

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Village Hall, 352 High St, on **Tuesday 12/04/2018** and was called to order at 6:00 p.m. by President Dean Erickson.

The Pledge of Allegiance was recited.

Roll Call: Present – Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Dan Segerstrom and Trustee Keith Wendlandt. Absent – Trustee Terry Schaeuble

Also present: Ed Byrne (Brillion News); Brian Roebke (Wrightstown Area Spirit); Village Administrator Travis Coenen; Clerk/Treasurer Michelle Seidl; Superintendent of Public Works Andy Vickman; Police Chief Greg Deike; Fire Chief Mike Schampers

CLOSED SESSION: Motion made by A Lundt with a second made by K Wendlandt to proceed into closed session pursuant to Wisconsin State Statutes 19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Call of roll: 6 yes votes. **Motion carried.**

OPEN SESSION: Motion made by A Lundt with a second made by K Wendlandt to reconvene into open session. Call of roll: 6 yes votes. **Motion carried.**

UTILITY COMMISSION MONTHLY MEETING

Motion made by A Lundt with a second made by S Reignier to open the December 2018 Utility Meeting. **Motion carried.**

WATER UTILITY

- Daily average of water pumped through November 27, 2018 - 184,592 gallons
- Dorner Inc. came in with the lowest bid for the water main extension down the west riverbank
- First water leak of 2018 was repaired near the intersection of Washington and Clay streets

SEWER UTILITY

- 6.083 million gallons treated through November 27, 2018
- Advance Construction averaging 400' of water/sewer installation per day on the west riverbank
- Clean Harbor is in the process of hauling sludge from wastewater treatment plant

Motion made by A Lundt with a second made by S Reignier to close the December 2018 utility meeting. **Motion carried.**

MINUTES – Motion by K Wendlandt with a second by D Segerstrom to approve the November 20, 2018 Board Meeting Minutes. **Motion carried.**

VOUCHERS - Motion by S Byers with a second made by D Segerstrom to approve the vouchers, from November 15, 2018 – November 28, 2018, in the amount of \$1,146,441.35. **Motion carried.**

SCHEDULED APPEARANCES – None

WALK-INS – None

CORRESPONDENCE - None

ADMINISTRATOR'S REPORT

- Performa plan, for downtown area, is 90% complete and should be ready to present to the Village Board at the December 18th meeting
- Working with developers on additional industrial/manufacturing facilities within the Village
- Creating presentation, for Village residents, to provide them information regarding the Town of Wrightstown/Village of Greenleaf Incorporation
- Thank you to Don and Carol Treptow for providing the beautiful Christmas tree for the lighting ceremony
- Staff Christmas party will be on Tuesday, December 18th. Village Board members are invited to attend
- Winter move in the high school auditorium will be Sunday, March 24th, 2019 at 6:30 p.m.

CLERK/TREASURER'S REPORT

- Outagamie County tax bills are printed but have not yet been received by Village residents. Brown County will be mailing their tax bills on Friday, December 7th.

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **Asphalt Seal & Repair, Inc. Invoice #ASR-060664**—Motion made by S Byers with a second made by A Lundt to approve Asphalt Seal & Repair, Inc. invoice #ASR-060664, for \$16,050.00, for crack sealing of Sharla St., Louise Dr. (*up to Burning Court*), Shady Ridge Ct., Burning Tree Ct., Fawnwood (*not including center section from Burning Tree to Patricia Ln*), Patricia Ln., Justina Ct. and Laura Ct. **Motion carried.**
- **2019 Budget Overview and Presentation on Village Website** – Motion made by S Byers with a second made by A Lundt to post the presented budget overview on the Village website. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING

- **2018 Hickory Street Water Main Project Bid** – Motion made by D Segerstrom with a second made by S Byers to award the 2018 Hickory Street Water Main Project to Dornier, Inc. of Luxemburg, for \$108,415.00, per the bid recommendation from Robert E. Lee & Associates, Inc. **Motion carried.**
- **Downtown Redevelopment Plans** – Information not available for meeting. Motion made by D Segerstrom with a second made by K Wendlandt to table. **Motion carried.**
- **Green Street Vacation** – Motion made by D Segerstrom with a second made by S Byers to approve the vacation of Green Street and a \$10,000 payment to Aaron Nider, for release of a portion of the vacated property assigned to him, to Wrightstown Riverfront, LLC. **Motion carried.**
- **108 High Street (VW-156) Property Improvements** – Request by Village Board to have property valued for sale price before determination is made regarding incentive payment for wall removal. Motion made by D Segerstrom with a second made by A Lundt to table until property value information received. **Motion carried.**

PUBLIC SAFETY - -

Fire Department Comments – Busy weekend with a Friday evening fire call and then the parade on Saturday.

Police Department Comments – Police Department were kept busy with the tree lighting and

Christmas parade over the weekend.

PUBLIC WORKS & UTILITIES

- DPW crew set up the Christmas tree at the downtown lookout and installed lights on the bridge, in the Village roundabouts and on the tree at the Mueller Wright house.
- Special thank you to Don and Carrol Treptow for donating the tree, Tinedale Farms for donating the use of the JCB equipment to assist with the tree set up, Noah Geurts for donating the use of the bucket truck for decorating and to the River Coffee and Cream for electricity to light up the tree!
- Received our winter salt as part of our 2018/2019 agreement with Compass Minerals

ADJOURN – Motion made by S Reignier with a second made by K Wendlandt to adjourn. *(Time 7:06 p.m.)*

Michelle Seidl

Clerk/Treasurer