

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Village Hall, 352 High St., on **Tuesday, January 21, 2020.**

Meeting was called to order at 6:08 p.m. by Village President Dean Erickson and the Pledge of Allegiance was recited.

Roll Call: Present –Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Dan Segerstrom, and Trustee Keith Wendlandt. Absent – Trustee Scott Reignier, Trustee Terry Schaeuble

Also present: Ed Byrne (Brillion News), Village Administrator Travis Coenen, Clerk/Treasurer Michelle Seidl, Public Works Superintendent Andy Vickman, Resident Aaron Maas and Scott Harrig from Mach IV, on behalf of Global Properties, LLC

Motion made by A Lundt with a second made by K Wendlandt to move the scheduled closed session to the end of the meeting. **Motion carried.**

MINUTES – Motion made by A Lundt with a second made by S Byers to approve the January 7, 2020 Board Meeting Minutes, as submitted. **Motion carried.**

VOUCHERS – Motion made by S Byers with a second made by D Segerstrom to approve the vouchers, as submitted, totaling \$1,810,543.43, from January 1, 2020 through January 15, 2020. **Motion carried.**

SCHEDULED APPEARANCES: None

WALK-INS: None

CORRESPONDENCE – None

ADMINISTRATOR’S REPORT

- Future Financial Management Plan meetings will held one hour prior to the second village board meeting of each month for the next four months
- Three Village residents started on the events committee in January. They are joining President Dean Erickson, Trustee Keith Wendlandt, Trustee Andy Lundt and business owner/resident Deb Tews
- Waiting for the date for the Town of Wrightstown/Village of Greenleaf incorporation hearing from the State Review Board
- Wrightstown School District will be holding information meetings regarding the April 7th Facilities Referendum. For more information, call (920) 532-5551, email referendum@wrightstown.k12.wi.us or visit www.wrightstown.k12.wi.us
- Second grant for the Mueller Park renovation to be presented in Madison on Wednesday, January 29th
- Over 1600 applications were received for the available MLS grant funding. With the high number, only 5% of the requests are expected to be awarded. Our application covers repairs to

Rosin Rd. and was a joint request between the Village of Wrightstown and the Town of Wrightstown. Additional funds were also applied for to aid in the Mueller Park renovation

- Development is looking strong for 2020 in Village TIF districts and downtown area
- Administrator Coenen will be speaking on tax incremental districts at the Ehlers Public Finance Seminar, February 20-21, in Wisconsin Dells and at the WCMA Conference, March 4-6 in Elkhart Lake, due to the success of the Village's TIDs
- Work continues on the light pollution ordinance. Conferring with area community leaders since WPS is now requiring high pressure sodium street lighting be replaced with LED bulbs. This change is causing a higher increase of light trespass and dark sky issues
- Administrator Coenen clarified the affect TIF Districts have on taxing entities

COMMITTEE REPORTS

FINANCE/PERSONNEL

- **Board of Land Commissioners of Public Lands Invoice 0000018118** – Motion made by S Byers with a second made by A Lundt to approve the Board of Commissioners of Public Lands Invoice No. 0000018118 for Principal and Interest Payments on the Village's 2016 \$565,000 and 2017 \$824,000 State Trust Fund Loans. **Motion carried.**
- **2020 Staff Civic Challenge** – The Village of Wrightstown will again host a staff Civic Challenge for 2020. The department contributing the most to the community will earn an additional day of vacation to use in 2021!

PARKS, RECREATION & REGIONAL PLANNING

- **Global Properties, LLC Site Plan** – Motion made by D Segerstrom with a second made by S Byers to approve the site plan for Global Properties, LLC., 535 Quality Ct., Parcel VW-635, Village of Wrightstown. **Motion carried.**
- **Resolution 01212020 - Third Amendment to Declaration of Conditions, Protective Covenants and Easements for Royal St. Patrick's Residential Subdivision** – Motion made by D Segerstrom with a second made by S Byers to approve Resolution 01212020 - Third Amendment to Declaration of Conditions, Protective Covenants and Easements for the Royal St. Patrick's Residential Development, Wrightstown, WI. Trustee Keith Wendlandt abstained. **Motion carried.**

Amendment document, recording the conditions added by the Village of Wrightstown in June of 2017 in the absence of the developer, will be filed with Outagamie County Register of Deeds. Property owners of vacant lots will then have access prior to planning their build. Royal St. Patrick's Home Owners Association is assuming responsibility of maintaining and enforcing all covenants and restrictions going forward.

Resident Aaron Maas requested clarification on how updates will affect current property owners. Essentially, all residents will now have access, upon a property search, to the original, second and third amendments to the Royal St. Patrick's Subdivision covenants. No "rules" in regards to square footage and outside facade has changed since 2017. Decisions for variances to the covenants will now be handled by the Home Owners Association rather than by the Village of Wrightstown

- **Lions Waupekun Park Shelter Building** – Motion made by D Segerstrom with a second made by K Wendlandt to allow Administrator Coenen to go out to bid for the new Lion’s Waupekun Park Shelter Building project. Plan was drawn up by Alliance Construction and includes a covered pavilion with bathrooms. Estimated \$60,000 - \$80,000 cost to build will be paid using the 2019 donation of \$40,000 by Wrightstown Lions with the remaining funds coming from the economic development/marketing budget line. **Motion carried.**

PUBLIC SAFETY - -

Fire Department – No questions or comments

Municipal Court – No questions or comments

Police Department – No questions or comments.

PUBLIC WORKS & UTILITIES - -

Public Works

- Working on annual PSC Report
- Request received from the Greenleaf Snowmobile Club to leave snow on one side of the bridge sidewalk to be used as part of the snowmobile trail. However, current laws will not allow for a snowmobile trail to be designated within 40 ft. of oncoming traffic

Trustee Dan Segerstrom exited the meeting

CLOSED SESSION

Motion made by S Byers with a second made by K Wendlandt to proceed into **CLOSED SESSION** pursuant to Wisconsin State Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - **Economic Development** – Land acquisition for the purpose of redevelopment and review of developers agreements

Call of roll: 4 yes votes. **Motion carried.**

OPEN SESSION

Motion made by A Lundt with a second made by K Wendlandt to reconvene into **OPEN SESSION** to discuss and/or take action on any issues that occurred during the closed session and continue with the Village Board meeting as scheduled. **Motion carried.**

ADJOURN - - Motion made by S Reignier with a second made by S Byers to adjourn. (7:40 p.m.)
Motion carried.

Michelle Seidl

Clerk/Treasurer