

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Village Hall, 352 High St., on **Wednesday, February 19, 2020.**

Meeting was called to order at 6:07 p.m. by Village President Dean Erickson and the Pledge of Allegiance was recited.

Roll Call: Present –Village President Dean Erickson, Trustee Sue Byers, Trustee Dan Segerstrom, Trustee Scott Reignier, Trustee Terry Schaeuble and Trustee Keith Wendlandt. Absent – Trustee Andy Lundt

Also present: Village Administrator Travis Coenen, Clerk/Treasurer Michelle Seidl, Police Chief Greg Deike, Fire Chief Mike Schampers, Public Works Superintendent Andy Vickman, Residents Richard Savela, Oscar Lopez and Becca Lopez

MINUTES – Motion made by D Segerstrom with a second made by K Wendlandt to approve the February 4, 2020 Board Meeting Minutes, as submitted. **Motion carried.**

VOUCHERS – Motion made by S Byers with a second made by T Schaeuble to approve the vouchers, as submitted, totaling \$350,214.80, from January 30, 2020 through February 12, 2020. **Motion carried.**

SCHEDULED APPEARANCES: None

WALK-INS: Resident Richard Savela, 239 Peterlynn, thanked the Village Board for moving forward with the NEW Outdoor Lighting Ordinance

CORRESPONDENCE – Letter received from Paul Bauer, Legal Advocacy Counsel for the ASPCA, in regards to Village's Breed Specific Dog Ordinance. Request by the ASPCA to work alongside the Village Board to formulate a breed-neutral ordinance that focuses on behavior of individual dogs and their guardians, rather than taking a breed specific approach. Administrator Coenen requested that the ASPCA forward suggestions on how the ordinance should be written, for review.

ADMINISTRATOR'S REPORT

- Event Committee will be meeting next week. Currently there are 15 people that have the willingness and energy to help out
- Ambergris Eateries, 450 High St., has closed due to staff shortage and low customer volume. Owner is looking to possibly sublease so his contract obligation can be fulfilled

COMMITTEE REPORTS

FINANCE/PERSONNEL

- **Highway Landscapers - Application for Payment #2 (Fox River Stabilization Project)** – Motion made by S Byers with a second made by D Segerstrom to approve the Application for Payment #2, for \$218,679.55, to Highway Landscapers, Inc., for the Fox River Stabilization

Project. This is for the 2019 TID #5 project on the west side of the river that was delayed due to weather. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING

- **Village of Wrightstown Dividing CSM – Parcels 300010400 & 300010500** – Motion made by T Schaeuble with a second made by D Segerstrom to approve the dividing CSM for Village of Wrightstown Parcels 300010400 and 300010500. **Motion carried.**
- **Oscar Lopez Dividing CSM – Parcel VW-119-1** – Motion made by T Schaeuble with a second made by S Byers to approve the dividing CSM for Oscar Lopez, 463 Fair St., Parcel VW-119-1, Village of Wrightstown. Trustee D Segerstrom spoke with Dan Teaters, Brown County Planner, regarding the staff recommendation that a wetland delineation be completed/provided and that a restrictive covenant be placed restricting any grading, filling, excavating or construction work, until a wetland delineation is done. Mr. Teaters, who is responsible for the environmental review, has indicated that he sees no need for a wetland delineation on this property. Trustee Segerstrom proposed, under the circumstances, that the staff recommendation be changed, with the understanding that sole responsibility falls on the Lopez's, so that a wetland "determination" only, be required. After recognition, a move was made by K Wendlandt, with a second by S Byers to amend the motion to approve the dividing CSM, for Oscar Lopez, 463 Fair St., Parcel VW-119-1, Village of Wrightstown, with the revision under staff recommendations, that a wetland delineation or determination, be performed. **Motion carried.**
- **BVHD Properties, LLC, Dividing CSM** – Motion made by T Schaeuble with a second made by D Segerstrom to approve the dividing CSM for BVHD Properties, LLC, 305-307 Washington St., Parcel VW-160-G-34, Village of Wrightstown. **Motion carried.**
- **NEW Light Ordinance** – Administrator Coenen presented an updated draft of the Village's NEW Lighting Ordinance with the addition of verbiage from communities with lighting ordinances in Ohio and Pennsylvania. Ordinance addresses all exterior lighting in the Village, allowing for security and energy efficiency while establishing regulations to prevent "trespassing" on neighboring properties or diminishing the darkness of the night sky. Village Board Members will review.
- **Spring Communities Leaders Tour** – Scheduled for Tuesday, May 12th at 6:00 p.m.
Itinerary: Start at Village Hall
Wastewater Treatment Facility
Bus tour of new development
Return to Village Hall for meal provided by S.C.O.R.E.

PUBLIC SAFETY - -

Police Department – December call log and January report provided

Municipal Court – No questions or comments

Fire Department – 2 calls in January. One for a fully engulfed structure and happened on New Year's Eve. Ice cold water rescue training done at pond by Print Pro. Coordinated with County to complete active shooter training.

PUBLIC WORKS & UTILITIES - -

Public Works

- 50,000 gallons of water supplied to fire department for structure fire on Mill Rd.
- Busy with snow plowing
- Salt supply is good. If season ends with a surplus, it will be hauled to the Town of Lawrence for use next year

ADJOURN - - Motion made by S Reignier with a second made by S Byers to adjourn. (7:00 p.m.)

Motion carried.

Michelle Seidl

Clerk/Treasurer