**PUBLIC INFORMATION MEETING**

**Contract ID 1269-19-01**

**2019 Utility & Street Reconstruction (LRIP)**

**Village of Wrightstown**

**Brown County**

**March 26, 2020—4:00 PM to 6:00 PM**

A public information meeting will be held to discuss the upcoming utility and street reconstruction project in the Village of Wrightstown, Brown County. The intent of the meeting is to inform you about the proposed project and to receive input from you in regards to the project.

This meeting will take place at the Wrightstown Village Hall, 352 High Street and consist of a short overview of the project, followed by questions and answers in an open house type forum from approximately 4:00 p.m. to 6:00 p.m. At that time you can view the project plans and ask representatives from Robert E. Lee & Associates (REL) or the Village of Wrightstown any questions.

Attached to this handout is a sheet for your written comments and concerns about this project. Please use this to write down your comments and either hand them to a REL representative, a Village of Wrightstown representative, or you may mail your comments to the address shown on the comment sheet.

**CLAY STREET AND HIGHLAND STREET**

**1. PROJECT PURPOSE AND TIMELINE**

The purpose of the project is to remove and reconstruct portions of existing sanitary sewer, water main, storm sewer and roadway infrastructure that are past their service life.

On Clay Street, sanitary sewer will be removed and replaced between Turner Street and Short Street. Water main will be replaced between Turner Street and Sharla Street and increased in size to better serve the area. Some sanitary sewer and water service lines will be replaced to the right of way line. Additionally, curb and gutter will be replaced to accommodate better roadway drainage between Turner Street and Short Street. Between Washington Street and Longwood Lane Storm sewer laterals will be provided to each property and will terminate at the right of way line. Village personnel will coordinate the final location of storm sewer laterals with property owners. Roadway improvements will include new curb and gutter between Turner Street and Short Street, other miscellaneous curb & gutter repairs and new street surfaces in roughly the current locations and grades between Washington Street and Longwood Lane.

On Highland Street, sanitary sewer and water main will be removed and replaced south from Clay Street. The water main size will be increased to better serve the area. Sanitary sewer and water service lines will be replaced to the right of way line and storm sewer laterals will be provided to each property and will terminate at the right of way line. Village personnel will coordinate the final location of storm sewer laterals with property owners. Roadway improvements will include miscellaneous curb & gutter repairs and new street surfaces in roughly the current locations and grades.

Storm sewer improvements will also be part of the project, improvements will include larger storm sewer pipe, additional inlets and the construction of a storm water pond adjacent to the existing St. Johns school building. The pond will be surrounded by secured fencing as a public safety measure.

Weather permitting, the project is expected to begin in late March or early April and continue through until completion, work must be completed within 120 days after commencement and/or no later than October 30, 2020.

**2. TRAFFIC CONTROL AND LOCAL ACCESS**

Work crews may perform different work items in front of properties at different times throughout the project duration. Local access in the construction zones will be limited and at times areas will be impassable. At all times during regular work days, at the end of each day and on weekends the contractor will do their best to maintain property access however, at times during construction local access will not be possible.

During the concrete placement of curb & gutter and driveway apron, driveway access will be limited for approximately 1 week after placement of each component. Notice will be given to property owners prior to any temporary driveway closures. We ask that you do not drive on any new concrete until the contractor has removed their barriers.

Please notify the contractor and Village staff if you have a special mobility issue and they will do their best to make accommodations.

**3. WATER SERVICE**

At various times throughout the project water services will likely have temporary interruptions. The contractor will do their best to notify residents of those interruptions in advance. However, there may be situations where water may need to be shut off without notice. We recommend maintaining a supply of drinking water in the event of these unscheduled shut offs.

Please notify REL or Village staff if you have any water dependent health concerns such as a medical device.

**4. WORK ZONE LIMITS**

No additional right of way will be acquired for the road reconstruction. All work will take place within existing right of ways with the exception of final surface restorations which may require access to your property.

**5. RESTORATION**

Some lawn areas behind the roadway right of way will be disrupted and then restored to blend into the existing lawn grades.

Some driveways will require removal and replacement for a distance that will be determined by the City once the new sidewalk grades are established. Driveways and other pavements that require replacement will be replaced with the same material that currently exists.

**6. FUNDING**

The project is funded utilizing existing village capital improvement funds.

**7. PUBLIC COMMENTS**

We encourage you to talk to the REL or Village representatives regarding any questions you may have. We also ask you to contribute any information or comments that you may have that will help us in the implementation of the project.

If you have any additional questions or need information in the future, you may contact either of the people listed below:

Paul Welter, Project Manager

Robert E. Lee & Associates, Inc.

1250 Centennial Centre Boulevard

Hobart, WI 54155

Phone: (920) 662-9641

Email: pwelter@releeinc.com

Travis Coenen, Village Administrator

Phone: 920-532-5567

Email: tcoenen@wrightstown.us

Andrew Vickman, Director of Public Works

Phone: 920-532-0434

Email: avickman@wrightstown.us

# Village of Wrightstown—Village Hall

352 High Street

Wrightstown, WI 54180

**Contract ID 1269-19-01**

**2019 Utility & Street Reconstruction (LRIP)**

**Village of Wrightstown**

**Brown County**

Comments on the project may be included

on the reverse side of this page.

Fold on Lines, Tape, Stamp, and Mail

Place

Stamp Here

Name

Address

City State

Zip

## Mr. Paul Welter

## Robert E. Lee & Associates

## 1250 Centennial Centre Boulevard

## Hobart, WI 54155

# **Comment Sheet**

**Contract ID 1269-19-01**

**2019 Utility & Street Reconstruction (LRIP)**

**Village of Wrightstown**

Project Comments From:

Name

|  |
| --- |
| Address |
|  |
| Email |
| Telephone |
| Date |

Please Print:

|  |
| --- |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |