

VILLAGE OF WRIGHTSTOWN VILLAGE BOARD

The REGULAR MONTHLY MEETING OF THE Village Board, of the Village of Wrightstown, was held at Village Hall, 352 High St., on **Tuesday, October 1, 2019** and was called to order at 6:00 p.m. by President Dean Erickson.

The Pledge of Allegiance was recited prior to the meeting as part of the Committee of the Whole meeting.

Roll Call: Present – Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Terry Schaeuble, Trustee Dan Segerstrom and Trustee Keith Wendlandt.

Also present: Ed Byrne (Brillion News); Village Administrator Travis Coenen; Clerk/Treasurer Michelle Seidl; Superintendent of Public Works Andy Vickman; Police Chief Greg Deike

CLOSED SESSION:

Motion made by K Wendlandt with a second made by A Lundt to proceed into **CLOSED SESSION** pursuant to Wisconsin State Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. **Economic Development – Land Acquisition, for the Purpose of Redevelopment and Review of Developers Agreements.** Call of roll: 7 yes votes. **Motion carried.**

OPEN SESSION:

Motion with a second made to reconvene into **OPEN SESSION** to discuss and/or take action on any issues that occurred during the closed session and continue with the Village Board meeting as scheduled. Call of roll: 7 yes votes. **Motion carried.**

UTILITY COMMISSION MONTHLY MEETING

Motion made by D Segerstrom with a second made by A Lundt to open the October 2019 Utility Commission Meeting. **Motion carried.**

WATER UTILITY

- 2020 Water Utility Budget completed. Numbers to be presented to the Village Board at the October 15th or November 5th meeting
- Service leak found at 18 Corn Silk Court in September. Repairs have now been completed
- Daily average of 209,800 gallons of water pumped through September 24th

SEWER UTILITY

- Daily average of 372,460 wastewater gallons treated daily through September 24th
- History record broken today. 39.23 inches of rainfall so far for 2019 beating the 2018 total of 39.21 inches. In September 2019 alone, 6.06 inches fell. These numbers account for some of the I/ I increase
- Annual backflow preventer testing is scheduled for this week
- Annual lift station cleaning is scheduled for this fall

- With high rainfall totals, DPW crew are responding to an increased number of calls from residents regarding drainage issues. In Royal St. Pat's subdivision, storm sewers are at max capacity causing basement backups

Motion made by A Lundt with a second made by D Segerstrom to close the October 2019 utility meeting. **Motion carried.**

MINUTES – Motion by A Lundt with a second by D Segerstrom to approve the September 17, 2019 Board Meeting Minutes. **Motion carried.**

VOUCHERS - Motion by S Byers with a second made by T Schaeuble to approve the vouchers, from September 12, 2019 – September 25, 2019, totaling \$522,615.46. **Motion carried.**

SCHEDULED APPEARANCES: None

WALK-INS – None

CORRESPONDENCE – Thank you received from WABCA for sponsoring a hole during their 8th Annual Golf Outing

ADMINISTRATOR'S REPORT

- September 12th Music in Shamrock Park has been rescheduled to 6:00 p.m., Thursday, October 31st inside the Royal St. Patrick's Golf Links clubhouse. Everyone is invited to attend after Trick-or-Treating!
- Reminder that Fall Festival is Saturday, October 19th
- Working on application for a one-time funding Multimodal Local Supplement (MLS) grant through the Wisconsin Department of Transportation, in cooperation with Town of Wrightstown, for reconstruction of Rosin Road. 1300' is the Village responsibility. Awards will be announced in December 2019 and funding could be as much as 90% of the project cost.
- Also working on an application through the same MLS grant for bridge upgrades and river dredging
- Sent in grant applications last week for funding to upgrade Mueller Park and for shoreline repairs
- Thank you to the staff in the Clerk/Treasurer's office for hosting the B-I-N-G-O Bash. It was a huge success! Feedback in the surveys was extremely positive and has inspired us to try to host this type of event quarterly
- Community "Fallow" event is happening again this year. Start date is September 30th. Thank you to John Kleuskens for the awesome pumpkin stand for the Village's display!
- Budget will again be discussed at the next Board Meeting in anticipation of early November final approval. Information received from Brown County, so far, indicates a proposed \$0.27/thousand decrease in their mill rate
- 2020 capital borrowing will be initiated in December 2019

CLERK/TREASURER'S REPORT

- Village will be receiving \$33,417.54 from Wisconsin Emergency Management Fund for damages suffered during the July tornadic storm. "Hard" costs for overtime, materials and contract work was \$34,960.71

- Receiving very positive feedback from people that attended the B-I-N-G-O Bash on Tuesday, September 24th
- Although the official CPI number for the Expenditure Restraint Program will not be available until mid- October, a preliminary estimate from the Wisconsin Legislative Fiscal Bureau indicates that the annual change will equal 1.85%-1.92% Therefore, to receive a 2021 expenditure restraint payment, the Village's 2020 expenses must not increase more than \$53,776.99 (using the 1.85% calculation)
- Congratulations to Sharon Diedrick for winning the \$30 gift card for walking/running/biking 30 miles in 30 days in September!

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **Bond Trust Services Statement No. 51727** – Motion made by S Byers with a second made by K Wendlandt to approve payment on Bond Trust Services Statement No. 51727 for \$37,640.00 interest payment on the Village's 2017A \$2,705,000.00 General Obligation Corporate Purpose Bond, due November 1, 2019. Call of roll: 7 yes votes. **Motion carried.**
- **State of Wisconsin – Department of Administration Invoice No. 16925** – Motion made by S Byers with a second made by T Schaeuble to approve interest payments, due November 1, 2019, of:
 - \$35,388.32 on the Village's 2009 Water System Clean Water Fund Loan, paid from Greenleaf Wayside Bank checking
 - \$10,269.44 on the Village's 2013 Water System Safe Drinking Water Fund Loan, paid from Greenleaf Wayside Bank checking
 - \$46,733.26, on the Village's 2015 Safe Drinking Water Fund Loan, paid from the Village's Associated Trust Escrow Account, per the Escrow Agreement dated June 24, 2015

Motion carried.

PARKS, RECREATION & REGIONAL PLANNING

- **Residential Development Planning Professional Services** - Motion made by T Schaeuble with a second made by A Lundt to approve the Residential Development Planning Services Agreement with McMahon Engineers/Architects, at a cost of \$6,000 for Phase I Wetland Delineation and \$8,700 for Phase I Concepts, Costs & Meetings. **Motion carried.**
- **Storm Water Management Planning Professional Services** - Motion made by T Schaeuble with a second made by D Segerstrom to approve the Storm Water Management Planning Professional Services Agreement with McMahon Engineers/Architects, at a cost of \$34,000 for a Storm Water Alternatives Analysis. Before there can be further development around Country Court in the Royal St. Pat's subdivision, this study needs to be done to determine the best way to handle the storm water ponds that are at full capacity due to recent rain events. Request by Trustee Wendlandt that we check into possible cost sharing with Wisconsin Public Service since they would benefit from the creation of an additional storm water pond and also, that future phases be priced out so we have an idea of costs for the entire project upfront. **Motion carried.**

- **Fox Shores Drainage Issues** –Fox Shores Subdivision Resident Christopher Nowakowski, although not present at the meeting, spoke with Administrator Coenen and indicated that he would be willing to contribute up to \$15,000 toward a solution to the water coming into his backyard, from the Town of Wrightstown, if the Village committed to covering the remaining costs. The current ponds would require dredging and underground piping would need to be installed to fix the problem.

PUBLIC SAFETY - -

Fire Department Comments – Fire Department open house was held over the weekend. It was a great time even though it rained. Fire extinguisher education was provided and attendees were generous with donations.

Police Department Comments – Two Coffee with a Cop events will be held this Thursday, October 3rd. One at 9:00 a.m. and the second at 6:30 p.m. at The River Coffee and Cream. Because this is the first ever evening event, it will be a meet and greet with Village officers.

PUBLIC WORKS & UTILITIES

- WISLR / LRIP application has been submitted
- 2020 Recycling grant application has been submitted
- Village will be receiving \$33,417.54 in assistance from the State of Wisconsin Disaster Relief Fund from the July 20th tornadic storm
- Thin overlay has now been applied to Patricia Ln., Prairie Way, Nicole Ln. and Jodie Kaye Ct.
- Asphalt Seal & Repair has been contracted to perform crack sealing to Janet Ln., Janet Ct., Park St., and Laura and infrared patching around catch basins on Fawnwood, Windywood and Burning Tree Ct., before the end of October
- Village crews repainted crosswalks, curb lines and downtown parking areas
- Fall Festival planning is coming along well. Several outside groups have agreed to participate and host activities
- Public Works will be hosting the quarterly SNEWPS (Society of Wisconsin Public Works Superintendents) meeting on October 17th.

ADJOURN – Motion made by S Reignier with a second made by A Lundt to adjourn. **Motion carried.** (7:12 p.m.)

Michelle Seidl

Clerk/Treasurer