

VILLAGE OF WRIGHTSTOWN BOARD MEETING MINUTES

The REGULAR MONTHLY MEETING OF THE Village Board of the Village of Wrightstown was held at the Village Hall, 352 High St, on **Tuesday 03/06/2018** and was called to order at 6:01 p.m.

The Pledge of Allegiance was recited.

Roll Call: Present – Village President Dean J. Erickson, Trustee Sue Byers, Trustee Andy Lundt, Trustee Scott Reignier, Trustee Terry Schaeuble and Trustee Keith Wendlandt. Trustee Dan Segerstrom absent.

Also present: Ed Byrne (Brillion News); Tom Collins (Wrightstown Area Spirit); Village Administrator Travis Coenen; Clerk/Treasurer Michelle Seidl; Superintendent of Public Works Andy Vickman; Police Chief Greg Deike; Village Consultant Mark Leonard and candidates for 2nd Assembly Shae Sortwell and Dean Raash.

UTILITY COMMISSION MONTHLY MEETING

Motion made by T Schaeuble with a second by K Wendlandt to open the March 2018 Utility Meeting. **Motion carried.**

WATER UTILITY

- Daily pumpage is averaging 160,000 gallons which is about 35,000 down since finding last month's leak

SEWER UTILITY

- Plant is running great
- Crews are continuing to go after the I/I in the collection system
- A description of the pipe support system that was decided on is under item #5 of the utility report and is also included in the last attachment in "Dropbox"
- Quarterly meter reading being done this week
- The SCADA upgrade is 95% complete and is running very efficiently. We are currently in litigation with our original vendor to try and recoup funds to cover the cost of the Energenics invoices since they are the ones completing the project.

Motion made by S Byers with a second made by T Schaeuble to close the March 2018 Utility Meeting. **Motion carried.**

MINUTES – Motion by S Byers with a second by T Schaeuble to approve the February 27, 2018 Board Meeting Minutes. **Motion carried.**

VOUCHERS - - Motion by T Schaeuble with a second made by K Wendlandt to approve the vouchers, from February 16, 2018 – March 2, 2018, in the amount of \$96,526.37. **Motion carried.**

SCHEDULED APPEARANCES –

- Shae Sortwell, 13219 Cty Rd Q, Two Rivers, spoke. He is a candidate for the State Assembly, 2nd District, currently being held by Rep. Andre Jacque who is leaving to run for the State Senate. He is married, has four children, spent nine (9) years in the United States Army in the chemical corp. and currently works in a chemical plant during daytime hours. On the Town Board of Gibson, population 1,500. He is looking for new and creative ways to save taxpayers money by making more with less, is a proponent of criminal reform and considers himself conservative.

- Dean Raasch, also running for State Assembly, 2nd District. He is married, and he and his wife have three children. Was active as a soccer coach in the De Pere Rec League for fifteen years and is now working with Synergy Soccer which is a select team with players from the area. Spent 20 years running a trucking company and brings with him the ability to turn around a struggling business as well as the ability to lead people. Active on De Pere City Council. Supports local control so decisions can be made by the people experiencing the issue. Firmly believes in healthcare reform due to past health issues both he and his wife suffered.

WALK-INS – None

CORRESPONDENCE - None

ADMINISTRATOR’S REPORT –

- Still trying to finalize upcoming Village events with the Marketing Committee. Decision has been made to not proceed with the “Youth Day in the Park” but instead has “Music in the Park” events on the second Thursday of each month, rotating the location between Village Parks
- Working on several new developments in town and with Jon Cameron from Ehlers on financing for that development. He is also assisting with the creation of our new #5 TID.
- Department Head and staff meetings planned throughout the year to go over the budget, team building and to get input on healthcare and benefit packages.
- Budget schedule has been set. It will be emailed to you after tonight’s meeting.
- Caselle training was held last Wednesday, February 28th. Budget will be worked through a new interactive Excel option called miExcel. This will make the process phenomenal and very transparent to the Board Members as it will be available on the iPads. Until then, duplicate or unused account numbers will be cleaned up. Utilizing miExcel will also free up availability in the Caselle software as only four users can be on at any one time due to licensing costs.

COMMITTEE REPORTS

FINANCE/PERSONNEL - -

- **Breten VandeHey – Application for Explorer Cadet** – Motion made by S Byers with a second made by A Lundt to approve the application for Breten VandeHey to be added as an Explorer Cadet to the Wrightstown Fire Department. **Motion carried.**
- **Municipal Advisor Client Disclosure** – Motion made by S Byers with a second made by T Schaeuble to approve the Municipal Advisor Client Disclosure from Ehlers for TID #5. This TID will be for the downtown development area. Maps to be emailed after the meeting. **Motion carried.**
- **Robert E. Lee Invoice 73436** – Motion made by S Byers with a second made by T Schaeuble to approve Invoice No. 73436 from Robert E. Lee & Associates, Inc. in the amount of \$37,980.73, for professional services through February 18, 2018. **Motion carried.**
- **NEW Operator License Application – Laura L. Grode** – Motion made by K Wendlandt with a second made by A Lundt to approve the NEW operator license application from Laura L. Grode, Freedom, WI, for Wrightstown River Inn. **Motion carried.**
- **NEW Operator License Application – Megan M. Cousineau** – Motion made by K Wendlandt with a second made by S Byers to approve the NEW operator license application from Megan M. Cousineau, Kaukauna, WI, for Royal St. Pat’s Golf Links. **Motion carried.**
- **Tuition Reimbursement** – Comments from February 27th Meeting:
 - Suggestion from Administrator Coenen that a staff member be required to work for the Village for four (4) years rather than two (2) after satisfactory completion and reimbursement of classes to boost retention
 - Suggestion from Dean Erickson and Dan Segerstrom that this benefit not be offered to part time staff due to financial constraints and as an incentive for part time staff to want to transition to full time

▪ Request by Dan Segerstrom to clarify vocational vs. technical school classes
The tuition reimbursement benefit will hopefully attract good employees and help the Village retain them. There was no money budgeted for this for 2018 but a figure will be determined to use for 2019's budget.

PARKS, RECREATION & REGIONAL PLANNING—

PUBLIC SAFETY - -

Police Department Comments – Nothing to report

PUBLIC WORKS & UTILITIES -

Public Works Comments –

- 5 new homes are going up
- Road weight limits went into effect on Monday, March 5th
- Renewed our contract with the Village Trapper
- CPR Refresher course being held on Wednesday, March 7th

ADJOURN - - Motion by S Reignier with a second by K Wendlandt to adjourn. **Motion carried.**
(Adjourned 6:49 pm)

Michelle Seidl

Clerk/Treasurer