of May 2020, district will be debt free.

Dan Storch, Business Manager, for Wrightstown Community School District, compared spending per student to neighboring districts. Other than Freedom, Wrightstown spends the least amount while still providing a high quality education. With referendum approval, the district's mill rate would still be below the State average.

Lisa Voisin presented a conservative worst case borrowing scenario:

\$28,700,000 borrowing amortized over 20 years at 4% = \$.64/thousand addition to annual mill rate based on equalized value

Additional information open houses are scheduled for: Monday, March 9, 2020 and Thursday, March 26, 2020.

- Devon Coenen, Brown County Supervisor Candidate for District 20, addressed the Village Board. She is running to hold county government accountable and deliver results for Southern Brown County and will:
 - Work toward improving policies to insure good water quality for rural citizens
 - Research State and County grant funding for current programs
 - Promote effective collaboration between County and Municipal government
 - Launch technology efforts that will enhance security and transparency

WALK-INS – None

CORRESPONDENCE – None

ADMINISTRATOR'S REPORT

- Working through the Financial Management Plan. The next meeting will focus on debt and Village's borrowing capacity. At committee level, each line item on the capital improvement plan will be discussed so these projects are thoroughly understood.
- Marketing Committee to choose the final Eagle Graphics logo designs to share with the Board at the second meeting in March or first meeting in April
- Continuing to work on Town of Wrightstown/Village of Wrightstown incorporation
- Currently working with developers on new commercial and residential developments
- Presenting on Village TID's at the WCMA Conference on Wednesday & Thursday of this week

CLERK/TREASURER'S REPORT

- Office is busy with focus on the 2020 election cycle
- Turnout for February Primary was less than expected: 241 Brown County Electors and 22 Outagamie County electors voted
- In person absentee voting begins Monday, March 16, 2020 for the April 7th Presidential Primary and Spring Election

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **Ehlers Bond Trust Services Statement 54864** – Motion made by S Byers with a second made by K Wendland to approve payment on Ehlers Bond Trust Services Statement 54864, for \$282,975.00, for interest and principal payments on the Village's \$1,525,000 General Obligation Promissory Notes, Series 2011B. Call of roll: 6 yes votes. **Motion carried.**
- **Ehlers Bond Trust Services Statement 54865** – Motion made by S Byers with a second made by T Schaeuble to approve payment on Ehlers Bond Trust Services Statement 54865, for \$154,830.00, for interest and principal payments on the Village's \$1,465,000 General Obligation Promissory Notes, Series 2016A. Call of roll: 6 yes votes. **Motion carried.**
- **Ehlers Bond Trust Services Statement 54866** – Motion made by S Byers with a second made by T Schaeuble to approve payment on Ehlers Bond Trust Services Statement 54866, for \$199,061.25, for interest and principal payments on the Village's \$1,960,000 General Obligation Promissory Notes, Series 2018A. Call of roll: 6 yes votes. **Motion carried.**
- **Ehlers Bond Trust Services Statement 54867** – Motion made by S Byers with a second made by T Schaeuble to approve payment on Ehlers Bond Trust Services Statement 54867, for \$76,552.92, for interest and principal payments on the Village's \$1,145,000 General Obligation Corporate Purpose Bonds, Series 2019A. Call of roll: 6 yes votes. **Motion carried.**
- **Live Dementia Training** – Live Dementia Training, scheduled through Wrightstown Police Department with Brown County ADA resource office, is scheduled for Tuesday, May 19, 2020 at 1:00 p.m. at Village Hall in the Community Room

PARKS, RECREATION & REGIONAL PLANNING

- **Rezone of Outagamie County Parcel 300010400** – Motion made by T Schaeuble with a second made by A Lundt to approve request by the Village of Wrightstown, to rezone Outagamie County tax parcel 300010400, 401 CTH U, from (R-R) Rural Residential to (B-1) Business with PDD. **Motion carried.**
- **Rezone of Brown County Parcel VW-189-4** – Motion made by T Schaeuble with a second made by S Byers to approve request by the Village of Wrightstown, to rezone Brown

County tax parcel VW-189-4, CTH U/Lock Rd., from (R-R) Rural Residential to (B-1) Business with PDD. **Motion carried.**

- **2020 Senior and Community Events Calendar** – Dates set for senior card and bingo events as well as dates for Music in the Park, Tunes on Tuesday, Winter Movie, Memorial Day Parade etc... Also, if anyone is interested in coming in to play cards on Wednesday afternoons, please contact Deputy Clerk/Treasurer Shelia Bowers. Letters will be mailed to all area businesses this week, asking for a one time annual donation, to help defray event costs.

PUBLIC SAFETY - -

Police Department Comments – Coffee with a Cop scheduled for Thursday, March 5th. Brown County Dispatch Officers will be presenting.

PUBLIC WORKS & UTILITIES

- Administrator Coenen and Superintendent of Public Works Vickman are working with the DOT on the 6 lane Highway 41 expansion between De Pere and Appleton slated for 2024

ADJOURN – Motion made by S Reignier with a second made by S Byers to adjourn. **Motion carried.** (7:48 p.m.)

Michelle Seidl

Clerk/Treasurer