

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Village Hall, 352 High St., on **Tuesday, December 17, 2019.**

Meeting was called to order at 6:00 p.m. by Village President Dean Erickson and the Pledge of Allegiance was recited.

Roll Call: Present –Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Dan Segerstrom, and Trustee Keith Wendlandt. Absent – Trustee Terry Schaeuble

Also present: Ed Byrne (Brillion News), Brian Roebke (Wrightstown Spirit), Village Administrator Travis Coenen, Clerk/Treasurer Michelle Seidl, Public Works Superintendent Andy Vickman, Police Chief Greg Deike, Fire Chief Mike Schampers and Bill Verbeten

Motion made by A Lundt with a second made by S Reignier to move the scheduled closed session to the end of the meeting. **Motion carried.**

MINUTES – Motion made by A Lundt with a second made by K Wendlandt to approve the December 3, 2019 Board Meeting Minutes, as submitted. **Motion carried.**

VOUCHERS – Motion made by K Wendlandt with a second made by S Byers to approve the vouchers, as submitted, totaling \$307,301.80, from November 28, 2019 through December 11, 2019. **Motion carried.**

SCHEDULED APPEARANCES: None

WALK-INS: None

CORRESPONDENCE – None

ADMINISTRATOR’S REPORT

- Financial Management Plan project to kick off starting Tuesday, January 21st, 2020
- Staff Christmas Party held earlier in the day. We are very thankful to be working with these amazing team members as we launch into 2020
- Winners of the Staff Community Service Challenge are the Admin/Clerk’s Office Staff and Department of Public Works. Congratulations on earning an extra day 8 hours of vacation!
- Administrator Coenen has been asked to present on the Village’s TID successes at the Ehler’s Financial Seminar in February and the WCMA Conference in March 2020
- Merry Christmas and Happy New Year to all!

COMMITTEE REPORTS

FINANCE/PERSONNEL

- **2019 Christmas Gift Certificate List** – Motion made by S Byers with a second made by D Segerstrom to approve the list of recipients to receive gift certificates to Wrightstown River Inn, for volunteer services to the Village, during 2019. **Motion carried.**
- **Wrightstown Fireman’s Association Annual Gift** – Motion made by S Byers with a second made by A Lundt to approve a \$250 monetary gift to Wrightstown Fireman’s Association. **Motion carried.**
- **Resolution 12172019 Economic Development/Marketing** – Motion made by S Byers with a second made by A Lundt to commit \$189,006.11 that was unspent from the 2019 General Fund Budget

(Economic Development/Marketing) to carry over to 2020 for the same purpose. Call of roll: 6 yes votes. **Motion carried.**

- **CLA (Clifton Larson Allen, LLP) Engagement Letter** – Motion made by S Byers with a second made by D Segerstrom to approve the engagement letter, from CLA, for the 2019 Village of Wrightstown annual audit. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING - -

PUBLIC SAFETY - -

Fire Department – No questions or comments

Municipal Court – No questions or comments

Police Department – No questions or comments. September 2020 calls for service report included in the Dropbox packet.

PUBLIC WORKS & UTILITIES - -

Public Works

- 520,000 gallons of sludge hauled to the Beining property which will get us through August of 2020
- 9 Bids received on the Clay Street project. Award will be moved on at the January 7th meeting

CLOSED SESSION

Motion made by K Wendlandt with a second made by A Lundt to proceed into **CLOSED SESSION** pursuant to Wisconsin State Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Economic Development – Purpose of Redevelopment and Review of Developers Agreements

and; pursuant to Wisconsin State Statutes 19.85(1)(g) to confer with legal counsel regarding matters the Village is likely to be involved in.

Incorporation Hearing – Village of Greenleaf.

Call of roll: 6 yes votes. **Motion carried.**

OPEN SESSION

Motion made by K Wendlandt with a second made by D Segerstrom to reconvene into **OPEN SESSION** to discuss and/or take action on any issues that occurred during the closed session and continue with the Village Board meeting as scheduled. Call of roll: 6 yes votes. **Motion carried.**

ADJOURN - - Motion made by S Reignier with a second made by S Byers to adjourn. (7:06 p.m.) **Motion carried.**

Michelle Seidl

Clerk/Treasurer