

## **VILLAGE OF WRIGHTSTOWN VILLAGE BOARD**

The REGULAR MONTHLY MEETING OF THE Village Board, of the Village of Wrightstown, was held at Village Hall, 352 High St., on **Tuesday, January 7, 2020** and was called to order at 6:05 p.m. by President Dean Erickson.

The Pledge of Allegiance was recited.

Roll Call: Present – Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Terry Schaeuble, Trustee Dan Segerstrom and Trustee Scott Reignier. Absent – Trustee Keith Wendlandt

Also present: Ed Byrne (Brillion News); Village Administrator Travis Coenen; Clerk/Treasurer Michelle Seidl; Superintendent of Public Works Andy Vickman; Police Chief Greg Deike; Fire Chief Mike Schampers; Residents Tim Dole and John Theisen

### **UTILITY COMMISSION MONTHLY MEETING**

Motion made by A Lundt with a second made by D Segerstrom to open the Monthly Utility Commission Meeting. **Motion carried.**

#### **WATER UTILITY**

- Average of 204,000 gallons of water purchased, per day, from Green Bay Water, in the month of December
- After review of the December meter reading reports, approximately 175,000 gallons of water per day are being sold, so a full test of the distribution system is currently in process to find the difference in the purchased and reading numbers. Since last Friday, four leaks have been found, so it is expected that the difference in the purchased vs. reading totals should dramatically drop for January
- Meter changes continue on the north side of Clay St.
- In process of receiving bids for Well #2 abandonment. Full rehab due to be completed by 2023 at a cost of \$30,000 for a well that is never used and has very low water quality. Currently Green Bay Water is supplying water to the Village but in the event of an emergency, Well #4 could handle the load

#### **SEWER UTILITY**

- An abandon home with frozen pipes was the culprit of December's large (20,000 gal./day) I & I leak
- Successfully converted from belt driven to direct drive in aeration ditches at wastewater plant. Neighbors will be happy with the resulting reduction in noise
- Compiling 2019 sewer utility data to present a report to the board at an upcoming meeting

Motion made by A Lundt with a second made by D Segerstrom to close the Monthly Utility Commission Meeting. **Motion carried.**

**MINUTES** – Motion by D Segerstrom with a second by T Schaeuble to approve the December 17, 2019 Board Meeting Minutes. **Motion carried.**

**VOUCHERS** - Motion by S Byers with a second made by T Schaeuble to approve the vouchers, from December 12, 2019 – December 31, 2019 totaling \$99,056.47. **Motion carried.**

**SCHEDULED APPEARANCES** - None

**WALK-INS** – John Theisen, 1051 Debra, requested clarification regarding the procedure for plowing/sanding on secondary streets within the Village. Winter maintenance guidelines direct plowing after 1-3” of snow has fallen with sanding at the intersections. The concern Mr. Theisen presented is that with constant thawing and freezing, unplowed snow results in slippery ice and dangerous conditions for pedestrians, drivers, and rescue vehicles. In addition, resident’s sub pumps are still being allowed to discharge at the curb, due to abnormally high rain totals this last year, intensifying the issue. Superintendent of Public Works Andy Vickman noted that in situations where the Village is aware that snowfall is to be followed by freezing weather, plowing and sanding becomes a priority. However, budget restrictions prevent more frequent cleaning. Public Works staff is continually monitoring street sub pump discharge.

Mr. Theisen also expressed his concern over the recent purchase of the St. John’s property due to possible asbestos in the building and the high cost of continued property maintenance. Administrator Coenen explained that the property was purchased for the available vacant lot so a storm pond can be placed, as a requirement by the DNR, for our collection system. Until St. John’s School builds, they will continue to be responsible for all property upkeep. Prior to the sale, an asbestos inspection was completed.

**CORRESPONDENCE** – None

**ADMINISTRATOR’S REPORT**

- 2020 starting off with a bang! Several new development agreements received with approximately \$60,000,000 in potential new growth!

**CLERK/TREASURER’S REPORT**

- Tying up year end
- Training to be held on Monday, January 20<sup>th</sup> for the new Express Vote handicap accessible ballot marking device

**COMMITTEE REPORTS**

**FINANCE/PERSONNEL - -**

- **2019 Utility and Street Reconstruction Contract Award** – Motion made by S Byers with a second made by T Schaeuble to approve the recommendation, by Robert E. Lee & Associates, Inc., to award the 2019 Utility and Street Construction Contract, 1269-19-01, to Dorner, Inc. Luxemburg, Wisconsin, with a base bid of \$1,429,178.80. Call of roll: 6 yes votes. **Motion carried.**
- **2020 Spring Ballot Placement** – Lots drawn by Trustee S. Byers for candidate placement on the 2020 Spring Election Ballot
  1. Terry Schaeuble

2. Keith Wendlandt
3. Dan Segerstrom

## **PARKS, RECREATION & REGIONAL PLANNING**

- **Original Alcohol Beverage Retail License for Dolgencorp, LLC** – Motion made by T Schaeuble with a second made by D Segerstrom to approve the Original Alcohol Beverage Retail License Application for Dolgencorp, LLC, d/b/a Dollar General Store #20873, 376 High St., Wrightstown, WI 54180, from February 1, 2020 through June 30, 2020. **Motion carried.**

## **PUBLIC SAFETY - -**

**Fire Department Comments** –Happy New Year!

**Police Department Comments** – Happy New Year!

## **PUBLIC WORKS & UTILITIES**

- Recycling prices should be coming down in 2020 due to removal of tariffs in China
- Two handicap accessible swings will be installed in Waupekun Park in 2020 as a result of feedback from resident surveys completed in 2019. Mueller Park will be the next park looked at with the possibility of making it fully accessible due to the parking lot proximity to the recreation equipment and shelters
- Controlled burns of cattails around retention ponds will be taking place this winter
- Ice rink to be put together once weather starts cooperating
- John Deere riding mower has severe transmission issues. The mower only has 700 hours, but unfortunately, because it is outside of its (3) year warranty, the \$10,000 repair cost makes it not worth fixing. Plan is to replace the mower out of the 2020 budget.

**ADJOURN** – Motion made by S Reignier with a second made by S Byers to adjourn. **Motion carried.**  
(6:30 p.m.)

Michelle Seidl

Clerk/Treasurer