

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at Village Hall, 352 High St, on **Tuesday, 06/19/2018**.

Meeting was called to order at 6:00 p.m. by Village President Dean Erickson and the Pledge of Allegiance was recited.

Roll Call: Present –Village President Dean Erickson, Trustee Sue Byers, Trustee Andy Lundt (*6:05 p.m. arrival*), Trustee Terry Schaeuble, Trustee Dan Segerstrom and Trustee Keith Wendlandt. Trustee Scott Reignier absent.

Also present: Brian Roebke (Wrightstown Area Spirit), Ed Byrne (Brillion News), Village Administrator Travis Coenen, Clerk/Treasurer Michelle Seidl, Public Works Superintendent Andy Vickman, Police Chief Greg Deike, Fire Chief Mike Schampers, Consultant Mark Leonard and Resident/Board of Review Member Tim Dole

CLOSED SESSION: Motion made by K Wendlandt with a second made by S Byers to proceed into closed session pursuant to Wisconsin State Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, wherever competitive or bargaining reasons require a closed session. Call of roll. 5 yes votes. **Motion carried.**

Economic Development – Land Acquisition for the Purpose of Redevelopment and Review of Developers Agreement

OPEN SESSION: Motion made by S Byers with a second made by T Schaeuble to reconvene into open session. Call of roll. 6 yes votes. **Motion carried.**

ACTION TAKEN AS A RESULT OF CLOSED SESSION: Motion made by S Byers with a second made by A Lundt to approve the Development Agreement with Bay Area Granite and Marble. **Motion carried.**

MINUTES – Motion by A Lundt with a second by D Segerstrom to approve the June 5, 2018 meeting minutes as submitted. **Motion carried.**

VOUCHERS - Motion by S Byers with a second made by T Schaeuble to approve the vouchers, as submitted, in the amount of \$721,214.29 from May 31, 2018 – June 13, 2018. **Motion carried.**

SCHEDULED APPEARANCES: None

WALK-INS – None

CORRESPONDENCE – Thank you from the coaching staff at Wrightstown High School for the \$350 baseball donation.

ADMINISTRATOR'S REPORT

- Marketing Committee met on June 11th and previewed the resident handbook – electronic version will be available on our website & Facebook with links to our Village Departments. Also working on marketing materials that can be handed out to new residents and business developers.
- Working with Jon Cameron, from Ehlers, on funding of capital plan projects so we are able to continue maintaining our infrastructure and support future Village growth.

- First Music in the Park event, Saturday, June 16th, was a success! Suggestion was made that poster boards or bridge banners be created to help get the word out.
- Department Heads have received their 2019 budget sheets. The large budget workbook is currently being updated to interact with the new Caselle software.
- Next Music in the Park event is being held in Mueller Park with performance by Morrison Wayside Band
- “Parental Guidance” is being shown in Zirbel Park on Saturday, July 14th.

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **NEW Operator License Applications** –Amended motion made by S Byers with a second made by T Schaeuble to approve the following NEW Operator license applications, effective July 1, 2018 through June 30, 2020:
 - Gehl, Aura Lee, 433 Turner St., Wrightstown, WI 54180, for The River Coffee & Cream
 - Halvorson, Cody Jean, 1136 Main St., Wrightstown, WI 54180, for The River Coffee & Cream

Motion carried.

Motion made by S Byers with a second made by T Schaeuble to deny the following NEW Operator license application, for the period of July 1, 2018 through June 30, 2020, due to a disclosed underage violation:

- Huettenrauch, Elizabeth Marie, 1081 Lamers-Clancy Rd., Greenleaf, WI 54126 for Royal St. Patrick’s Golf Links

Motion carried.

- **RENEWAL Operator License Applications** –Motion made by S Byers with a second made by T Schaeuble to approve the following RENEWAL Operator license applications, effective July 1, 2018 through June 30, 2020:
 - Hammen, Jillene T, 913 E Main St., Apt B. Little Chute, WI 54140, for Wrightstown River Inn
 - McMahon, Jason James, 408 West Elm Dr., Little Chute, WI 54140, for Wrightstown River Inn

Motion carried.

- **League of Wisconsin Municipalities Mutual Insurance – Liability & Property** - Motion made by S Byers with a second made by D Segerstrom to renew the Village’s liability and property policy, with a liability limit of \$3,000,000 , through the League of Wisconsin Municipalities Mutual Insurance. Total cost estimate is \$62,335. **Motion carried.**
- **League of Wisconsin Municipalities Mutual Insurance – Worker’s Comp** - Motion made by S Byers with a second made by D Segerstrom to renew the Village’s worker’s comp policy, through the League of Wisconsin Municipalities Mutual Insurance, at a total estimated cost of \$27,437. **Motion carried.**
- **Board of Appeals Appointments:** Motion made by K Wendlandt with a second made by D Segerstrom to appoint to the Board of Appeals, Bradley Bosma, as a replacement member for Dick Vanden Wymelenberg, who resigned effective June 1, 2018. **Motion carried.**

Motion made by K Wendlandt with a second made by D Segerstrom, to appoint Quinn Cavanaugh, as an alternate member to the Board of Appeals, to replace Tim Dole, who accepted the seat vacated by Mike Van Eperen in 2017. **Motion carried.**

PARKS, RECREATION & REGIONAL PLANNING - -

- **Amendment to Chapter 135 of the Village Municipal Code** – Amendment to Chapter 135 to establish consistency in our parks in regards to opening and closing hours and to include regulations for the boat landing that the Village just obtained.

Overview of changes:

- Park Hours: 6:00 a.m. – 10:00 p.m. (*exception is Mueller Park which will be closed from 10:00 p.m. – 4:00 a.m. Boat will be able to launch prior to 10:00 p.m. but come back to shore at any time*)
- No fires can be left unattended to insure that all grills be extinguished prior to guests leaving the parks
- Village parks will now be animal friendly. All pets will be required to be on a 7' (*or less*) leash at all times and pet waste must be cleaned up by handler
- Inclusion of regulations for new Village owned boat launch to include launch hours and parking

Public hearing and action for amendment will be scheduled for the July 17, 2018 board meeting.

PUBLIC SAFETY - -

Fire Department – May was a quiet month. Water rescue program leased two new Sea Doo's from Simonar Service in Luxemburg for \$2,600. Cost includes a trailer and is for a year term.

Police Department – Participated in Memorial Day parade. Held elementary school safety day. Brown County Sheriff's Department, Fire Department and County Rescue were also there. It was a good opportunity for the kids to see area officers in action.

PUBLIC WORKS & UTILITIES - -

Public Works – Nothing to report

ADJOURN - - Motion made by K Wendlandt with a second by S byers to adjourn. (7:08 p.m.) **Motion carried.**

Michelle Seidl

Clerk/Treasurer