

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Village Hall, 352 High St., on **Tuesday, November 19, 2019.**

Meeting was called to order at 6:00 p.m. by Village President Dean Erickson and the Pledge of Allegiance was recited.

Roll Call: Present –Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Terry Schaeuble (*6:13 p.m. arrival*), Trustee Dan Segerstrom, Trustee Keith Wendlandt

Also present: Ed Byrne (Brillion News), Brian Roebke (Wrightstown Spirit), Village Administrator Travis Coenen, Clerk/Treasurer Michelle Seidl, Police Chief Greg Deike, Fire Chief Mike Schampers, P.E. VP from Robert E. Lee, Jared Schmidt, Surveyor Richard Huxford, P.L.S. and Bob Roebke

PUBLIC HEARING

The Village Board of the Village of Wrightstown conducted a public hearing for citizens and taxpayers to provide input on the proposed 2020 General Fund Budget.

Motion made by A Lundt with a second made by D Segerstrom to open the public hearing. **Motion carried.**

Three (3) calls for input with no response.

Motion made by S Byers with a second by K Wendlandt to close the public hearing. **Motion carried.**

MINUTES – Motion by S Byers with a second made by A Lundt to approve the November 5, 2019 Board Meeting Minutes, as submitted. **Motion carried.**

VOUCHERS - Motion by D Segerstrom with a second made by K Wendlandt to approve the vouchers, as submitted, totaling \$192,272.63, from November 1, 2019 through November 13, 2019. **Motion carried.**

SCHEDULED APPEARANCES – Jared Schmidt, P.E. VP from Robert E. Lee presented the Mueller Park Improvement Plan/Grant Application Process. Project cost is approximately \$500,000 but due to several grants available, the Village's portion could be as little as 1/5 of that amount. Upgrades may include shoreline riprap repair, dredging, the addition of navigational buoys, a fishing pier/platform, a kayak launch, educational signage, sidewalks, an ADA compliant launch pad, a boardwalk extension and extra parking stalls. The first step in the process will be to determine the desired scope of work so specific grants can be targeted. Goal of the project is to build usage capacity.

WALK-INS: None

CORRESPONDENCE – None

ADMINISTRATOR'S REPORT

- Working hard on the 2020 budget
- Work on the Village's Financial Management and Bike and Ped Plans will begin after January 1st
- Remember the tree lighting on Friday, December 6th. Festivities start at 6:00 p.m.. The parade on Saturday, December 7th, starts at 11:00 a.m.
- Thank you to all Village businesses that participated in the Fall-ow event
- Staff Christmas party is scheduled for Tuesday, December 17th. Please remember to R.S.V.P.!

COMMITTEE REPORTS

FINANCE/PERSONNEL

- **2020 General Fund Budget** – The 2020 General Fund Budget again presented now that levy information has been received from all taxing jurisdictions. The challenge will be to utilize as much of the village’s “new net construction” growth as possible, to protect the base levy, without having an extremely negative impact on Village taxpayers. Because most of the Village’s 2018 development was in Brown County, in 2020, Brown County residents will carry a larger portion of the levy responsibility.

For the 2020 Brown County tax rate (*Village portion only*) to stay consistent with the 2019 rate of \$8.63/thousand, a significant cut will need to be made in economic development spending in 2020. Outagamie County taxpayers would then see a decrease of \$0.83/thousand (*Village portion only*).

At the November 5th, 2019 Board Meeting, one option, adding \$113,367.70 to 2019 “budgeted” expenses, was presented. This option allows for the Village to qualify for an Expenditure Restraint Payment, in 2021, of approximately \$33,000. However, not all figures were final on November 5th and due to budget amendments passed in June 2019 (*for tuition reimbursement*) and August 2019 (*for road repairs*), the Expenditure Restraint maximum can be increased to \$153,502.11. The impacts (*Village portion only*) of both are listed below:

	<u>Brown County Taxpayer</u>	<u>Outagamie County Taxpayer</u>
\$113,367.70 Expenditure Increase	\$0.41/thousand increase	\$0.44/thousand decrease
\$153,501.11 Expenditure Increase	\$0.57/thousand increase	\$0.29/thousand decrease

Both of these options still require a reduction in 2020 economic development spending.

There is potential for the Village to forgo a 2021 Expenditure Restraint Payment and add \$790,589 to 2019 budgeted expenses, but, because the impact is an increase of \$3.09/thousand of assessed value (*Village portion only*) to Brown County residents, it is not being considered. However, taking advantage of this allowable increase would aid debt reduction, require no reduced spending in economic development and add approximately \$630,000 more to Village funds each year moving forward.

Increases for:

- Staff Salary & Benefits
- Road Maintenance
- Police & DPW Vehicle Leases
- Police Toughbook Purchase
- Engineering Fees for (RSP) Storm Water Study
- Infrastructure Updates
- New Bike & Ped Plan

Decreases for:

Economic Development

A review of all taxing entity’s rates indicates that if the Village of Wrightstown votes for \$0 impact (*Village portion only*) for Brown County residents and an \$0.83/thousand decrease impact (*Village portion only*) to Outagamie County residents, Brown County residents will still see an increase of \$100/\$100,000 of assessed value due to levy increases by Brown County, NWTC and Wrightstown School District.

Trustee Andy Lundt proposed the Expenditure Restraint increase option of \$113,367.70, with a 2020 reduction of \$121,313.96 in economic development spending, to take advantage of a large portion of available levy and still qualify the Village for a 2021 Expenditure Restraint payment.

President Dean Erickson noted that he was torn between the \$73,428.13 increased spending option also presented on November 5th and the \$113,367.70 increased spending option. However, the \$73,428.13 option almost depletes the 2020 economic development budget line.

Trustee Dan Segerstrom and Trustee Sue Byers indicated their agreement with the \$113,367.70 increased spending option.

Motion made by S Byers with a second made by D Segerstrom to approve Budget Resolution 11192019 with total expenditures of \$3,020,232 which results in a net tax levy of \$2,260,027. Call of roll: 6 yes votes (D Erickson, A Lundt, K Wendlandt, D Segerstrom, T Schaeuble, S Byers). 1 no vote (S Reignier). **Motion carried.**

- **Certificate & Direction to Associated Trust** – Motion made by S Byers with a second made by T Schaeuble to approve the Certificate and Direction, to Associated Trust Company, to disburse \$350,710 to the Town of Kaukauna, from the escrow account, as required under Section IV of the Intergovernmental Agreement between the Village of Wrightstown and the Town of Kaukauna Restriction on Annexation, dated December 12, 2013. **Motion carried.**
- **2020 Holiday Schedule** – Review of holiday dates Village offices will be closed in 2020

PARKS, RECREATION & REGIONAL PLANNING - -

- **MS Real Estate Dividing CSM** – Motion made by T Schaeuble with a second made by A Lundt to approve DIVIDING CSM for MS Real Estate, 871 Cty Rd U, Parcel 300000100, in the Village of Wrightstown, based on staff recommendations. **Motion carried.**
- **MS Real Estate Dividing CSM** – Motion made by T Schaeuble with a second made by D Segerstrom to approve DIVIDING CSM for Anthony Van Rossum, 300 Block of Poplar St., Parcel VW-203, Village of Wrightstown, based on staff recommendations. **Motion carried.**
- **Mueller Park Restoration Grant** – Motion made by T Schaeuble with a second made by K Wendlandt to approve moving forward to obtain grant funding for the Mueller Park Restoration Project. **Motion carried.**
- **U.S. Fish & Wildlife Service Natural Resource Restoration Project** – Village is planning a half million dollar upgrade to Mueller Park if grant funding can be obtained for majority of costs. Project would be completed by the end of 2021
- **Dollar General Sign Permit** – Motion made by T Schaeuble with a second made by D Segerstrom to approve the sign permit application for Dollar General, 376 High St., Parcel VW-203, in the Village of Wrightstown. **Motion carried.**
- **Change in Village Board Meeting Dates due to 2020 Election Schedule** – Motion made by T Schaeuble with a second made by S Byers to change the following Board Meeting dates due to the 2020 Election Schedule:
 - Tuesday, February 18th to Wednesday, February 19th (Spring Primary)
 - Tuesday, April 7th to Wednesday, April 8th (Spring Election)
 - Tuesday, November 3rd to Wednesday, November 4th (General Election)**Motion carried.**

PUBLIC SAFETY - -

Fire Department – Successful booyah sale last weekend!

Municipal Court – No questions or comments

Police Department – No questions or comments

PUBLIC WORKS & UTILITIES - -

Public Works – Superintendent of Public Works Andy Vickman is working on sludge hauling issues due to wet conditions and was not present at the Board Meeting.

ADJOURN - - Motion made by S Reignier with a second made by S Byers to adjourn. (7:10 p.m.) **Motion carried.**

Michelle Seidl

Clerk/Treasurer