

## **VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES**

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Village Hall, 352 High St, on **Tuesday, July 2, 2019** and was called to order at 6:01 p.m. by President Dean Erickson.

The Pledge of Allegiance was recited.

Roll Call: Present – Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Terry Schaeuble, Trustee Dan Segerstrom and Trustee Keith Wendlandt.

Also present: Ed Byrne (Brillion News); Kayla Guns (Wrightstown Spirit); Village Administrator Travis Coenen; Clerk/Treasurer Michelle Seidl; Superintendent of Public Works Andy Vickman; Fire Chief Mike Schampers; Police Chief Greg Deike; residents Tim Dole, Annette Fox, Tom VanderHeiden and Linda Verboomen

### **UTILITY COMMISSION MONTHLY MEETING**

Motion made by A Lundt with a second made by K Wendlandt to open the July 2019 utility meeting. **Motion carried.**

#### **WATER UTILITY**

- Average of 199,000 gallons pumped daily in June, which is a bit elevated due to Country Visions field spraying
- Annual water main flushing is scheduled for July 8<sup>th</sup> through July 10<sup>th</sup>
- Annual lead and cooper sampling is scheduled for Tuesday, July 16<sup>th</sup>. 10 residences will be tested.
- Tower maintenance was completed last week

#### **SEWER UTILITY**

- Received 40,600 gallons of holding tank waste and 40,500 gallons of septic tank waste through June 25<sup>th</sup>. The total revenue, year to date, is \$5,723.39
- Crews found leaking laterals that had been flowing over 10 gallons per minute. This will help reduce infiltration/inflow
- Great Lakes completed manhole rehab in June
- Completed a partial sludge haul in June, which was spread on a Village owned parcel. Once it dries, spreading on private properties will resume

Motion made by A Lundt with a second made by K Wendlandt to close the July 2019 utility meeting. **Motion carried.**

**MINUTES** – Motion by S Byers with a second by T Schaeuble to approve the June 18, 2019 Board Meeting Minutes. **Motion carried.**

**VOUCHERS** - Motion by S Byers with a second made by T Schaeuble to approve the vouchers, from June 13, 2019 – June 26, 2019, totaling \$142,546.12. **Motion carried.**

**SCHEDULED APPEARANCES** – None

**WALK-INS** – None

**CORRESPONDENCE** - None

## **ADMINISTRATOR'S REPORT**

- Music events coming up in Mueller Park, Zirbel Park and downtown business district following Bike to the Beat
- Free popcorn and soda will be served during Movie in the Park, compliments of Coca Cola. Pray for no rain
- Department Heads are starting to work on their budget workbooks. Updates will be presented to the Village Board as they are received
- Looking to establish a date, in August, with Jon Cameron from Ehlers, to discuss TID projections and review planned capital projects so funding can be determined
- Staff are rocking the wellness challenge
- Closer to finding a resolution to the residential lot shortage
- Lions will be presenting a check to the Village Board at the next meeting to build a shelter/or shelters in our parks
- Marketing and rebranding project plan is being finalized. On July 16<sup>th</sup>, the new slogan and logo ideas will be presented to get Board feedback. 200+ people responded to the survey that was sent out and the analytics came in last week. The results closely match our vision for the Village. Goal is to have the new branding kicked out in September

## **CLERK/TREASURER'S REPORT**

- Working on budget numbers!
- New Master Debt Schedule received from Ehlers. Our general fund payments are going down \$34,254.89 in 2020 compared to what was budgeted in 2020
- Results from staff wellness challenge are in! 5 team members walked or biked 30+ miles in June! Good job Shelia Bowers, Greg Deike, Sharon Diedrick, Jason Krueger and Heather Martin. Congratulations to Jason Krueger! His name was pulled for the Dick's Family Foods Gift Card!

## **COMMITTEE REPORTS**

### **FINANCE/PERSONNEL - -**

- **Cody S. VandeHey – Application for Employment** - Motion made by K Wendlandt with a second made by S Byers to approve the application for employment, for Cody S. VandeHey, 120 Lamplighter Dr. #11, Kaukauna, WI 54130, for Wrightstown Fire Department. **Motion carried.**

### **PARKS, RECREATION & REGIONAL PLANNING**

- **Resolution 07022019** – Motion made by T Schaeuble with a second made by K Wendlandt to approve Resolution 07022019 changing the name of High Street to High Court for the Cul-de-Sac surrounded by land parcels VW-134, VW-135 (*currently VW-135-1*), VW-136, VW-137, VW-155, VW-156, VW-157 and VW-158 on the east side of the Fox River front. **Motion carried.**
- **Resolution 07022019A** – Motion made by T Schaeuble with a second made by D Segerstrom to approve Resolution 07022019A changing the address of Village parcel VW-68 from 305 High St. to 306 Fair St. and Village parcel VW-69 from 309 High St. to 310 Fair St. **Motion carried.**
- **2019-2021 NEW Operator License Applications**
  - Motion made by T Schaeuble with a second made by A Lundt to approve the NEW operator license application for Alexis D. Klubertanz, 2073 Bridge Port Circle, De Pere, WI 54115, for Ambergris Eateris. **Motion carried.**

- Motion made by T Schaeuble with a second made by A Lundt to approve the NEW operator license application for Lauryn E. Patterson, W6419 Sonny Dr., Apt. 12, Menasha, WI 54952, for Royal Saint Patrick's Golf Links. **Motion carried.**
- Motion made by T Schaeuble with a second made by S Byers to deny the NEW operator license application for Kendall L. Romenesko, W2785 Ridgeview Ct., Appleton, WI 54915, for Royal Saint Patrick's Golf Links, due to a 2018 disclosed violation. **Motion carried.**
- Motion made by T Schaeuble with a second made by S Byers to approve the NEW operator license application for Hannah J. VanSickle, 1825 Harrison St. #5, Neenah, WI 54956, for Royal Saint Patrick's Golf. **Motion carried.**
- Motion made by T Schaeuble with a second made by S Byers to approve the NEW operator license application for Usman Zia, 1240 Apache Ave. Apt 11, Green Bay, WI 54313 for Wrightstop BP. **Motion carried.**
- **2019-2021 RENEWAL Operator License Applications**
  - Motion made by T Schaeuble with a second made by D Segerstrom to approve the RENEWAL operator license application for Nicole L. Schuelke, 202 ½ Whitney St., Kaukauna, WI 54130, for Wrightstown River Inn. **Motion carried.**
  - Motion made by T Schaeuble with a second made by S Byers to approve the RENEWAL operator license application for Nicole D. VandeHey, 3420 N. Windward Ln., Appleton, WI 54911 for Wrightstown River Inn and Ambergris Eateris. **Motion carried.**

#### **PUBLIC SAFETY - -**

**Fire Department Comments** – Stay safe over the July 4<sup>th</sup> holiday!

**Police Department Comments** – None

#### **PUBLIC WORKS & UTILITIES**

- Looking for ideas to deal with geese (and their droppings) at Mueller Park and at the down scenic overlook
- Road shouldering and regrading of gravel roads completed in June
- Issued several noxious week/public nuisance notifications last month. All residents complied within time given
- Received the 2018 LRIP reimbursement check last week
- Approximately 25 completed park & recreation surveys, that went out with the June water billing, were received back so far
- Looking for a cost effective solution to mow steep hills within the Village. Due to a few recent minor incidents, we want to find a safer alternative

**ADJOURN** – Motion made by S Reignier with a second made by K Wendlandt to adjourn. (6:25 p.m.)

Michelle Seidl

Clerk/Treasurer