# VILLAGE OF WRIGHTSTOWN
NOTICE OF MEETING

**ATTENTION: ALL INTERESTED CITIZENS, TAXPAYERS AND NEWS MEDIA**

Date of Meeting: **Thursday, May 28, 2020** Time of Meeting: **3:30 pm – 5:30 p.m.**

Place of Meeting: **Village Hall Conference Room C 352 High St Wrightstown, WI 54180**

**CALL BOARD OF REVIEW TO ORDER**

**ROLL CALL**

**CONFIRMATION OF OPEN BOOK & BOARD OF REVIEW NOTICES AS POSTED & PUBLISHED**

**SELECT A CHAIRPERSON FOR THE BOARD OF REVIEW**

**VERIFICATION THAT TRAINING REQUIREMENTS HAVE BEEN MET**

**VILLAGE OF WRIGHTSTOWN ORDINANCE 4-1 Income and Expense Information Confidential**

§ 4-1 **Income and expense information to be confidential.**
Whenever the Assessor, in the performance of the Assessor's duties, requests or obtains income and expense information pursuant to W.S.A. s. 70.47(7)(af), or any successor statute thereto, then such income and expense information that is provided to the Assessor shall be held by the Assessor on a confidential basis; except, however, that the information may be revealed to and used by persons in the discharge of duties imposed by law, in the discharge of duties imposed by office (including, but not limited to, use by the Assessor in performance of official duties of the Assessor's office and use by the Board of Review in performance of its official duties) or pursuant to order of a court. Income and expense information provided to the Assessor under W.S.A. s. 70.47(7)(af), unless a court determines that it is inaccurate, is, per W.S.A. s. 70.47(7)(af), not subject to the right of insertion and copying under W.S.A. s. 19.35(1).

**SUMMARY OF ANNUAL ASSESSMENT BY ASSESSOR MICHAEL DENOR**

**RECEIPT OF THE ASSESSMENT ROLL BY CLERK FROM VILLAGE ASSESSOR**

**RECEIVE THE ASSESSMENT ROLL AND SWORN STATEMENTS FROM THE CLERK**

**REVIEW THE ASSESSMENT ROLL AND PERFORM THE FOLLOWING:**

**Examine the Roll**
**Correct description or calculation errors**
**Add omitted property**
**Eliminate double assessed property**

**DISCUSSION/ACTION – Certify all corrections of error under state law (Sec. 70.43, Wis. Stats)**

**DISCUSSION/ACTION – Verify with the Assessor that open book changes are included in the assessment roll**

**ALLOW TAXPAYERS TO EXAMINE ASSESSMENT DATA**

**REVIEW OF INTENT TO FILE OBECTIONS, IF ANY, AND IF PROPER NOTICE / WAIVERS GIVEN UNLESS SCHEDULED FOR ANOTHER DATE**

**CONSIDER / ACT ON SCHEDULING ADDITIONAL BOARD OF REVIEW DATES IF NECESSARY**

**ADJOURN**

**Michelle Seidl**
**Clerk Treasurer**
**Village of Wrightstown**

Posted February 27, 2020