

**VILLAGE OF WRIGHTSTOWN**  
**NOTICE OF MEETING**

**ATTENTION: ALL INTERESTED CITIZENS, TAXPAYERS AND NEWS MEDIA**

Date of Meeting: **Tuesday, February 5, 2019** Time of Meeting: **6:00 pm**

Place of Meeting: **Village Hall Community Room 352 High St Wrightstown, WI 54180**

The Village Board regularly scheduled meeting held for the purpose of discussion and/or taking action on the following:

**UTILITY COMMISSION MONTHLY MEETING**

Superintendent of Public Works and Utilities January 2019 Utility Reports (*attach. 1*) (*attach. 2*)

**REGULAR SESSION**

- **Discussion/Action** January 15, 2019 Board Meeting Minutes; (*attach 3*) January 10, 2019 – January 29, 2019 Vouchers Totaling \$566,541.15 (*attach 4*)
- Scheduled Appearances: None
- Walk-Ins: (open period of 10 minutes)
- Correspondence:
  - Thank you from CPR Instructor, Tami Aerts, for the Dick's Family Foods Gift Card sent at Christmas (*attach 5*)
  - January 10, 2019 email from Sandra Chlubna regarding Dogbite.org statistics (*attach 6*)
- Administrative Reports: Village Administrator (*attach. 7*), Village Auditor, Village Attorney, Village Financial Advisor
- Clerk/Treasurer's Report (*attach. 8*)

**COMMITTEE REPORTS**

- Public Safety Commission rescheduled for February 12th at 6pm and Personnel and Finance TBD based on outcome of meeting.

**FINANCE / PERSONNEL:**

- **Discussion/Action** on NEW Employee Credit Card Policies and Procedures (*attach. 9*)
- **Discussion/Action** on Robert E. Lee & Associates Inc. invoice #74862 for \$40,627.83 for the West Side Fox River Sanitary Sewer Extension Project (*attach. 10*)
- **Discussion/Action** on Initial Resolution 02052019A Authorizing \$745,000 General Obligation Bonds for Community Development Projects in Tax Incremental Districts (*attach. 11*)
- **Discussion/Action** on Initial Resolution 02052019B Authorizing \$415,000 General Obligation Bonds for River Improvement Projects (*attach. 12*)
- **Discussion/Action** on Initial Resolution 02052019C Providing for the Sale of Not to Exceed \$1,160,000 General Obligation Corporate Purpose Bonds, Series 2019A (*attach. 13*)
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**PARKS, RECREATION & REGIONAL PLANNING:**

- **Discussion/Action** on NEW Village of Wrightstown Right-of-Way Permit Fees & Application (*attach. 14*)

- **Discussion/Action** on Ordinance Amendment No. 02192019, amending Chapter 102 Fees & Penalties, §102-1 Fee and Penalty Schedule: *Chapter 84 Building Regulations, §84-1E Fees for Plumbing Work; §84-9A Building and Erosion Control Permit Fees, Chapter 155 Sewer Utility, §155-50 Meter Size; §155-58C Reserve Capacity Assessment, Chapter 165 Solid Waste & Recycling, §165-9B Preparation of Garbage & Collective Solid Waste for Collection* and Chapter 155 Sewer Utility, §155-46 Residency Equivalency Charges, of the Municipal Code of the Village of Wrightstown, Wisconsin, to reflect the building inspection permit fees and rates outlined in the current contract with Birschbach Inspection services, LLC and to amend Village permit fees and rate amounts to cover actual expenses (*attach. 15*)
- **Discussion/Action** on 2019 building inspection contract with Birschbach Inspection Service, Inc. (*attach. 16*)
- **Discussion Action** on Approval of final drafts of Village media documents (*attach. 17*) (*attach. 18*)

**PUBLIC SAFETY:**

- Fire Department Comments
- Police Department Comments

**PUBLIC WORKS & UTILITIES:**

- Superintendent of Public Works – January 2019 Report & Comments (*attach 19*)

**ADJOURN**

Any other business brought before the Village Board of an EMERGENCY nature requiring immediate action.

DATE OF POSTING: 2/1/2019

Michelle Seidl – Village Clerk/Treasurer

Any person wishing to attend, who, because of disability, requires special accommodations should contact the Village Clerk at 352 High St, 532-5567 by 2:00 pm the business day prior to the meeting so that arrangements can be made.