

VILLAGE OF WRIGHTSTOWN

Finance & Personnel

Monday, September 9, 2019

A meeting of the Village of Wrightstown Finance and Personnel Committee was held at the Village Hall, 352 High St, on Monday **09/09/2019** in the Clerk/Treasurer's Office and was called to order at 1:00 p.m. by Finance and Personnel Committee Chair S Byers.

Present –Trustee Sue Byers, Trustee, Trustee Keith Wendlandt, Administrator Travis Coenen, Police Chief Greg Deike, Clerk/Treasurer Michelle Seidl

- **2020 Village Administrator Budget** – 2020 Administrator Expenditures were presented to the committee. \$18,000 was added to GL Acct. No. 100-12-51410-212-000 (Ehlers Financial Assistance) for the NEW Financial Management Plan. Account No. 100-12-51410-392-000 (Seminars & Registrations) was also increased by \$700. Salary bump and raised health care costs are also reflected.
- **2020 Health Care Costs** – 2020 It's Your Choice healthcare plan premiums were presented. Overall costs across the State of Wisconsin went up 4%. However, available providers in Brown County went up between 0% - 7% with the largest bump being Network Health Plan. Because Network Health allows for the most flexibility with doctors and facilities, the Committee agreed to recommend, to the Village Board, contributing 82% of the Network Health Plan Premium (*\$732.69 single/month \$1,804.23 family/month*) toward any employee health plan election. Impact to the 2020 General Budget is an increase of \$14,038.85. 2020 water & sewer utility budget impact is an increase of \$3,660.02 each.
- **2020 Clerk/Treasurer Budget** –
 - Economic Development / Marketing Expense budget number is being held at \$296,828.87, the same as in 2019, for downtown development and new signage, however a portion of it may be transferred to the Public Works budget to be used toward Music in the Park events and to cover costs over and above the donation received for the building of the new shelter in Waupekun Park
 - Regional Planning / Engineering line, 100-14-56703-211-000, was increased slightly by \$5,000 to allow for upcoming projects
 - Regional Planning / Contracted Services Other line, 100-14-56703-290-000, was set at \$9,869.54 to be used for the creation of the Village of Wrightstown Bike & Ped Plan
 - In 2019, the Village budgeted \$6,500 for the miTime Timekeeping module to be used in conjunction with the Caselle accounting software. However, due to the large amount of development occurring, the funds were utilized elsewhere. This \$6,500 is being put back into the budget for 2020 along with an additional \$9,000 for new eScribe meeting management software.
 - Because 2020 will be big with the Presidential election in November, all election lines show budget increases. Costs include election officials being on site for limited hours, two weeks prior to the General Election, to handle early voting.

Superintendent of Public Works Andy Vickman joined the meeting (1:27 p.m.)

- **2020 Wages & Salaries** – Preliminary wage increase set at 3% except for police officers. These wages were bumped to be comparable to officers working for surrounding communities. At their five (5) year anniversary, pay per hour will be \$30.
- **2020 Police Department Budget** –
 - 2020 Police-Vehicle Lease/Upgrade line (100-21-52101-293-000) includes:

- New squad lease: \$9,092.30
- Equipment costs for new squad: \$10,300 (*approx.*)
- Second year lease payment on Dodge Charger leased in 2019: \$8,680.94

After 2021, annual cost associated with replacing squads will be minimal since the oldest squad will be sold with proceeds going toward the new lease. Equipment will transfer from car to car at an install cost of \$2,500.

- Axon (Taser) Body Camera/Software Lease: \$3,056.00 under Police-Tools/Misc. Equip.
- Increases for software support
- \$8,661.00 Panasonic Mini Rugged Toughbooks for squads – compatible to new Brown County’s CAD software
- Cost for new office desktop computer

ADJOURN

Motion was made by S Byers with a second made by T Coenen to adjourn the meeting. **Motion carried at 2:23 p.m.**

Michelle Seidl

Clerk/Treasurer