

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Village Hall, 352 High St, on **Tuesday, 03/19/2019**

Meeting was called to order at 6:07 p.m. by Village President Dean Erickson and the Pledge of Allegiance was recited.

Roll Call: Present –Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Terry Schaeuble, Trustee Dan Segerstrom and Trustee Keith Wendlandt

Also present: Ed Byrne (Brillion News), Kaya Guns (Wrightstown Spirit), Village Administrator Travis Coenen, Clerk/Treasurer Michelle Seidl, Public Works Superintendent Andy Vickman, Police Chief Greg Deike, Fire Chief Mike Schampers, Logan Holum, Resident Linda Verboomen

MINUTES – Motion by K Wendlandt with a second made by A Lundt to approve the March 5, 2019 board meeting minutes. **Motion carried.**

VOUCHERS - Motion by S Byers with a second made by T Schaeuble to approve the vouchers, as submitted, totaling \$588,837.32 from February 28, 2019 through March 13, 2019. **Motion carried.**

SCHEDULED APPEARANCES – Logan Holum, 1044 Main St. addressed the Village Board and asked that he be allowed to temporarily stay with his parents until he is able to obtain residency in De Pere. Currently, Mr. Holum is renting hotel/motel rooms during the week but visiting his parents on weekends when he has custody of his son. Action item to be added to the Board Meeting agenda for April 3rd.

WALK-INS – Resident Linda Verboomen requested information regarding the sale of the Wrightstown Lumber Co. property and the Wrightstown Post Office property. Administrator Coenen was able to confirm the sale of the Post Office property at 518 Main to Wrightstown Riverfront, LLC but he did not have information regarding the sale of property at 351 Broadway St.

CORRESPONDENCE – None

ADMINISTRATOR’S REPORT

- Spring Tour scheduled for Tuesday, April 30th at 5:30 p.m. Leaving from Village Hall. Dinner and networking will follow
- “Smallfoot” will be playing this Sunday at 6:00 p.m. in the High School Auditorium
- Public Safety Committee met on March 12th. Thank you to everyone that participated and helped establish the ordinance amendment that will be reviewed later in the meeting
- Personnel & Finance Committee Meeting penciled in for Tuesday, April 23rd. However, this date may change to accommodate a Public Works Committee Meeting so a capital improvement plan, to repair street damage from recent flooding, can be discussed
- Inquiry received from an individual interested in moving the home on the Bowers property. Since this will reduce the Village’s demolition costs, we have allowed him 30 days to submit a proposal
- Fire Department is currently training on the Perry property but due to pending development, we may need move forward on demo quickly
- Hoping to launch the Downtown Redevelopment Plan within the week. Interest free loan funding, for rehab, will be available. The benefit to the Village is the new increment value created by the upgraded storefronts and aesthetic appeal. We will continue to look for State and Federal Funds that may be available to use for this purpose, as well.

- Business and Village Strategic Plan groups formed. Diverse committees of 5 will provide input on Village of Wrightstown branding. Goal is to have branding project completed by late spring so it can be incorporated into the kickoff for the Downtown Redevelopment
- Following Town of Wrightstown/Village of Greenleaf Incorporation. Currently, a petition is being circulated to get signatures for the incorporation. The next step will be to forward on to Brown County Circuit Court and then the State Development Board. The Village will be sending out paperwork to dispute.
- Village owns 60 acres of property that we are looking to market with a commercial realtor. Our goal is to get the land turned over for development quickly. This item is listed on the agenda to discuss/take action on later in the meeting

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **Principal/Interest Payment on \$558,000 General Obligation Note** – Motion made by A Byers with a second made by A Lundt to approve \$63,781.94 payment to Greenleaf Wayside Bank, for principal and interest payments on the Village’s 2018 \$558,000 General Obligation Note. **Motion carried.**
- **Application for Payment No. 1 - Highway Landscapers, Inc.** – Motion made by S Byers with a second made by D Segerstrom to approve Application for Payment No. 1 for \$134,218.38, to Highway Landscapers, Inc. for the 2018 Fox River Bank Stabilization Project. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING - -

- **2019 Village Park and Boat Launch Use Agreement** – Motion made by T Schaeuble with a second made by S Byers to renew the Village Park and Boat Launch Use Agreement for 2019, with the same terms as 2018, with Waterboard Warriors, PO Box 222, Wrightstown, WI. **Motion carried.**
- **CSM – KC Contractors, LLC** – Motion made by T Schaeuble with a second made by K Wendlandt to approve dividing CSM for KC Contractors, LLC, 441-443 & 445-447 Longwood Lane, Parcels VW-765-1 and VW-765-2 Village of Wrightstown. A structure currently on the property is built 2’-3’ into the Village ditch easement so a variance request is required. **Motion carried.**
- **Chapter 75, Article II Vicious Dogs** – Minutes from the March 12, 2019 Public Safety Committee meeting included in meeting packet as well as a proposed ordinance amendment drafted by Trustee Keith Wendlandt. The amendment will be brought to public hearing on Tuesday, April 3rd with action taken if changes are acceptable. After discussion, the following are the proposed changes to Chapter 75 Animals, Article II Vicious Dogs:
 - NEW Signed license application requirement **added** which acknowledges residency within the Village and the ownership of a dog defined as or deemed vicious and agrees to:
 - A. Provide proof of liability insurance in the amount of \$50,000 per incident
 - B. An inspection of outside kennels
 - C. Ownership of a leash and a muzzle
 - D. Display proper “Beware of Dog” signage
 - § (75-2) **Increase** in penalty and late fee for dogs not licensed as of April 1st each year as set forth in Chapter 102, Fees and Penalties
 - § (75-6) Harboring certain dogs prohibited
 - A. **Deleted** (B) Assaults or attacks any person
 - B. **Deleted** (C) Is vicious. A showing that a dog has bitten, attacked or injured an person shall constitute a prima facie showing that such dog is vicious
 - § (75-11) Definitions – **Changed** § to (75-10)
 - A. **Added** definition of Habitual

- § (75-11) **Added** Licensing of Vicious Dogs – No license shall be issued for any dog defined as or determined to be vicious unless and until all of the following additional conditions have been met;
 - A. Insurance. The responsible owner, keeper or harbinger of any vicious dog shall, within 30 days of submitting a license application, provide proof of insurance to the Village Clerk/Treasurer of public liability insurance in a single incident amount of \$50,000 for bodily injury to or death of any person or for the damage to property owned by any person which may result from the ownership, keeping or maintenance of a vicious dog. The insurance policy shall provide that no cancellation of the policy will be made unless a ten-day written notice is first given to the police department.
 - B. The responsible owner, keeper or harbinger of any vicious dog shall be provided a copy of this Section and will provide the Village Clerk/Treasurer with a signed copy acknowledging that the Owner, keep or harbinger of any vicious dog has read, understood and will comply with any and all restrictions for the continued ownership of the dog.
 - C. Signs. All responsible owners, keepers or harborers of vicious dogs shall display in a prominent place, on their premises, a sign easily readable by the public using the words, Beware of Dog”. A similar sign is required to be posted on any kennel or pen of the dog.
- § (75-12) Leash and muzzle. **Removed** muzzling requirement unless the dog owner, keeper or harbinger is unable to adequately control their dog when on a leash under their control
- § (75-13) Confinement. **Added** that outdoor pens and structures are subject to inspection by the Village to assure compliance with ordinance regulations
- § (75-14) Confinement Indoors. Allows for open windows and screen doors – while assuring that these dogs do not exit the structure of their own volition
- § (75-15) Prohibited in multiple dwellings. **Changes** “multiple building” to multi-family dwelling”
- § (75-16) Signs. **Deleted** this subsection as it is now a requirement of § 75-11 Licensing of vicious dogs
- § (75-17) Insurance. **Deleted** this subsection as it is now a requirement of § 75-11 Licensing of vicious dogs § (75-18)
- **Added** text “an officer of” the Police Department....
- § (75-21) Disposition of vicious dogs. A vicious dog that attacks can now be ordered to be relocated and/or destroyed by a police officer or humane officer

Motion by T Schaeuble with a second by D Segerstrom to proceed to Public Hearing/Action on Amendment to Chapter 75 Animals and Chapter 102 Fees & Penalties, at the April 3, 2019 Village Board Meeting. **Motion carried.**

- **Chapter 139 NEW §139-26 Sexting Prohibited** – New ordinance proposed at the Public Safety Meeting on Tuesday, March 12th due to the increased number of minors texting inappropriate images. These messages are in actuality, cases of manufacturing and delivering child pornography. Receivers are considered in possession of child pornography which is a felony. Surrounding municipalities have seen positive results after issuing citations and utilizing the court process. Wrightstown School District Superintendent is very much in favor of the proposed ordinance as well as the truancy and tobacco ordinance amendments. Amendment to proceed to Public Hearing/Action at the April 3, 2019 Village Board Meeting.

- **Chapter 139 §139-23 Truancy AMENDMENT** – Definition of “habitual truant ” added as well as wording which makes it unlawful, in the Village of Wrightstown, for a child to be truant pursuant to W.S.A.s 118.163. Municipal Court punishments listed. Amendment to proceed to Public Hearing/Action at the April 3, 2019 Village Board Meeting.
- **Chapter 139 §139-22 Tobacco AMENDMENT** – Ordinance amended to include vapor products and the definitions of minor, use of tobacco and vapor product. Amendment to proceed to Public Hearing/Action at the April 3, 2019 Village Board Meeting.
- **Advertising Manufacturing Property with Realtor** – The Village currently has 60 acres of land available for development. Permission requested to list with Pfefferle at a cost of 8% of the sale price. Realtor cut will be built into the cost of the land or the incentive package. Motion made by S Byers with a second made by T Schaeuble to approve entering into a contract with Pfefferle to advertise manufacturing properties within the Village of Wrightstown. **Motion carried.**

PUBLIC SAFETY - -

Fire Department – Truck checks went well with no major repairs necessary

Police Department – All officers trained for the rescue task force

Municipal Court – No questions or comments

PUBLIC WORKS & UTILITIES - -

Public Works – Very busy last week due to correcting the directional drain flow to accommodate melting snow. Trying to prevent resident basement flooding. Will be looking closely at the CIP for Village streets. Because of the winter we had, some are in very bad condition. Quarterly meter reading done two weeks ago. There were 24 accounts that indicated high usage that the utility department assisted with leak investigation.

ADJOURN - - Motion made by S Reignier with a second made by S Byers to adjourn. (7:42 p.m.) **Motion carried.**

Michelle Seidl

Clerk/Treasurer