

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Village Hall, 352 High St, on **Tuesday, 05/21/2019**

Meeting was called to order at 6:00 p.m. by Village President Dean Erickson and the Pledge of Allegiance was recited.

Roll Call: Present –Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Terry Schaeuble, Trustee Dan Segerstrom and Trustee Keith Wendlandt. Absent - Trustee Scott Reignier

Also present: Kaya Guns (Wrightstown Spirit), Village Administrator Travis Coenen, Clerk/Treasurer Michelle Seidl, Public Works Superintendent Andy Vickman, Police Chief Greg Deike, Fire Chief Mike Schampers, Board of Appeals Member Tim Dole, Dollar General Project Managers Jim Lundberg & Tom Fisk

MINUTES – Motion by A Lundt with a second made by K Wendlandt to approve the May 7, 2019 board meeting minutes. **Motion carried.**

VOUCHERS - Motion by S Byers with a second made by T Schaeuble to approve the vouchers, as submitted, totaling \$74,047.60 from May 2, 2019 through May 15, 2019. **Motion carried.**

SCHEDULED APPEARANCES – None

WALK-INS – Board of Appeals member Tim Dole asked that the Village Board review accessory building square footage and height maximums outlined in Zoning Ordinance 206(18)(C)(1). Due to the more restrictive ordinance amendment passed in June of 2017, we are seeing an increase in variance requests

CORRESPONDENCE –

- The Village received phone correspondence from Gail LaBrec on Tuesday, May 14th, thanking staff for assisting with the disposal of an animal carcass on her front lawn
- Thank you received from the family of Rosalee Aerts for the hanging flower basket. Rosalee and her husband Don are members of the beautification committee and plant flowers throughout the Village annually

ADMINISTRATOR’S REPORT

- We have been receiving inquiries from residents requesting updates on the Cty ZZ road project. Brown County is currently looking for a resolution. Information will be passed on as status reports are received
- All bands have now been booked for the summer “Music in the Park” events
- 2019 preliminary assessments for residential, commercial and agricultural properties have been received. Brown County assessment is \$3,874,500 higher than the 2018 assessment. Outagamie County assessment is \$4,923,200 higher. Manufacturing assessments will be available late fall. Due to the new industrial expansions and developments, we are anticipating increases in these assessments as well
- Guidance from the Board was requested regarding application of the “Residential Equivalency Charge” for large industrial facilities. Should the \$1,900 charge per 10 employees be based on planned building capacity or planned occupancy numbers provided by the business owner? Administrator Coenen to check with surrounding municipalities to find out their processes and he will present information at the next Village Board meeting

COMMITTEE REPORTS

FINANCE/PERSONNEL - - None

PARKS, RECREATION & REGIONAL PLANNING - -

- **(DGI) Dollar General Site Plan** – Motion made by T Schaeuble with a second made by D Segerstrom to approve the site plan for DGI (Dollar General), for the 300 block of High St., Wrightstown, WI, parcel VW-53, contingent on receipt of the requested items on the applicant checklist, revised south side building drawings and a recorded certified survey map with wetlands, waterways and setbacks identified. **Motion carried.**
- **Ordinance 206 Zoning (18) Accessory Buildings (C) Setback Area & Height Regulations (1)** – Board of Appeals requested that the Village Board increase the maximum square footage size of accessory structures to accommodate standard building trusses, to allow larger structures on high acreage lots and to reduce the number of variance requests currently being received. Planner Ben Lacount, from Evergreen Consulting, recommended that the Village add a conditional use section to the zoning code that could allow for larger accessory buildings based on available green space. Discussion of sizes ranged from the current 700 sq. ft. up to 1000 sq. ft. President Erickson suggested that this agenda item be moved to the June 4, 2019 meeting to allow each trustee to give the subject matter some thought so a rash decision is not made.
- **2019 Event Schedule** – Music in the Park bands have all been booked with the assistance of Bananas Entertainment. WABCA has generously agreed to sponsor majority of the 2019 booking costs

PUBLIC SAFETY - -

Fire Department – Wrightstown Fire Department participated in the procession for Appleton Firefighter Mitch Lungaard’s funeral on Monday.

Municipal Court – No questions or comments

Police Department – Thank you to Clerk/Treasurer Michelle Seidl for volunteering for the field sobriety testing during the April 4th “Coffee with a Cop”. Wrightstown Police Department coordinated with Wrightstown Fire Department on the Every 15 Minute Program presented at Wrightstown High School on April 22nd. Several high school students took the opportunity to take pictures with Village Police Officers during prom on April 27th. This is a testament to the hard work staff has put in to build positive relationships in the community.

PUBLIC WORKS & UTILITIES - -

Public Works – Village “Clean Sweep” will be held on Wednesday, June 5th following the June 1st rummage sale date. Beautification committee is planting flower pots and they are being distributed this week. DPW crews are filling roundabouts, right-a-ways and playgrounds with wood chips.

ADJOURN - - Motion made by A Lundt with a second made by D Segerstrom to adjourn. (7:04 p.m.) **Motion carried.**

Michelle Seidl

Clerk/Treasurer