

## VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at the Village Hall, 352 High St, on **Tuesday 08/07/2018** and was called to order at 6:01 p.m. by President Dean Erickson.

The Pledge of Allegiance was recited.

Roll Call: Present – Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Terry Schaeuble, Trustee Dan Segerstrom and Trustee Keith Wendlandt. Absent - Trustee Scott Reigner.

Also present: Ed Byrne (Brillion News); Brian Roebke (Wrightstown Area Spirit); Village Administrator Travis Coenen; Clerk/Treasurer Michelle Seidl; Superintendent of Public Works Andy Vickman

### UTILITY COMMISSION MONTHLY MEETING

Motion made by A Lundt, with a second made by K Wendlandt, to open the August 2018 Utility Meeting.  
**Motion carried.**

#### WATER UTILITY

- Water pumpage is up a bit due to bulk water being sold to K & S Energies.
- Lead and copper sampling done in July for ten residents. We are waiting for results from Clean Water Testing.
- 23 hydrants were painted last week in the Royal St. Pat's subdivision
- Utility extension project on CTH U is almost completed. Poplar St. has its overlay. Just minor restoration work is left.

#### SEWER UTILITY

- Averaged 172,000 gallons being treated daily in July
- 2017 CMAR results received...earned a 4.0 GPA with no deductions. Excellent!
- Annual preventative maintenance at the wastewater treatment plant completed
- Crane Engineering coming in on Thursday to replace interior piping on three lift stations with schedule 80 PVC

Motion made by A Lundt with a second made by D Segerstrom to close the August 2018 utility meeting.  
**Motion carried.**

Compliance Maintenance Annual Report for the Wrightstown Sewer & Water Utility came back with a perfect score after being graded on influent flow, effluent quality, bio solid management, staffing, operator certification, reporting etc... Congratulations team on a job well done!

Congratulations to the Village of Wrightstown on receipt of the 2018 Wisconsin Rural Water Wastewater System of the Year Award– Reading of letter received from Member of Congress Mike Gallagher, by President Dean Erickson.

**MINUTES** – Motion by A Lundt with a second by D Segerstrom to approve the July 17, 2018 Board Meeting Minutes. **Motion carried.**

**VOUCHERS** - Motion by D Segerstrom with a second made by S Byers to approve the vouchers, from July 12, 2018 – August 2, 2018, in the amount of \$327,928.64. **Motion carried.**

**SCHEDULED APPEARANCES** - None

## WALK-INS - None

## CORRESPONDENCE

- Thank you received from the family of Ruth Berens, for the memorial flowers sent for her funeral
- Thank you, to the Board, from retired Public Works Administrative Assistant Lois Gremore, for allowing her to serve the Village since 1999 and for the gift of the Door County weekend

## ADMINISTRATOR'S REPORT

- Continue to work on marketing and development within the Village
- Bike to the Beat had 3,000 – 4,000 people in attendance. Fox's Pizza, Wrightstown River Inn and The River Coffee and Cream did an amazing job hosting and the band was great! Many compliments were received.
- Neighborhood Block Party had approximately 100 people in attendance. We are receiving requests that these community binding events be continued.
- We continue working with Attorney Bob Gagan on the SCADA lawsuit and the Village of Greenleaf incorporation

## COMMITTEE REPORTS

### FINANCE/PERSONNEL - -

- **Fire – Rescue Supply Invoice #7651** - Motion made by A Byers with a second made by D Segerstrom to approve Invoice #7651 for \$17,167.00 to Fire-Rescue Supply, LLC for TNT Rescue Equipment. **Motion carried.** Expense was for “Jaws of Life” tools, which include lifetime warranties. Fire Department fundraising covered approximately half of the total cost.
- **Robert E. Lee Invoice #74084** – Motion made by S Byers with a second made by D Segerstrom to approve Invoice #74084, in the amount of \$16,864.71, for Professional Services through July 22, 2018, for the CTH U Sanitary and Water Extension Project. **Motion carried.**
- **Fire Department Resignations**
  - Motion made by K Wendlandt with a second made by A Lundt to approve the July 30, 2018 resignation, from Jon Lamers, from the Village of Wrightstown Fire Department. **Motion carried.**
  - Motion made by K Wendlandt with a second made by S Byers to approve the June 1, 2018 resignation, from Cody Vande Hey, from the Village of Wrightstown Fire Department. **Motion carried.**

## PARKS, RECREATION & REGIONAL PLANNING

- **Neighborhood Party** – Motion made by T Schaeuble with a second made by S Byers to approve the request by Krista Bosma, to host a neighborhood party at Waupekun Park on September 8, 2018 from 12:00 p.m. to 8:00 p.m., to include self-serve alcoholic beverages, inflatable jumpers and the barricading of Fawnwood Dr.. **Motion carried.**
- **Village of Wrightstown CSM** – Motion made by T Schaeuble with a second made by K Wendlandt to approve the CSM for division of Village of Wrightstown (Brown County) Parcel VW-189-2. **Motion carried.**
- **Village of Wrightstown CSM** – Motion made by T Schaeuble with a second made by A Lundt to approve the CSM for division of Village of Wrightstown (Outagamie County) Parcels 300010300 and 300010500. **Motion carried.**

- **BAGM Site Plan and Design** – Motion made by T Schaeuble with a second made by S Byers to approve the site plan and design for the Bay Area Granite and Marble project, contingent on results of the consulting recommendations, to be built on Brown County Parcel VW-189-2 and divided Outagamie County Parcels 300010300 & 300010500. **Motion carried.**
- **Carl Theunis Extraterritorial CSM**– Motion made by T Schaeuble with a second made by D Segerstrom to approve the dividing extraterritorial CSM for Carl Theunis, Autumn Blaze Ct., Town of Wrightstown, parcel W-161. **Motion carried.**

**PUBLIC SAFETY - -**

**Fire Department Comments** – none

**Police Department Comments** – none

**PUBLIC WORKS & UTILITIES**

- 2018 LRIP project to be done the 23<sup>rd</sup> of this month. Streets include Spicewood, Windfield Ct. and Louise Dr. Louise Dr. received replacement of its 12” base layer while Windfield Ct. and Spicewood were just overlaid.
- Concrete repairs to curb and sidewalk in the Village. Most were in St. Patrick’s subdivision, but some sidewalks on Mueller and Clay streets were done. Placed stone along downtown riverbank and in Mueller Park along the walkway to give base under the sidewalk. Stone was donated from the school rooftop.
- Barricades will be put up in the downtown area tomorrow while the colored concrete and stamped areas are sealed

**ADJOURN** – Motion made by A Lundt with a second made by K Wendlandt to adjourn. *(Time: 6:23 p.m.)*

Michelle Seidl

Clerk/Treasurer