

## **VILLAGE OF WRIGHTSTOWN**

### **Finance and Personnel - Quarterly Meeting**

The QUARTERLY MEETING of the Village of Wrightstown Finance and Personnel Committee was held at the Village Hall, 352 High St, on Tuesday **06/19/2018** in Conference Rm. C and was called to order at 5:05 pm by Village Clerk Treasurer Michelle Seidl.

Present –Trustee Sue Byers, Trustee Keith Wendlandt, Administrator Travis Coenen and Clerk/Treasurer Michelle Seidl

#### **Personnel Policy Manual**

- Review of suggested changes made to the policy manual, to date, as a result of the workshop meetings
- Update, by Administrator Coenen, regarding the current status of the 2019 State Healthcare Program through ETF
- Discussion on handling of longevity pay moving forward due to the forced payout in 2017 to retired employee Daniel Fritsch. Wording added: *Employees not working a full calendar year shall have their longevity pay prorated by number of months worked, with a lump sum to be paid out in December*
- Request made to review the meal allowance policy during the June 20, 2018 scheduled workshop from 1:00 p.m. – 4:00 p.m.
- Goal is to present changes to the Village Board for action in Fall of 2018 with presentation to staff to follow

ADJOURN

Motion was made by S Byers with a second made by K Wendlandt to adjourn the meeting. **Motion carried at 5:54 p.m.**

Michelle Seidl

Clerk/Treasurer