

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Village Hall, 352 High St, on **Tuesday, August 6, 2019** and was called to order at 6:00 p.m. by President Dean Erickson.

The Pledge of Allegiance was recited.

Roll Call: Present – Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Dan Segerstrom and Trustee Keith Wendlandt. Absent – Trustee Terry Schaeuble

Also present: Ed Byrne (Brillion News); Village Administrator Travis Coenen; Clerk/Treasurer Michelle Seidl; Superintendent of Public Works Andy Vickman; Fire Chief Mike Schampers; Resident Tim Dole; Laura Rogers and Jill Trider from Wild Blue; Operator License Applicants Aliece Novitski and Kendall Romenesko and Nick Stephens and Robert Novitski from Royal St. Patrick’s Golf Links

CLOSED SESSION

Motion made by A Lundt with a second made by K Wendlandt to proceed into **CLOSED SESSION**. Pursuant to Wisconsin State Statute 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations – **Request for closed session review - operator license denial – Aliece L. Novitski , 343 Fair St., Wrightstown, WI 54180**. Call of roll. 6 yes votes. **Motion carried.**

OPEN SESSION

Motion made by A Lundt with a second made by K Wendlandt to reconvene into **OPEN SESSION**. Call of Roll. 6 yes votes. **Motion carried.**

UTILITY COMMISSION MONTHLY MEETING

Motion made by K Wendlandt with a second made by S Reignier to open the August 2019 utility meeting. **Motion carried.**

WATER UTILITY

- Annual water main flushing completed in July. No turbidity found
- Averaged 221,000 gallons pumped daily through July 30th, 2019. This is normal in dryer months and takes into consideration that Wrightstown High School is watering the football and soccer fields
- Waiting on copper and lead sample results sent to Clean Water in July for 10 residential Village locations

SEWER UTILITY

- Clean Harbor is scheduled to haul sludge from our holding tanks to the Perry property this week

- DNR wastewater lab audit took place Wednesday, July 31st. We had zero deficiencies for the first time ever! As a result, the Village will be a candidate for lab of the year
- Due to the tornadic storm activity on Saturday, July 20th, five of the village's lift stations and the wastewater treatment facility were without power for several days. Staff did a great job manning these locations and keeping the generators running during the outage!

Motion made by A Lundt with a second made by S Reignier to close the August 2019 utility meeting. **Motion carried.**

Motion made by S Byers with a second made by D Segerstrom to amend the agenda to move Parks, Recreation & Regional Planning up next. Motion carried.

PARKS, RECREATION & REGIONAL PLANNING

- **Reconsideration of Operator License Application – Aliece L. Novitski** - Motion made by D Segerstrom with a second made by A Lundt to reconsider and approve the operator license application for Aliece L. Novitski. Call of roll: Yes votes by A Lundt, D Segerstrom, K Wendlandt. No votes by D Erickson, S Byers, S Reignier. **Motion carried due to tie vote.**
- **Reconsideration of Operator License Application – Kendall L. Romenesko** – Motion made by D Segerstrom with a second made by S Byers to reconsider the Tuesday, July 2, 2019 denial of Kendall L. Romenesko's operator license application, after her scheduled appearance. **Motion carried.**

Kendall Romenesko addressed the Board of Trustees and indicated that she was charged with an underage drinking violation in Dunn County, in February of 2018 with a very low blood alcohol content. She has since been in no trouble that would indicate irresponsibility while serving for Royal St. Patrick's Golf Links. She will be 21 tomorrow, August 7th.

Nick Stephens, from Royal St. Patrick's Golf Links, spoke on behalf of Ms. Romenesko. He noted that Kendall is a hard worker and a responsible, qualified server. He would like to see her have her license since her work ethic and reliability are important to the running of his business.

Motion made by D Segerstrom with a second made by A Lundt to reverse the decision to deny the operator license application for Kendall L. Romenesko, W2785 Ridgeview Ct., Appleton, WI 54915, for Royal St. Patrick's Golf Links. Call of roll: Yes votes by A Lundt, D Segerstrom, K Wendlandt. No votes by D Erickson, S Byers, S Reignier. **Motion carried due to tie vote.**

Motion made by D Segerstrom with a second made by S Byers to move the presentation, by Wild Blue, up next. Motion carried.

- **Wild Blue Technologies, Inc.** - Jill Trider and Laura Rogers from Wild Blue Technologies, Inc. updated the Board on the progress of the Village's brand initiative. Results from the discovery session and community survey were presented. The findings are to be used to create a visual identity brand, including a tag line, and will be rolled out at one of the next board meetings
- **NEW Operator License Applications** – Motion made by D Segerstrom with a second made by A Lundt to approve the following NEW operator license applications:
 - Tiffany L. Korpi, 805 Frederick Ct. Apt 3, Green Bay, WI 54313, for Royal St. Patrick's Golf Links

- Danielle R. Lautenschlager, 344 Royal St. Pats Dr., Wrightstown, WI 54180, for Royal St. Patrick's Golf Links
- Mekaila C. Schuh, N4610 Hwy 55, Freedom, WI 54130, for Royal St. Patrick's Golf Links

Motion carried.

Motion made by K Wendlandt with a second by D Segerstrom to take a 5 minute recess to obtain additional information, via telephone, from Chief Greg Deike, on the operator license application for Emily R. Nelson, in regards to a disclosed violation. Motion carried.

Motion made by A Lundt with a second made by K Wendlandt to resume the meeting. Motion carried.

- **NEW Operator License Application** – NEW Operator license application for Emily R. Nelson indicated a violation from December 2017 that did not show up during her background check. Request by Village Trustees to table action until more information can be obtained regarding outcome, from Ms. Nelson and from Chief Deike who was unavailable to respond to telephone call during the meeting. Motion made by D Segerstrom with a second made by K Wendlandt to table the request, until the August 20 meeting, for a NEW operator license from Emily R. Nelson, 1531 E Harding Dr., Appleton, WI 54915, for Royal St. Patrick's Golf Links. **Motion carried.**
- **RENEWAL Operator License Application** – Motion made by D Segerstrom with a second made by S Byers to approve the RENEWAL operator license application for Megan M. Cousineau, N2090 Shawn Ct., Kaukauna, WI 54130, for Royal St. Patrick's Golf Links. **Motion carried.**
- **Resolution 07202019 Disaster Declaration** – Motion made by D Segerstrom with a second made by S Byers to ratify Resolution 07202019 Request to Brown County for Disaster Declaration. **Motion carried.** Resolution was predated, signed and declared on Monday, July 22, 2019 to meet Brown County's filing deadline for financial assistance. The Village of Wrightstown had to sustain \$3.78 per capita (or approximately \$10,680) of damage to qualify for a Wisconsin Disaster Fund Relief grant

MINUTES – Motion by A Lundt with a second by S Byers to approve the July 16, 2019 Board Meeting Minutes. **Motion carried.**

VOUCHERS - Motion by S Byers with a second made by K Wendlandt to approve the vouchers, from July 11, 2019 – July 31, 2019, totaling \$113,278.26. **Motion carried.**

WALK-INS – None

CORRESPONDENCE –

- Thank you received from Leadership Green Bay - Greater Green Bay Chamber, for sponsoring Government Day

- Thank you to the Village Board and Staff from the Karen K. Brantmeier Family and Jason & Tara Krueger, for the expression of sympathy sent for the loss of Tara's mother

ADMINISTRATOR'S REPORT

- Thank you to everyone that donated resources due to the July 20th storm damage:
 - Tinesdale Farms - Fuel for Village generators
 - L & M Trucking/Lee Martin & Brad Austinson Logging – Equipment to clear debris from roads
 - Town of Lawrence – Gravel bucket
 - V & S Midwest Carriers - Refrigeration truck
 - Todd & Rachel Oudenhoven – hauling services
 - Jossart Brothers – Generators to run lift stations
 - Holtger Bros, Inc. – Backup generators
 - Sunbelt Rentals – Offered reduced charges for equipment rentals
 - Butch VanSchyndel – Use of skid steer

Also, thank you to the utility crews who worked to get the power back on very quickly: WPS, WE Energies & Kaukauna Utilities.

It was amazing to see how many people pitched in to get the work done!

- Bike to the Beat/Downtown Block Party brought in approximately 3,800 people over the weekend. Thank you to Wrightstown River Inn, The River Coffee & Cream and Fox's Pizza Den for the donated food and drinks. Great feedback is being received even though the activities were temporarily interrupted by a storm
- Next Music in the Park event is Thursday, September 12th in Shamrock Park. 6:00 p.m. – 9:00 p.m.
- Fall Festival is Saturday, October 19th starting at approximately 10:00 a.m. and ending the evening with a "The Third Wheels" band
- Meeting with Ehlers next week to discuss the Village's capital plan, TID health and possible 2020 borrowing
- Met with representatives from Charles Schwab about investing a portion of our money market funds into CD's or treasury bills for a better rate of return
- Continuing to work on 2020 budget
- Creating a new investment policy

CLERK/TREASURER'S REPORT

- \$33,307.12 expenditure restraint payment received from the State of Wisconsin on Monday, July 22nd
- Hosting "Introduction to Badger Book" training for the Town of Lawrence on Wednesday, August 7th
- Clerk's Office/Administration is hosting a Senior Bingo Bash on Tuesday, September 24th. Spread the word and invite your friends!
- Money collected for space rental in our parking lot during the Village rummage sale is being used to donate notebooks, folders, pencils, glue etc... etc. to Greenleaf Wayside Bank for their school supply drive

Trustee Dan Segerstrom exited the meeting.

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **Existing Employer Update Resolution** – Motion made by S Byers with a second made by A Lundt to approve the Existing Employer Update Resolution through the Wisconsin Public Employer's Group Health Insurance Program. ETF has created one reference source for employers rather than having

several separate publications. By signing, the Board agrees to abide by the terms of the program set forth in the contract between the Group Insurance Board and participating health providers. **Motion carried.**

- **Offer to Purchase W-178** – Motion made by S Byers with a second made by K Wendlandt to approve the offer to purchase W-178 (13 acres) in the amount of \$214,500 (\$16,500/acres) TID #4. Property is diagonally opposite of Print Pro and is currently owned by United Meadows Dairy, LLC/Jeff Meulemans. Approval will need to be contingent on our ability to annex the 13 acres into the Village and to add this purchase as an eligible TID #4 expense. Remaining funds in the Economic Development budget line plus approximately \$20,000 from the general fund reserves are to be temporarily used for the purchase until TID #4 funds are able to reimburse. Navigable water issues may need to be resolved by the Village to make the property more saleable. Revised motion made by S Byers with a second made by K Wendlandt to approve offer to purchase W-178 (13 acres) in the amount of \$214,500 (\$16,500/acre) contingent upon the cost being an acceptable TID #4 expense. Call of roll: 5 yes votes. **Motion carried**
- **Wrightstown Properties, LLC Incentive Payment** – Motion made by S Byers with a second made by K Wendlandt to approve the \$200,000 incentive payment to Wrightstown Properties, LLC (Print Pro). Village owes Wrightstown Properties LLC another \$250,000 (approximately), based on new assessment increment, in incentive payments to be paid in 4 installments through 2023. However, Print Pro is adding a treatment system and have requested prepayment of a portion of these funds to help cover the project costs. The Village will benefit from the treatment system as it will reduce the stress on our facility by reducing the volume of high strength waste coming through. Call of roll: 5 yes votes. **Motion carried.**

PUBLIC SAFETY - -

Fire Department Comments – No questions or comments

PUBLIC WORKS & UTILITIES

- As a result of the July 20th storm damage, L & M Trucking and Brad Austinson Logging were hired to haul all curbside debris. To date, 93 (40) yd. dumpsters were emptied at the compost site. Clean up will continue for the next couple of weeks and once done, a commercial grinder will be brought in to chip. Brad was also hired to put Riverside Cemetery/Mueller Park back in order. Several tombstones, cemetery signs and the park shelter were damaged. An aerator at the wastewater treatment plant also quit working. The damage estimate to Village facilities and grounds, is approximately \$10,000.00
- Thank you again to residents and board members that called within minutes of the storm ending to ask how they could assist. Also, thank you to Bob Schmitz who came out at midnight to correct a night power switch and Complete Auto Body that repaired two generator tires at 11 p.m.

ADJOURN – Motion made by S Reignier with a second made by S Byers to adjourn. **Motion carried.** (8:03 p.m.)

Michelle Seidl

Clerk/Treasurer