

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at the Village Hall, 352 High St, on **Tuesday 07/03/2018** and was called to order at 6:00 p.m. by Trustee Sue Byers due to the absence of Village President Dean J. Erickson.

The Pledge of Allegiance was recited.

Roll Call: Present – Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Dan Segerstrom and Trustee Keith Wendlandt. Village President Dean J. Erickson and Trustee Terry Schaeuble absent.

Also present: Ed Byrne (Brillion News); Brian Roebke (Wrightstown Area Spirit); Village Administrator Travis Coenen; Clerk/Treasurer Michelle Seidl; Superintendent of Public Works Andy Vickman; Consultant Mark Leonard; Residents Vince Bellantonio, 293 Royal St. Pat’s Dr. and Linda Verboomen, 306 Norbert St. and Peter, Paula & Elizabeth Huettenrauch, 1081 Lamers-Clancy Rd., Greenleaf.

Motion made by S Byers with a second made by A Lundt to appoint Trustee Scott Reignier as “Acting President” due to the absence of President Dean J. Erickson. **Motion carried.**

Request made by Administrator Travis Coenen to move the closed session to the end of the meeting since no action will be taken as a result of. Motion made by D Segerstrom with a second made by A Lundt to move the closed session to the end of the meeting agenda. **Motion carried.**

PUBLIC HEARING: A Public Hearing was conducted regarding the amending of Chapter 135, Parks and Recreation Areas, of the Municipal Code, as follows:

- *Sub (3)* Closing hours in the park
- *Sub (15)* Making of fires restricted (C) *addition* – No person shall leave a fire unattended
- *Sub (16)* Trespass in parks prohibited (B) Animals prohibited in Village parks (1) *additions* – Exceptions (a) Dogs on a visible leash (b) If a dog defecates in the park
- *Sub (26)* *addition* – Operation of boats

Three (3) calls for public input made by Acting President Scott Reignier:

Resident Vince Bellantonio, 293 Royal St. Pat’s Dr. agreed with allowing pets in Village parks but requested that the leash regulations be routinely enforced to protect those who are afraid of animals.

A written statement was received from Resident Gerald Gerend, 1376 Washington St., expressing concern over park visitor safety and liability responsibility in the event of an animal bite. Trustee Dan Segerstrom stated that like an altercation that occurs with a pet on a sidewalk, the Village is not liable for incidents in public parks.

Trustee Keith Wendlandt will be donating signs, regarding rules for pets, to be placed once the Department of Public Works is able to install posts.

Motion made by K Wendlandt with a second made by D Segerstrom to close the public hearing. **Motion carried.**

UTILITY COMMISSION MONTHLY MEETING

Motion made by A Lundt, with a second by D Segerstrom, to open the July 2018 Utility Meeting. **Motion carried.**

WATER UTILITY

- Higher average of 224,461 gallons of water purchased from Green Bay Water in June due to K & S and Wrightstown High School purchasing. Deduct meters have also been rented to homeowners wishing to water their lawns or fill swimming pools in the summer months.
- Consumer Confidence Report was completed and published in the Brillion News. Results are also posted on the Village website.
- New high accuracy scale monitors were installed
- Exercising of water valves being done

SEWER UTILITY

- CMAR completed. Resolution will be moved on later in the meeting. Expecting to have a high score again this year
- Manhole inspections are underway
- Preventative maintenance being done at the Wastewater Treatment Plant
- Plant is running great

Motion made by A Lundt with a second made by D Segerstrom to close the July 2018 Utility meeting. **Motion carried.**

MINUTES – Motion by A Lundt with a second by S Byers to approve the June 19, 2018 Board Meeting Minutes. **Motion carried.**

VOUCHERS - Motion by S Byers with a second made by D Segerstrom to approve the vouchers, from June 14, 2018 – June 28, 2018, in the amount of \$102,315.55. **Motion carried.**

SCHEDULED APPEARANCES – Elizabeth M. Huettenrauch, 1081 Lamers-Clancy Rd., Greenleaf, WI 54126 requested a reversal of the June 19th denial of her operator license due to an underage drinking violation in December 2017. Due to AODA classes taken, the incident was dismissed. Ms. Huettenrauch stated that she learned from this mistake and realizes how it could have negatively impacted her future. A letter of recommendation from her boss at Royal St. Patrick's Golf Links and a statement of the violation dismissal were presented. Peter & Paula Huettenrauch, parents to Elizabeth, were in attendance as a show of support.

Because no official line, to take action, was added to the agenda in error, the decision was made to make a board decision under the Finance & Personnel portion of the meeting.

WALK-INS - None

CORRESPONDENCE - Thank you received from the family of Lloyd Gussert for the final tribute and burial escort

ADMINISTRATOR'S REPORT

- Standardized evaluation materials created and distributed to Police Department and Clerk's Office. Hoping to have Public Works out by the end of the week. Goal is to have staff evaluations done by the end of July in preparation of the 2019 budget. Healthcare costs and State Aid amounts will be the final items we will be waiting on come October/November. First budget run should be presented to the Board in September.
- Print Pro became operational on June 21st

- Movie in the Park on Saturday, July 14th
- Music in Mueller Park on Thursday, July 12th. Appearance by Wayside/Morrison Concert Band
- Working with Bob Gagan on Town of Wrightstown incorporation

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **NEW Operator License Applications –**
 - Motion made by S Byers with a second made by D Segerstrom to approve the NEW application for the term of July 1, 2018 – June 30, 2020, for Huettenrauch, Elizabeth M., 1081 Lamers-Clancy Rd., Greenleaf, WI 54126. Call of Roll: 3 yes votes (A Lundt, D Segerstrom, K Wendlandt), 2 no votes (S Byers, S Reignier). **Motion carried.**
 - Motion made by S Byers with a second made by A Lundt to approve the NEW application for the term of July 1, 2018 – June 30, 2020, for Brand, Patricia Lynn, 802 E. Florida Ave., Appleton, WI 54911, for The River Coffee & Cream. **Motion carried.**
 - Motion made by S Byers with a second made by D Segerstrom to approve the NEW application for the term of July 1, 2018 – June 30, 2020, for Schmidt, Kathy Mae, 2973 Country View Circle, De Pere, WI 54115, for Lucky’s Pub & Grill. **Motion carried.**
- **2017 Compliance Maintenance Annual Report –** Review of 2017 Compliance Maintenance Annual Report. All requirements have been met. Motion made by S Byers with a second made by A Lundt to approve Resolution 07032018 to set forth actions necessary to maintain effluent requirements contained in the WPDES permit. **Motion carried.**
- **Country Visions Incentive Payment –** Motion made by S Byers with a second made by D Segerstrom to approve the \$1,000,000 development incentive payment, defined in the 2017 Developers Agreement, to Country Visions Cooperative. **Motion carried.** Funding for this payment from the recent 2018 bonding.

PARKS, RECREATION & REGIONAL PLANNING

- **Ordinance Amendment 07032018 –** Motion made by A Lundt with a second made by K Wendlandt to approve Ordinance Amendment 07032018, Amending Chapter 135 Parks and Recreation Areas, of the Village of Wrightstown Municipal Code. Call of Roll: 5 yes votes. **Motion carried.**

PUBLIC SAFETY - -

Fire Department Comments – None

Police Department Comments – None

PUBLIC WORKS & UTILITIES

- South side of Mueller Park River Bank cleaned out
- Request for input from Board on creating maintenance free medians. Right now only 1 ½” Mississippi Round Stone is in those areas. It was decided that colorful flowers be planted. They just need to be

- hearty, salt resistant and drought friendly.
- LED lighting replaced in Mueller Park

CLOSED SESSION:

Motion made by S Byers, with a second made by D Segerstrom, to proceed into **CLOSED SESSION** pursuant to Wisconsin State Statutes 19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. **Economic Development** – Land Acquisition for the Purpose of Redevelopment and Review of Developers Agreements. Call of Roll. 5 yes votes. **Motion carried.**

Michelle Seidl

Clerk/Treasurer