

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Village Hall, 352 High St., on **Tuesday, July 16, 2019.**

Motion made by A Lundt with a second made by S Byers to appoint Trustee Scott Reignier as Acting President in the absence of Village President Dean Erickson.

Meeting was called to order at 6:00 p.m. by Acting President/Trustee Scott Reignier and the Pledge of Allegiance was recited.

Roll Call: Present –Trustee Sue Byers, Trustee Andy Lundt, Trustee Terry Schaeuble, Trustee Scott Reignier, Trustee Dan Segerstrom and Trustee Keith Wendlandt. Absent: Village President Dean Erickson

Also present: Ed Byrne (Brillion News), Kayla Guns (Wrightstown Spirit), Village Administrator Travis Coenen, Clerk/Treasurer Michelle Seidl, Public Works Superintendent Andy Vickman, Police Chief Greg Deike, Fire Chief Mike Schampers, Town of Wrightstown Resident Joan Klister, Village of Wrightstown Residents Tim Dole and Linda Verboomen and Secretary Kathy Kingsbury, Lucy Klister, Lion Tamer Arlene Rentmeester, Treasurer Jane Schetter, Alma Stenzel, President Kristine Thomas and Lloyd VandeHey from the Wrightstown Lions Club. Wrightstown Lions Club Vice President Lisa VandeHey was not present.

PUBLIC HEARING – Motion made by A Lundt with a second made by K Wendlandt to open the public hearing amending Chapter 206 Zoning §206-18 (C) Setback, area and height regulations (1) and adding (D) Number of accessory buildings per lot, of the Municipal Code of the Village of Wrightstown, Wisconsin, to increase the maximum square footage and height of accessory buildings, revise rear and side yard setbacks based on structure size and limit one accessory building per Village lot. **Motion carried.**

3 calls for public input were made with no response.

Motion made by A Lundt with a second made by K Wendlandt to close the public hearing. **Motion carried.**

MINUTES – Motion by A Lundt with a second made by S Byers to approve the July 2, 2019 Board Meeting Minutes. **Motion carried.**

VOUCHERS - Motion by S Byers with a second made by T Schaeuble to approve the vouchers, as submitted, totaling \$177,211.15 from June 27, 2019 through July 10, 2019. **Motion carried.**

SCHEDULED APPEARANCES – Representatives from Wrightstown Lions Club presented a check for \$40,000, to the Village of Wrightstown, to be used toward the building of a shelter at Lions - Waupekun Park. Wrightstown Lions Club has served the community since 1939 and has been responsible for projects such as student vision screening, collection of used eyeglasses, eye tissue transport, food pantry support, organ donor registration, co-support of the Every 15 Minutes program with Wrightstown Fire Department, support of local public safety programs, the Village basketball court building project and portable ice rink building project and the Fox River Trail Clean Up. All

while helping provide for area families in need. Sadly, due to lack of membership, the Wrightstown Lions Club will be disbanding and are distributing their remaining profits.

WALK-INS: None

CORRESPONDENCE

- Thank you received from Lois & Jerry Gremore, for the sympathy shown during the loss of Lois' mother
- Thank you received from Wrightstown Community School District for the donation to the Every 15 Minutes program

ADMINISTRATOR'S REPORT

- Next Music in the Park event is Thursday, July 18th in Mueller Park. Wayside Morrison Concert Band will be performing at 6 p.m.
- Movie in the Park on Saturday, July 13th was a success. There was great weather and great attendance
- Bike to the Beat and Downtown Block Party is scheduled for Saturday, August 3rd. Bands will be performing from 8:00 a.m. – 10:00 p.m. Come check it out!
- Jon Cameron from Ehlers will be here on Tuesday, August 13th to review the Village's 5 year capital plan and TID performance
- Continue to work on residential and commercial manufacturing development
- Looking into hiring an intern from a four year college to assist with grant identification and applications to help fund upcoming projects
- Last week, Town of Wrightstown filed their Village of Greenleaf Incorporation Petition. In response, the Village of Wrightstown filed a "Notice of Intervention". Updates will be provided to the Board as they are received
- Working with Brown County to come up with a Bike & Ped plan for 2020. There is project assistance that can be applied for through State and Federal grant programs once we have an official plan document created

COMMITTEE REPORTS

FINANCE/PERSONNEL

- **Tweet-Garot Mechanical, Inc. Incentive Payment** – Motion made by S Byers with a second made by A Lundt to approve the payment of \$406,886.33, to Tweet-Garot Mechanical, Inc., for the August 1, 2019 cash incentive, per the Second Amendment to the Development Agreement signed April 16, 2019. **Motion carried.**
- **Intergovernmental Agreement Payment – Town of Kaukauna** – Motion made by S Byers with a second made by K Wendlandt to approve payment of \$61,890.00, from the Village's Associated Trust Escrow Account, to the Town of Kaukauna, for the required payment under Section IV of the Intergovernmental Agreement between the Village of Wrightstown and the Town of Kaukauna Withdrawing Restriction on Annexation dated December 12, 2013. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING - -

- **Wrightstown Lions Club Donation** – Motion made by T Schaeuble with a second made by D Segerstrom to accept the \$40,000 donation from Wrightstown Lions Club to be used toward

building a shelter structure at Lions – Waupekun Park. **Motion carried.**

- **Village of Wrightstown Rebranding Project – Wild Blue** – New slogans and logos not yet at a point that Wild Blue is ready to share. This item will be on the August 6, 2019 board meeting agenda
- **Ordinance Amendment 07162019** – Motion made by T Schaeuble with a second made by S Byers to approve Ordinance Amendment 07162019, amending Chapter 206 Zoning §206-18 (C) Setback, area and height regulations (1) and adding (D) Number of accessory buildings per lot, of the Municipal Code of the Village of Wrightstown, Wisconsin, to increase the maximum square footage and height of accessory buildings, revise rear and side yard setbacks based on structure size and limit one accessory building per Village lot. **Motion carried.**
- **Resolution 07162019** – Village of Wrightstown partners with neighboring Brown County municipalities to share equipment and staff in times of need. A reciprocal aid agreement will allow community leaders to utilize this benefit without having to worry about who covers liability or repair issues. Motion made by T Schaeuble with a second made by K Wendlandt to approve Resolution 07162019 agreeing to the Inter Municipal Agreement for Reciprocal Aid with the partnering municipalities of Brown Cty, WI. **Motion carried.**
- **Demolition RFB** – Motion made by T Schaeuble with a second made by D Segerstrom to approve the winning bid of \$135,050.00 from L & M Trucking for demolition at 1290 Broadway St., 496 East Frontage Rd. and 2401 Cty Rd. U, Wrightstown, WI. **Motion carried.** Costs will temporarily be covered by tax incremental financing. D Segerstrom raised a question in regard to clay requirements for filling in the manure pit at the 496 East Frontage Rd. location since fill in costs varied greatly between vendors. No soil classification was specified in the bid request but Administrator Coenen contacted each to find out where soil was being obtained to make sure it would meet the need. 2401 Cty Rd. U has a flexible demolition deadline. The other two properties have an October 30th demolition deadline. Raze costs will be built into developers agreements to recoup our expense.
- **Point of Beginning CSM** – Motion made by T Schaeuble with a second made by A Lundt to approve the Point of Beginning land division CSM, for Parcel VW-53 in the 300 Block of High St., Village of Wrightstown. **Motion carried.**
- **Mark & Joan Klister CSM** – Motion made by T Schaeuble with a second made by K Wendlandt to approve the dividing extraterritorial CSM for Mark & Joan Klister, 7186 Shanty Road, Parcel HL-23-2, Town of Holland. **Motion carried.**
- **Royal St. Pat’s Covenant Variance Request** – Motion made by T Schaeuble with a second made by S Byers to approve the Royal St. Pat’s Subdivision Covenant Variance Request, based on the Plan Commission recommendation, by Austin and Jani Cook, 292 Paddy Ct., Wrightstown. **Motion carried.** Home will be fieldstone with heavy timbers. To break up the heaviness of the fieldstone, they would like to use cement board on the gables.
- **NEW Operator License Applications:**
 - Motion made by T Schaeuble with a second made by S Byers to **deny** the NEW Operator License Application for Ally Mariah Butterfield, 1120 Meadow Ln. #2, Neenah, WI 54956, for Royal St. Patrick’s Golf Links, due to violations which occurred in the last 5 years. **Motion carried.**
 - Motion made by T Schaeuble with a second made by S Byers to approve the NEW Operator License Applications for the following:
 - Katherine Sims Hammerton, 3411 N. Thornberry Dr., Appleton, WI 54913, for Royal St. Patrick’s Golf Links.
 - Mercedes Davine Hoppe, N3888 Dublin Way, Freedom, WI 54913, for Ambergris Eateris.

- Allison Dawn Kanaman, (*permanent address*) N6680 State Road 187, Shiocton, WI 54170 (*temporary address*) N9674 Shepherd Ln. Appleton, WI 54915, for Royal St. Patrick's Golf Links.
- Lindsey Ann Kirchman, 308 Sunset Ave., Algoma, WI 54201, for Royal St. Patrick's Golf Links.

Motion carried.

• **RENEWAL Operator License Applications:**

- Motion made by T Schaeuble with a second by K Wendlandt to **deny** the RENEWAL Operator License Application for Laura L. Grode, N3196 Maloney Rd., Freedom, WI 54130, for Wrightstown River Inn, due to a violation from April 2019. **Motion carried.**
- Motion made by T Schaeuble with a second by A Lundt to approve the following RENEWAL Operator License Application for:
 - Shujahat Bader, 2636 Trojan Dr. #712, Green Bay, WI 54304, for Bridgeport Shell.
 - Alexander Michael Minten, 512 Main St., Wrightstown, WI 54180, for Bridgeport Shell.

Motion carried.

PUBLIC SAFETY - -

Fire Department – Report available in Dropbox. Quiet month.

Municipal Court – No questions or comments.

Police Department – New squad car will be going in to be equipped next Monday!

Thank you from Trustee Andy Lundt on staff assistance during Saturday evening's Movie in the Park!

PUBLIC WORKS & UTILITIES - -

Public Works – Well over 100 Park & Rec surveys received back. Data will be compiled and shared shortly.

ADJOURN - - Motion made by A Lundt with a second made by D Segerstrom to adjourn. (6:36 p.m.)
Motion carried.

Michelle Seidl

Clerk/Treasurer